

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
May 6, 2013

ATTENDANCE:

Members: President G. Wayne McIlroy, Deputy President Astafan, Trustees Kathleen Latremore, Rebecca Vary and Linda Smith-Spencer.

Others: Kathleen Amyot, Tug Hill Commissions and Elaine Avallone, Johnson Newspapers.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Latremore and seconded by Deputy President Astafan to approve the minutes of the April 15, 2013 regular meeting as presented. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the minutes of the April 29, 2013 special meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

Ms. Amyot stated there will be a Watershed Conference on June 4, 2013 at the Lowville Fire Department. Ms. Amyot emailed the information to the Clerk/Treasurer to sign up for the electronic grants administration which was implemented by the state to streamline the process for applying for state grants. She further stated the Department of Transportation has trails funding available and the deadline to apply for funds is August 16, 2013. Ms. Amyot expressed there will be a RACOG meeting on May 21, 2013.

CORRESPONDENCE:

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to approve the request of the VFW Post 7227 to conduct a parade in observance of Memorial Day, on Monday 27, 2013 at 10:00 a.m. to commence on Jefferson Street in the Village of West Carthage and continue through onto State Street in the Village of Carthage to Monument Park where a ceremony will be conducted and further have the Village Police Department block through traffic during the event. Motion carried unanimously.

President McIlroy read the invitation from Carthage Federal Savings and Loan Association on 313 State Street, Carthage, for their 125th Anniversary Open House on Thursday, May 9, 2013 from 5:00 p.m. till 7:00 p.m.

President McIlroy read the correspondence received from Home Head Quarters, Inc. regarding a Foreclosure Prevention Workshop which they offer every first Wednesday of the month at Neighbors of Watertown, Inc. in Watertown from 10:00 a.m. till 12:00 p.m.

Motion by Trustee Vary and seconded by Trustee Latremore to permit Carthage Federal Savings and Loan Association to purchase banners and hardware to be attached to the ornamental light poles on State Street in celebration of serving our community for 125 years providing they work closely with the Village on design and implementation and further donate the hardware to the Village for future use. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Deputy President Astafan to accept the estimate from Jeff's Landscaping in the amount of \$1,500.00 to mow and trim the Village Green from May – October 2013 as needed to keep a neat and professional appearance. Motion carried unanimously.

OLD BUSINESS:

On January 7, 2012, President McIlroy requested the Clerk/Treasurer to add the Water Superintendent Report regarding Village forest property.

Update 01/22/13: President McIlroy requested that the Trustees review the material and decide if they are interested in leasing the property.

Update 02/19/13: After considerable discussion regarding the potential liability to the Village of Carthage regarding leasing the Village forest property;

Motion by Trustee Latremore and seconded by Trustee Vary to have Mr. Prievo proceed with his research of the pros and cons to leasing the Village forest property. Motion carried unanimously.

Update 03/04/13: No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the March 18, 2013 regular meeting.

Update 03/18/13: Deputy President Astafan showed the board members the maps of the Village forest property and requested the Clerk/Treasurer to email the directions provided by Mr. Prievo to all of the board members. No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the April 1, 2013 regular meeting.

Update 04/01/13: No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the April 15, 2013 regular meeting.

Update 04/15/13: No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the May 6, 2013 regular meeting.

Update 05/06/13: President McIlroy requested the Clerk/Treasurer to have Mr. Prievo attend the May 20, 2013 regular meeting to resolve this matter.

At the April 1, 2013 regular meeting, President McIlroy read the letter received from Dawn Paige requesting CDBG grant forgiveness for her mother, Edith Martin. President McIlroy requested the Clerk/Treasurer to forward the request to the CDBG Grant Committee for their consideration.

Motion by Deputy President Astafan and seconded by Trustee Latremore, based on the recommendation of the CDBG Committee, to accept \$13,440 as repayment of the grant upon sale, lease or occupancy of the dwelling at 3 High Street, West Carthage by someone other than Edith Martin and further acknowledges that additional adjustments to the lien obligation may be in order dependent upon the timing of the release of the property. Motion carried unanimously.

On April 17, 2013, at the Joint Utility meeting, The Village of West Carthage Mayor, Scott Burto, forwarded a letter to the Village of Carthage members of the Joint Utility Board requesting to re-evaluate the existing Wastewater IMA between the two Villages. The letter stated that the original agreement was based on percentage of use and since the closing of Fort James, the users have dramatically changed and requested that the composition of the Wastewater Board members change to increase the representation of the Village of West Carthage members.

Update 05/06/13: After a general discussion, the consensus of the board was to hold this issue until the next Joint Utility meeting on May 15, 2013 to discuss the proposition with the Village of West Carthage members.

NEW BUSINESS:

Motion by Trustee Latremore and seconded by Trustee Vary to approve CDBG Draw #13 payable to James & Judy Harper and Painting Etc., Inc in the amount of \$10,305.00. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to permit the Clerk/Treasurer to attend the Clerks Quarterly meeting to be held at Cavallario's Cucin in Watertown on May 9, 2013 to include reimbursement for mileage expenses. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to adopt Resolution 8 of 2013 as follows:

**RESOLUTION #8 -2013
FOR MAINTENANCE OF SIDEWALKS**

WHEREAS, the New York State Department of Transportation proposes to reconstruct the Signal Lights at the Intersections of NY Route 126, North Mechanic Street and South Mechanic Street, and also at NY Route 126, North School Street and South School Street, Village of Carthage, PIN 7805.44 and

WHEREAS, the State will include as part of the reconstruction, or improvements of the above mentioned project the reconstruction of sidewalks, pursuant to Section 46, Village, of the Highway Law and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the project.

