

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Village of Carthage Municipal Building
May 15, 2017

ATTENDANCE:

Members: President G. Wayne McIlroy and Deputy President Michael Astafan and Trustees Linda Smith-Spencer, Rebecca Vary and Marco Franchini.

Others: Edgar Countryman, DPW Superintendent; Mark Gebo, Village Attorney; Elaine Avallone, Johnson Newspapers; Kathy Amyot, Tug Hill Commissions; and Kylie Gadbow.

CALL TO ORDER:

President McIlroy called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Vary and seconded by Deputy President Astafan to approve the minutes of the April 17, 2017 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

Ms. Amyot stated RACOG will be hosting an Executive Board meeting on June 19, 2017 at 10:00 a.m. at the Village of Deferiet Municipal Building. Ms. Amyot expressed Tug Hill is continuing their search for a Circuit Rider. Ms. Amyot stated the next MS4 meeting is Thursday, May 18, 2017 at the Village of Black River Municipal Building.

CORRESPONDENCE:

Motion by Trustee Franchini and seconded by Deputy President Astafan to approve the request of the Carthage Lions Club and Carthage Elks Lodge to host a "Walk for Diabetes" on Saturday, June 17, 2017 to commence at 10:00 a.m. at the Elks Lodge, proceed onto State Street and then through to the Village of West Carthage and end at the Elks Lodge and further inform the Village Police Department of the activity. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to permit the Carthage Area Chamber of Commerce to host a Fireworks Festival on Saturday, July 8, 2017 at 4:00 p.m. at Turning Point Park to include blocking Water Street and the assistance of the DPW and Police Departments contingent upon receipt of a certificate of insurance for the event. Motion carried unanimously.

President McIlroy read the correspondence received from Ms. Gadbow representing the Calvary Assembly of God requesting the use of the Village Green Park for their "Worship on the Lawn" event. President McIlroy advised Ms. Gadbow to seek permission from the Carthage Area Hospital for the use of the parking area as the Village does not own the entire parking lot. Ms. Gadbow expressed she was planning to speak with the Carthage Area Hospital.

Motion by Trustee Smith-Spencer and seconded by Trustee Franchini to permit the Calvary Assembly of God to use the Village Green Park for their "Worship on the Lawn" event on Saturday, July 29, 2017 from 5:00 p.m. - 8:00 p.m. Motion carried unanimously.

President McIlroy read the correspondence received from the Department of Health regarding a Water Supply Vulnerability Assessment - Cybersecurity and stated he is sure Mr. Prievo will have an update for the Board at the Joint Water meeting on Wednesday, May 17, 2017.

OLD BUSINESS:

At the December 19, 2016 meeting, the Board declared an emergency to remove the building at 302-306 North Mechanic Street as the structure is severely damaged and unsafe.

Update 01/17/17: President McIlroy stated the building has been knocked down and the debris is currently being removed.

Update 02/21/17: President McIlroy stated we are still waiting for the bill from GYMO for the removal of 302-306 North Mechanic Street. Deputy President Astafan stated the vacant property maybe marketable to the surrounding property owners. Attorney Gebo expressed if the costs to remove the building were re-levied on the Village taxes; the new owner would need to negotiate with the Village to remove the lien on the property.

Update 03/20/17: President McIlroy stated all of the expenses have been received and paid for this property in the amount of \$60,932.00. President McIlroy asked Attorney Gebo if he spoke with Jefferson County about the Village acquiring the property and Attorney Gebo stated he will check with the County and report back to the Board. The Board authorized the Clerk/Treasurer to transfer funds from the Village Blight Fund in the amount of \$60,932.00 and further set up a repayment schedule of five years.

Update 04/17/17: Attorney Gebo stated he spoke with the County attorney and a letter was sent requesting the property be turned over to the Village. Since the last meeting, a bill was received from DANC to dispose of the construction debris at the Rodman Landfill in the amount of \$9,743.97 and the Board revised the previous resolution for 302-306 North Mechanic Street to include the additional \$9,743.97 for a total of \$70,675.97 and further authorizes the Clerk/Treasurer to transfer funds from the Village Blight Fund to the General Fund and further set up a repayment schedule of five years.

Update 05/15/17: Attorney Gebo stated Jefferson County removed the property from the tax auction with the intent of turning the property over to the Village. Attorney Gebo further stated that any proceeds received over what the Village spent to remove the buildings on the property need to be turned over to the County.

At the March 20, 2017 meeting, President McIlroy stated he received two anonymous complaints regarding the helicopter landing at the Carthage Fire Department and asked Attorney Gebo to look into the local and state laws regulating it.

Update 04/17/17: Attorney Gebo expressed that he was unable to find anything in the Village and State Codes prohibiting the medical helicopter from landing at the Carthage/Wilna Fire Department. Attorney Gebo stated he thinks there may be information in the Planning Board minutes regarding the construction of the original helipad. President McIlroy requested the Clerk/Treasurer to research the minutes and report back to him.

Update 05/15/17: President McIlroy asked the Clerk/Treasurer if any information was discovered in the minutes as to the original placement of the helipad and she stated they were unable to find any useful information. President McIlroy requested the Clerk/Treasurer to remove this item from the agenda.

NEW BUSINESS:

Motion by Trustee Vary and seconded by Deputy President Astafan authorizing the Clerk/Treasurer to advertise the posting of the 2016-2017 Draft MS4 Annual Report on the Village website. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Franchini authorizing President McIlroy to sign the engagement letter for Agreed Upon Procedures with Stackel & Navarra, CPA, PC to review the financial records for June 1, 2016 - May 31, 2017 in an amount not to exceed \$5,450.00. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary authorizing President McIlroy to sign the agreement to purchase Mobile Service Orders from Tyler Technologies in an amount not to exceed \$1,450.00. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to adopt Resolution 5 of 2017 as follows:

IN SUPPORT OF MINIMUM MAINTENANCE ROAD LEGISLATION

WHEREAS, It is estimated that upgrading all of the State’s 90,000 miles of county and town roads to meet the American Association of State Highway and Transportation Officials (AASHTO) minimum standards would cost well over ten billion dollars; and

WHEREAS, There is only about \$85 million annually available to all municipalities for all purposes in the NY State Transportation Improvement Fund, and a State imposed tax cap is designed to limit locally financed expenditures on roads and public improvements; and

WHEREAS, There are many rural and remote areas of the State which can be adequately and safely served with minimal road maintenance; and

WHEREAS, Local governments are best able to make determinations about local road maintenance needs and priorities, be it

RESOLVED, That the Village of Carthage supports the adoption of state legislation allowing town and county legislative bodies to designate minimum maintenance roads and provide appropriate maintenance to such designated roads as provided for in bills S02537/A00418.

The foregoing resolution was carried unanimously.

Motion by Trustee Vary and seconded by Trustee Smith-Spencer authorizing the DPW Superintendent to attend Local Roads Done Right Workshop on May 18, 2017 at a cost not to exceed \$50.00. Motion carried unanimously.

Motion by Trustee Vary and seconded by Deputy President Astafan to approve budget transfers and adjustments for account balancing as follows:

Budget Transfers 05/15/2017

AA.1110.2001	Court Equipment under \$2,500	1,800.00	
AA.1110.4320	Contracts/Maint Agreements	500.00	
AA.3120.4200	Internet	400.00	
AA.3120.4220	Travel & Training	1,600.00	
AA.7140.4600	Vehicle/Equipment Repair	100.00	
AA.1990.4000	Contingencies		4,400.00
FX.9060.8030	Hospital, Medical, Dental Ins	2,000.00	
FX.9010.8000	State Retirement Employee Benefits		2,000.00
GG.9060.803			
0	Hospital, Medical, Dental Ins	11.00	
GG.9010.800			
0	State Retirement Employee Benefits		11.00

Budget Adjustments 05/15/17

AA.3650.4000	Demolition of Unsafe Bldgs	14,875.97	
AA.5031	Interfund Transfers		14,875.97
AA.4020.1000	Registrar of Vital Statistics Personal Services	1,000.00	
AA.1255	Clerk Fees		1,000.00

Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to make budgeted reserve transfers as follows:

Police Car Reserve	\$10,000.00
Court Room Reserve	\$1,000.00
Water Repair Reserve	\$20,000.00
Water Equipment Reserve	\$10,000.00
Sewer Repair Reserve	\$75,000.00

Motion carried unanimously.

Attorney Gebo expressed that he incorporated the recommended changes received from Carrie Tuttle, DANC Engineer and the Clerk/Treasurer into the draft IMA between the Village of Carthage and the Village of West Carthage. Attorney Gebo stated that NYSEFC requested the IMA be approved by the end of May so they can move forward with financing for the WPCF Capital Project.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary authorizing Attorney Gebo to send the Draft IMA to NYSEFC for their comments and further schedule a special meeting with both Boards before the end of the month. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Vary to accept the Monthly Departmental Reports as presented by the CEO, DPW, Police, Treasurer, and Water. Motion carried unanimously. The Community Development and Court reports were not submitted.

Deputy President Astafan and Trustee Smith-Spencer reviewed the monthly bills and bank statements including reconciliations prior to the meeting. The documents were available at the meeting.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to approve payment of payrolls and bills as follows: General Fund \$119,248.32; Special Grant Fund \$74,847.73; Water Fund \$16,179.55; and Sewer Fund \$11,802.07. Motion carried unanimously.

ATTORNEY GEBO:

Attorney Gebo stated Mary Mono did not respond to the complaint and judgment against her for the Village removing the building on her property on West End Avenue and is considered in default from the court. Attorney Gebo requested an Executive Session to discuss two pending litigations.

PRESIDENT MCILROY UPDATE:

President McIlroy stated there will be a CIDC building committee meeting on May 16, 2017 at 2:00 p.m. at the Town of Wilna Municipal Building; Joint Utility meetings on May 17, 2017 at 4:15 p.m. at the Village of West Carthage Municipal Building; a CIDC meeting on May 24, 2017 at 4:00 p.m. at the Town of Wilna Municipal Building. President McIlroy expressed the fully executed grant agreement was received for the DASNY grant to put handicap accessible doors in the Municipal Building and also to purchase and install riprap for Guyotts Island.

Motion by Trustee Franchini and seconded by Trustee Vary authorizing the Clerk/Treasurer to advertise for bids for handicap accessible doors in the Municipal Building and install riprap at Guyotts Island. Motion carried unanimously.

President McIlroy stated correspondence was received from Jefferson County regarding the formation of a Shared Services Panel. President McIlroy stated he will serve on the committee and encouraged Trustees to forward their suggestions of shared services to the Clerk/Treasurer by the end of the week.

LIAISON REPORTS AND COMMENTS:

None.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Deputy President Astafan and seconded by Trustee Vary to enter Executive Session at 6:31 p.m. to discuss two pending litigation items. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Smith-Spencer to resume Regular Session at 6:40 p.m. Motion carried unanimously.

ADJOURNMENT:

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to adjourn at 6:40 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Village Clerk/Treasurer