

Regular meeting of the Carthage/West Carthage Water Pollution Control Facility Management Board
Held in the Board Room of the Carthage Municipal Building
April 17, 2013

Attendance:

Carthage Members – Chairman Michael F. Astafan and Trustee Kathleen Latremore. Trustees Rebecca Vary and Trustee Linda Smith-Spencer were excused.

West Carthage Members – Mayor Scott Burto and Trustees Scott Sullivan and Rob Peluso.

Others Attending – Wayne McIlroy, Village of Carthage President; Carrie Tuttle, DANC Director of Engineering; Bart Crary, DANC Chief Plant Operator; Elaine Avallone, Johnson Newspapers.

Call to Order:

Chairman Astafan called the meeting to order at 4:23 p.m.

Approval of Minutes:

Motion by Trustee Peluso and seconded by Trustee Sullivan to approve the minutes of March 20, 2013 regular meeting as presented by the Clerk. Motion carried unanimously.

Public Forum:

None

Monthly Reports:

WPCF Status Reports: Ms. Tuttle and Mr. Crary highlighted the Status Report from March 2013. Motion by Trustee Latremore and seconded by Trustee Peluso to approve the WPCF Status Report as presented. Motion carried unanimously.

Financial Report: The Financial Reports were reviewed and there were no questions. Motion by Trustee Peluso and seconded by Trustee Sullivan to approve the Financial Report as presented. Motion carried unanimously.

Monthly Expenditures:

Trustee Sullivan reviewed the monthly bills for April prior to the meeting and questioned if the purchase of the one horse power motor that was purchased in the amount of \$1,092.00 was a budgeted item. Mr. Crary stated it was an emergency purchase. Mayor Burto stated that in the future Mr. Crary should call Chairman Astafan prior to making any unbudgeted purchases over \$500.00 for verbal approval which was a process agreed to by the WPCF Board in the past. Trustee Sullivan also stated the phone bill was extreme. Ms. Tuttle stated DANC is currently researching the option of installing a fiber optic cable at the WPCF which should decrease the cost of phone and internet services.

Motion by Trustee Sullivan and seconded by Trustee Peluso to approve the monthly expenditures for February and March in the amount of \$32,835.86. Motion carried unanimously.

Old Business:

At the March 20, 2013 regular meeting, Chairman Astafan requested to hold the Climax Manufacturing, Inc. Industrial User Permit Draft until the April 17, 2013 to allow time for further review.

Update 4/17/13: Ms. Tuttle stated she would like to speak with Attorney Gebo regarding draft language to define violation of the industrial user permit. No action was taken therefore Chairman Astafan requested the Clerk/Treasurer to hold this issue until the May 15, 2013 regular meeting.

At the March 20, 2013 meeting, Ms. Tuttle recommended increasing the outside hauler rates within the budget summary memo.

Motion by Mayor Burto and seconded by Trustee Sullivan to increase the outside hauler rates effective June 1, 2013 as recommended by Ms Tuttle as follows: Leachate \$0.0125; Septage \$0.0325; and Special Waste Requests to be evaluated by the Chief Plant Operator on an individual basis; and further requested the Clerk/Treasurer to send notices to the outside haulers with their April 2013 bills. Motion carried unanimously.

At the March 20, 2013 meeting, Mayor Burto requested to hold the WPCF Tentative Fiscal Year 2014 budget. Mayor Burto, Trustee Peluso, Chairman Astafan, President McIlroy, and the Clerk Treasurer met on April 5, 2013 and agreed upon the WPCF Tentative Budget.

Motion by Trustee Latremore and seconded by Trustee Peluso to approve and recommend to both Villages the WPCF Tentative Fiscal Year 2014 Budget as presented in the amount of \$1,282,260.00. Motion carried unanimously.

New Business:

Chairman Astafan reported that WPCF Union negotiations are progressing well and employee requests were very reasonable. The next WPCF Union negotiation meeting will be tomorrow, April 18, 2014 at 10:00 a.m. at the Village of Carthage Municipal Building. Trustee Sullivan stated he is unable to attend and Mayor Burto offered to take his place.

Motion by Mayor Burto and seconded by Trustee Peluso, providing outside haulers accounts are current, to authorize Chairman Astafan and Mayor Burto to sign renewal hauler agreements. Motion carried unanimously.

Motion by Mayor Burto and seconded by Trustee Sullivan, based on the recommendation of Ms. Tuttle, to perform required lab testing on a monthly basis instead of a weekly basis not to include both Villages and the Town of Champion as it is not necessary; which will result in cost savings. Motion carried unanimously.

Chairman Astafan requested to hold the letter received from Mayor Burto regarding reviewing the Inner-municipal agreement regarding the WPCF until the May 15, 2013 meeting to allow time for the Village of Carthage members to discuss it.

Liaison Reports:

Audit Committee:

None.

Waste Treatment Plant:

None.

Executive Session:

Motion by Mayor Burto and seconded by Trustee Peluso to enter Executive Session at 5:00 p.m. to discuss the employment history of a particular corporation and invite Mr. McIlroy, Ms. Tuttle, and Mr. Cray to attend. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Peluso to resume regular session at 5:10 p.m. Motion carried unanimously.

Next Regular Meeting Date:

May 15, 2013 at the Village of West Carthage Municipal Building.

Adjournment:

Motion by Trustee Peluso and seconded by Trustee Latremore to adjourn at 5:10 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy

WPCF Clerk