NOW, THEREFORE,

BE IT RESOLVED: That the Village of Carthage approves the construction of sidewalks and the above mentioned work performed on the project and shown of the contract plans relating to the project and that the Village of Carthage will maintain or cause to be maintained the relocated, reconstructed and/or constructed sidewalks performed as above stated and as shown on the contract plans, including the control of snow and ice.

BE IT FURTHER RESOLVED: That the Clerk of this Board is hereby directed to transmit four (4) certified copies of the foregoing resolution to:

New York State Department of Transportation
317 Washington Street
Watertown, New York 13601
Attn: Brian A. Baxter, P.E.

The foregoing resolution was duly adopted unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to approve budget transfers and adjustments as follows:

Budget Transfers 5/6/13

A.1620.044		
6	Building Safety	42.50
A.1620.044		
2	Building Maint.	42.50
	Adjust Safety to actual	
A.3120.041	Police Telephone Exp.	

0		1,000.00	
A.5010.042			
1	Police Vehicle Ins.		1,000.00
	Adjust Telephone to actual.		
A.3620.040			
0	Safety Insp. CEO	500.00	
A.1990.040			
0	Contingencies		500.00
	Due to TOW increasing fees		
A.5010.041			
0	Street Telephone	150.00	
A.5010.041			
1	Street Cell Phone		150.00
	Adjust Telephone to actual		
A.5010.044			
2	Street Bldg. Maint	340.00	
A.5010.044			
6	Safety	191.00	
A.5010.044			
1	Utilities		531.00
	Adjust Accts to Actual		
A.5142.044			
4	Snow Trash Removal	200.00	
A.5142.046			
1	Vehicle/Equip Fuel		200.00
	Adjust Accts to Actual		
A.7140.044			
6	Athletic Park Safety	150.00	
A.7140.046			
0	Athletic Park Vehicle/Equip	200.00	
A.7140.044			
2	Athletic Park Bldg Maint		350.00
	Adjust Accts to Actual		
A.8020.040			
0	Planning Contr Exps.	100.00	
A.1990.040			
0	Contingencies		100.00
	Additional Planning Board Training		
A.9050.080			
0	Unemployment Ins.	2,233.00	
A.1990.040			
0	Contingencies		2,233.00
	Due to increase in unemployment exp.		

A.9730.060			
0	Debt Principal , BAN	2,500.00	
A.1990.040			
0	Contingencies		2,500.00
	Adjust Accts to Actual		
F.8340.043			
5	Special Items to Dept	1,325.00	
F.1990.040			
0	Contingencies		1,325.00
	Adjust Accts to Actual		
G.8120.04			
73	Job Related Reimbursements	300.00	
G.8120.04			
21	Insurance		300.00
	Adjust Accts to Actual		

Budget Adjustment 5/6/13

A.7140.043			
5	Athletic Park Special Items Dept	831.72	
A.0000.270			
5	Gifts and Donations		831.72
	To include Kids World Allocation		

Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to accept the maintenance agreement from Hayden's Landscaping and Design in the amount of \$1,000.00 to maintain Village landscaping (with the exception of the Village Green) from Spring until Fall providing Mr. Hayden sends a revised agreement which includes a listing of the properties he will be maintaining. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Deputy President Astafan to allow the Clerk's office to partake in Summer Hours by closing the office at 1:00 p.m. on Fridays and allow the Clerk/Treasurer and Deputy Clerk to alternate taking Fridays off and decrease their lunch time from one hour to ½ hour during the months of July and August. Motion carried unanimously.

The Treasurers Report was reviewed and there were no questions. The General Fund cash balance is \$1,153,826.21 with Reserves of \$164,055.50; Water Fund cash balance is \$244,925.80 with Reserves of \$172,405.62 and the Sewer Fund cash balance is \$193,227.76 with Reserves of \$74,566.55 the Joint Fund cash balance is \$134,676.22 with Reserves of \$380,933.08.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to approve payment of payrolls and bills as follows: General Fund P/R 04/18/13, 04/25/13 and 05/02/13 \$52,250.20; Water Fund P/R 04/18/13, 04/25/13 and 05/02/13 \$7,787.08; Sewer Fund P/R 04/18/13, 04/25/13 and 05/02/13 \$5,754.94; Joint Fund P/R 04/18/13 and 05/02/13 \$17,519.23. General Fund Abstracts \$4,226.91; Water Fund Abstracts \$527.00; Sewer Fund Abstracts \$527.00; and Joint Fund Abstracts \$66,973.11. Motion carried unanimously.

PRESIDENT McILROY UPDATE:

President McIlroy stated there will be a CDBG committee meeting on May 7, 2013 at 1:30 p.m. at the Village of Carthage Municipal Building; a RACOG meeting on May 21, 2013 at the Village of Carthage Municipal Building; and a Joint Utility Board meeting on May 15, 2013 at the Village of West Carthage Municipal Building.

LIAISON REPORTS AND COMMENTS:

Trustee Latremore stated she was approached by residents who are concerned for the goose which hangs out at the Rite Aid Plaza and it was suggested that the goose be relocated to a neighboring farm. President McIlroy stated that the Village does not have the means to relocate the goose.

MEDIA QUESTIONS:

Ms. Avallone requested clarification on a few items discussed.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to allow interested board members to attend the Third Annual Black River Watershed Conference on June 4, 2013 at the Lowville Fire Department at a cost of \$15.00 per person to include reimbursement of mileage expenses. Motion carried unanimously.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to adjourn at 8:15 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer