

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
May 20, 2013

ATTENDANCE:

Members: President G. Wayne McIlroy, Deputy President Astafan, Trustees Kathleen Latremore, Rebecca Vary and Linda Smith-Spencer.

Others: Mark Gebo, Village Attorney; Ernie Prievo, Water Superintendent; Katrina Lusk, Girls Scouts.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:00 p.m. and requested a moment of silence due to the passing of Bruce Poulsen, Village Auditor, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Latremore and seconded by Trustee Vary to approve the minutes of the May 6, 2013 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

None.

CORRESPONDENCE:

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to allow the Youth Leader at Long Falls Baptist Church to set up at the Carthage Park lawn at the far end of the parking lot beyond the fenced play yard and offer a weekly Vacation Bible School class one day a week for five weeks for no more than two hours per day providing they coordinate with Ms. Lazore and further provide the Village a Certificate of Liability Insurance. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to allow the Girl Scouts of Bonaparte Trail to conduct their Bridging event on Saturday, June 8, 2013 at 3:00 p.m. at Long Falls Park/Guyott's Island to include a ceremony and refreshments providing the Carthage Area Chamber of Commerce does not have conflicting events scheduled at the Farmers Market Pavilion. Motion carried unanimously.

President McIlroy read the letter received from the New York State Public Service Commission regarding their intent to resume creating an additional area code in the 315 area code region.

President McIlroy announced that Michael Higman and Shane Smith graduated from the David Sullivan St. Lawrence County Law Enforcement Academy on May 17, 2013. The consensus of the board was to send them a letter of congratulations for their achievements.

Motion by Trustee Latremore and seconded by Deputy President Astafan to approve the request of Daniel Trembley, DPW Superintendent to hire the following Summer help; Andrew Bracy and Timothy Steiner effective Monday, June 3, 2013; Brandon Bush effective Wednesday, June 12, 2013; at \$8.00 per hour for 40 hours per week for twelve weeks. Motion carried unanimously.

OLD BUSINESS:

On January 7, 2012, President McIlroy requested the Clerk/Treasurer to add the Water Superintendent Report regarding Village forest property.

Update 01/22/13: President McIlroy requested that the Trustees review the material and decide if they are interested in leasing the property.

Update 02/19/13: After considerable discussion regarding the potential liability to the Village of Carthage regarding leasing the Village forest property;

Motion by Trustee Latremore and seconded by Trustee Vary to have Mr. Prievo proceed with his research of the pros and cons to leasing the Village forest property. Motion carried unanimously.

Update 03/04/13: No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the March 18, 2013 regular meeting.

Update 03/18/13: Deputy President Astafan showed the board members the maps of the Village forest property and requested the Clerk/Treasurer to email the directions provided by Mr. Prievo to all of the board members. No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the April 1, 2013 regular meeting.

Update 04/01/13: No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the April 15, 2013 regular meeting.

Update 04/15/13: No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the May 6, 2013 regular meeting.

Update 05/06/13: President McIlroy requested the Clerk/Treasurer to have Mr. Prievo attend the May 20, 2013 regular meeting to resolve this matter.

Update 05/20/13: Mr. Prievo stated he continues to research this issue and is in the process of drafting a lease document to present to Attorney Gebo. No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this until the June 3, 2013 regular meeting.

On April 17, 2013, at the Joint Utility meeting, The Village of West Carthage Mayor, Scott Burto, forwarded a letter to the Village of Carthage members of the Joint Utility Board requesting to re-evaluate the existing Wastewater IMA between the two Villages. The letter stated that the original agreement was based on percentage of use and since the closing of Fort James, the users have dramatically changed and requested that the composition of the Wastewater Board members change to increase the representation of the Village of West Carthage members.

Update 05/06/13: After a general discussion, the consensus of the board was to hold this issue until the next Joint Utility meeting on May 15, 2013 to discuss the proposition with the Village of West Carthage members.

Update 05/20/13: Only one West Carthage member was available to discuss this issue at the Joint Utility meeting on May 15, 2013 so no action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this issue until the next Joint Utility meeting on June 19, 2013.

On May 6, 2013, Trustee Latremore stated she was approached by residents who are concerned for the goose which hangs out at the Rite Aid Plaza and it was suggested that the goose be relocated to a neighboring farm. President McIlroy stated that the Village does not have the means to relocate the goose.

Update 05/20/13: Trustee Latremore was approached at Rite Aid by an employee who stated they witnessed the goose chasing a woman with a baby in a stroller. President McIlroy stated he would speak with the Carthage Market and Jreck subs and ask that they do not feed the geese.

