

1Regular meeting of the Village of Carthage Board of Trustees  
Held in the Board Room of the Carthage Municipal Building  
November 3, 2008

Present: President G. Wayne McIlroy, Trustees, Michael Astafan, Rebecca Vary, Kathleen Latremore and Bernard Frezza.

Guests: Elaine Avallone, CRT; Rick Tague, Bernier & Carr Group, Kathy Amyot, RACOG, and 8 Participation in Government Students (PIGS).

President McIlroy called the meeting to order at 7:00P.M. followed by the Pledge of Allegiance to the Flag.

Motion by Rebecca Vary and Seconded by Kathleen Latremore to approve the minutes of the October 20, 2008 meeting as presented by the Clerk. Motion carried unanimously.

**PUBLIC FORUM:**

Rick Tague, Bernier & Carr Group, attended the meeting to address payment requisitions, change orders and the sprinkler system for the Court Room and Recreation Facility work that is currently ongoing. As requested by the Board Rick presented members with change orders that will allow additional work to be done at both sites. The sprinkler system addition will cost the Board a total of \$29,460.00. That includes the sprinkler system, cost of ceiling work and the extension of the water line. A change order for the stove hood at the recreation facility will cost \$13,338. There will also be change orders coming for the new recreation center doors and removal of one of the overhead doors with the addition of a window. Trustee Frezza requested a cost for an insulated curtain to be used for the 2<sup>nd</sup> overhead door during the winter months.

President McIlroy reminded members that the Town of Wilna will be inputting only \$9,000 towards the Sprinkler System. He also asked Rick about the time table for the completion of both project. Rick estimated that the Recreation Facility will be completed in December while the Court Room won't be done until January due to the delay in getting the new windows.

Motion by Bernard Frezza and Seconded by Michael Astafan to approve the change orders for the sprinkler system and stove hood at the recreation facility and additionally approve payment of the work completed to date in the amounts of \$103,554.42; and \$93,709.26. Motion carried unanimously.

**PUBLIC HEARING:**

Proof of notice having been provided, the public hearing on proposed Local Law #2 of 2008, a law to expand the residency requirement for the Village Clerk to any resident in the County of Jefferson, was called to order at 7:10P.M.

President McIlroy explained the law and opened the hearing to public comment. There was no one in attendance who wished to talk for or against the law.

All persons desiring to be heard, having been heard, the public hearing was closed at 7:11 P.M.

Motion by Kathleen Latremore and Seconded by Bernard Frezza to adopt Local Law #2 of 2008, a law expanding the residency requirement for the Village Clerk to any resident in the County of Jefferson. Said law will take effect immediately upon filing with the Secretary of State. Motion carried unanimously.

#### CORRESPONDENCE:

Motion by Rebecca Vary and Seconded by Kathleen Latremore to approve the request of the Chamber of Commerce to hold their Annual Memory Tree Lighting Ceremony on Wednesday, December 17, 2008 in the Village Green Park at 7:00 P.M. The Chamber will be using existing trees in the Village Green for this service. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve the request of Court Clerk Lori Borland for the Village to absorb the cost of the hotel room for her attendance at a training program called "Taking the Bench" in Syracuse. Said program is primarily for newly elected or appointed Justices, however, Court Staff may attend if space permits. The program will last three weekends and the Board authorized payment of \$105 for each of three nights. Motion carried unanimously.

#### NEW BUSINESS:

Motion by Kathleen Latremore and Seconded by Rebecca Vary to accept the New York State Department of Transportation Snow and Ice Agreement Extension for the 2009-2010 season in the amount of \$53,172.00 and further authorize President McIlroy to sign the agreement on behalf of the Village of Carthage. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Bernard Frezza to authorize the Clerk to advertise for three public hearings to begin at 7:10P.M. on November 17, 2008. Proposed Local Laws #3, 4, and 5 will be for grass cutting; zoning map amendment and property maintenance code changes. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Kathleen Latremore to approve payment of payrolls as follows: Payrolls, General Fund, A24, 25, 26, & 27 \$46,603.05 Water Fund, F24, 25, 26, & 27 \$7,567.40; Sewer Fund #G24, 25, 26, & 27, \$3,018.20 and Joint Fund J11, \$8,188.96. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Rebecca Vary to accept the unpaid Village of Carthage tax list as presented by the Clerk in the amount of \$37,329.23 and approve the list being sent to the County of Jefferson for collection. Motion carried unanimously.

**PRESIDENT MCILROY'S UPDATE:**

President McIlroy advised members that the CIDC has provided the Village with a completed report from GYMO Engineering on the Former Braman Manufacturing Factory site. The Phase II Subsurface Investigation has provided sufficient information to support a professional opinion that there is no reasonable basis for suspecting the disposal or release of hazardous substances or petroleum products at the site.

President McIlroy further reported that it appears the building that's deteriorating on Church Street is not being purchased and the Village will need to do something about its condition. The Clerk will contact the Village Attorney for direction.

Motion by Michael Astafan and Seconded by Bernard Frezza that the Village follow the recommended steps by Attorney Gebo to take the Church Street building down. Motion carried unanimously.

Members agreed that based on Mark's review of the Skateboard Law following concerns by Police Chief Reeve Rockhill, to end the discussion and retain the Law as it currently reads.

President McIlroy informed members that they need to review the guidelines and administrative procedures for the 2008 Small Cities Program and be prepared November 17<sup>th</sup> with their comments. The Board will need to adopt a resolution regarding same.

President McIlroy reported that on November 6<sup>th</sup> the Hospital group will be at the Planning Board meeting – 7PM – to present their N. Mechanic/Spring Street building plan. Also November 15<sup>th</sup> is the Holiday parade at 11AM.

**LIAISON REPORTS AND COMMENTS:**

Trustee Latremore requested an Executive Session for a personnel matter.

Kathy Amyot presented members with a RACOG handout; survey and a map that can be marked on. Any surveys received should be saved for Kathy. Kathy also noted that a meeting is needed on the Police coordination to discuss the grant.

**EXECUTIVE SESSION:**

Motion by Kathleen Latremore, Seconded by Bernard Frezza to enter Executive Session at 7:38 P.M. to discuss a personnel issue as requested by Trustee Latremore. Motion carried unanimously.

Regular session resumed at 8:20P.M.

**ADJOURNMENT:**

Motion carried to adjourn at 8:20P.M.

**Linda M. Weir, Village Clerk**