NEW BUSINESS:

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to approve CDBG Draw #14 payable to Lead Safe LLC \$500.00 and Avalon Associates, Inc. 10,000.00. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve CDBG Draw #15 payable to Hrabchack, Gebo, and Langone, PC \$60.00 and James & Judy Harper and Panting Etc. Inc. \$10,445.00. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore authorizing the Clerk/Treasurer to attend NYS Office of the State Comptroller training titled "Leading the Way: Changing Course to Avoid Your Own Fiscal Cliff" on June 12, 2013 at the Best Western, Watertown, to include reimbursement for mileage expenses. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the no cost Amendment #1 to GHD's agreement to include language to their contract for M/WBE goals as recommended by the WPCF Board on May 15, 2013. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary, based on the recommendation from the WPCF Board, to approve the Technical Services Agreement for Water Pollution Control Facility effective June 1, 2013 at a cost not to exceed \$19,000.00. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve Ernie Prievo, Water Superintendent's recommendation for Summer help and hire Marcus Yancey effective Monday, June 3, 2013 at \$8.00 per hour for 40 hours per week for twelve weeks. Motion carried unanimously.

President McIlroy provided an overview of the annual report supplied by the Carthage YMCA which stated the Village contribution helped provide membership scholarships, which assist with membership costs, for 51 adults and 42 children.

Motion by Trustee Latremore and seconded by Trustee Vary to approve Long Falls Park Development audit required to release the final payment due to the Village in the amount of \$11,241.94. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer authorizing the Clerk/Treasurer to pay end of year bills and process budget transfers for account balancing. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer authorizing the Clerk/Treasurer to pay all non-bargaining employees via Direct Deposit on a bi-weekly basis. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the CEO Reports as presented. Motion carried unanimously.

The Treasurers Report was reviewed and there were no questions. The General Fund cash balance is \$1,146,735.74 with Reserves of \$164,055.50; Water Fund cash balance is \$248,855.10 with Reserves of \$172,405.62 and the Sewer Fund cash balance is \$200,331.32 with Reserves of \$74,566.55 the Joint Fund cash balance is \$58,149.43 with Reserves of \$380,933.08.

Deputy President Astafan and Trustee Smith-Spencer reviewed the monthly bills prior to the meeting and there were no questions.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to approve payment of payrolls and bills as follows: General Fund P/R 05/09/13 and 05/16/13 \$28,248.17; Water Fund P/R 05/09/13 and 05/16/13 \$4,265.76; Sewer Fund P/R 05/09/13 and 05/16/13 \$3,608.39; Joint Fund P/R 05/16/13 \$8,654.48. General Fund Abstracts \$13,279.94; Water Fund Abstracts \$0; Sewer Fund Abstracts \$0; and Joint Fund Abstracts \$71,592.30. Motion carried unanimously.

PRESIDENT McILROY UPDATE:

President McIlroy stated he will be meeting John McHugh, Dan Trembley, and asked Mr. Priervo if he would be available tomorrow at 10:00 a.m. to go to the Braman Property as Habitat for Humanity is interested in building homes there which will require changing the Zoning Laws.

Motion by Deputy President Astafan and seconded by Trustee Latremore to approve the quote submitted by Jeff's Landscaping for the Village Green to include three sprayings during the 2013 growing season in an amount not to exceed \$345.60. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore to accept the quote from Jeff's Landscaping in the amount of \$400.00 to take care of the shrubs in the fall. Motion carried unanimously.

President McIlroy asked Mr. Kimple owner of Jeff's Landscaping to submit a proposal to the Village in February to be considered during the budget process, which includes the entire cost for maintaining the Village Green. President McIlroy went to the Village Forest property where he witnessed approximately 130 that had been tapped. President McIlroy requested Attorney Gebo to send a letter to Marilyn and Jeffrey Lyndaker and copy James Rubar, property owner, to inform them that the Village is not in favor of them tapping trees. Bob Ball, CEO is researching possibly increasing the fee schedule for building permits for people who do not obtain a permit in advance. President McIlroy stated there are two properties on West End Avenue that are not connected to the Village sewer system. Attorney Gebo stated according to the Village Code, residents are required to hook up to the Village sewer system. The consensus of the board is to speak with the property owner and work with them to get their property connected to the system. The new flag pole is in at Monument Park and the DPW is working on installing the new light.

ATTORNEY GEBO UPDATE:

Attorney Gebo requested an Executive Session to discuss two collective bargaining units.

LIAISON REPORTS AND COMMENTS:

None.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Trustee Latremore and seconded by Trustee Vary to enter Executive Session at 7:55 p.m. to discuss two collective bargaining units and the employment history of a particular DPW employee and invite Attorney Gebo to attend. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to resume Regular Session at 9:15 p.m. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to terminate Barry LaVine, DPW Laborer effective May 11, 2013. Motion carried with regrets and Trustee Latremore opposed.

Motion by Trustee Vary and seconded by Deputy President Astafan, based on the evaluation submitted by Dan Trembley, DPW Superintendent, to hire Brandon Chaffee as a fulltime DPW Laborer at the rate of \$14.12. Motion carried with Trustee Latremore opposed.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to adjourn at 9:16 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer