

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Village of Carthage Municipal Building
June 19, 2017

ATTENDANCE:

Members: Deputy President Michael Astafan and Trustees Linda Smith-Spencer, Rebecca Vary and Marco Franchini. President G. Wayne McIlroy was excused

Others: Edgar Countryman, DPW Superintendent; Mark Gebo, Village Attorney; Elaine Avallone, Johnson Newspapers; Kathy Amyot, Tug Hill Commissions; Aaron LaGasse, Carthage Crusaders and five Keuka College Students.

CALL TO ORDER:

Deputy President Astafan called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance to the Flag. Deputy President Astafan requested that everyone silence their phones for the duration of the meeting.

APPROVAL OF MINUTES:

Motion by Trustee Franchini and seconded by Trustee Vary to approve the minutes of the May 15, 2017 regular meeting as presented. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Franchini to approve the minutes of the June 7, 2017 special meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

Mr. LaGasse explained the Carthage Crusaders Youth Baseball Program would like to use the baseball fields at the park on July 29-30, 2017 and August 5-6, 2017 for their annual baseball tournaments. Mr. LaGasse expressed that he will coordinate with other organizations that use the fields and will schedule the tournaments around them. Mr. LaGasse also requested to permission to place a shed down by the Field of Dreams for their equipment. Attorney Gebo stated he will draw up an agreement between the Village and the Carthage Crusaders stating the Village is not responsible for the equipment or the shed.

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to permit the Carthage Crusaders to use the baseball fields for their annual tournaments on July 29-30, 2017 and August 5-6, 2017 and further allow them to place a shed by the Field of Dreams providing they coordinate with the DPW Superintendent and sign an agreement releasing the Village from any liability regarding the shed or its contents. Motion carried unanimously.

Ms. Amyot stated thirty-eight applications have been received for the Tug Hill Circuit Rider position. Ms. Amyot expressed RACOG met at the Village of Deferiet Municipal Building for an executive board meeting earlier today. Ms. Amyot stated she is still trying to coordinate a meeting regarding the Twin Villages Swimming Pool.

CORRESPONDENCE:

Motion by Trustee Vary and seconded by Trustee Franchini to waive the Recreation Building rental fees for the Carthage Lions Club as they requested to use the building for a club summer picnic on July 19, 2017. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to permit Joanne Lazore to use the baseball fields for co-ed softball for six weeks from May 21, 2017 – June 25, 2017 on Sundays from 5:00 p.m. – 9:00 p.m. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Vary to accept the annual report from the Carthage Area Chamber of Commerce and further permit them to place their banner at the base of State Street Bridge to advertise the Fireworks Festival which will take place on July 8, 2017. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary authorizing President McIlroy to sign a statement of consent for overhead imagery collection in support of Department of Defense training activities in August 2017. Motion carried unanimously.

Deputy President Astafan stated the Jefferson County Planning Department submitted a letter informing the Village that unless they opt out of the HOME Consortium program, the Village will be reauthorized for 2018-2020 Federal Awards. The majority of the Board was in favor of not opting out of the program.

Deputy President Astafan explained the receipt acknowledgment date June 5, 2017, received from the Office of the State Comptroller is for the Sewer Debt Exclusion application for the WPCF Capital Project which was completed and submitted by the Clerk/Treasurer.

OLD BUSINESS:

At the December 19, 2016 meeting, the Board declared an emergency to remove the building at 302-306 North Mechanic Street as the structure is severely damaged and unsafe.

Update 01/17/17: President McIlroy stated the building has been knocked down and the debris is currently being removed.

Update 02/21/17: President McIlroy stated we are still waiting for the bill from GYMO for the removal of 302-306 North Mechanic Street. Deputy President Astafan stated the vacant property maybe marketable to the surrounding property owners. Attorney Gebo expressed if the costs to remove the building were re-levied on the Village taxes; the new owner would need to negotiate with the Village to remove the lien on the property.

Update 03/20/17: President McIlroy stated all of the expenses have been received and paid for this property in the amount of \$60,932.00. President McIlroy asked Attorney Gebo if he spoke with Jefferson County about the Village acquiring the property and Attorney Gebo stated he will check with the County and report back to the Board. The Board authorized the Clerk/Treasurer to transfer funds from the Village Blight Fund in the amount of \$60,932.00 and further set up a repayment schedule of five years.

Update 04/17/17: Attorney Gebo stated he spoke with the County attorney and a letter was sent requesting the property be turned over to the Village. Since the last meeting, a bill was received from DANC to dispose of the construction debris at the Rodman Landfill in the amount of \$9,743.97 and the Board revised the previous resolution for 302-306 North Mechanic Street to include the additional \$9,743.97 for a total of \$70,675.97 and further authorizes the Clerk/Treasurer to transfer funds from the Village Blight Fund to the General Fund and further set up a repayment schedule of five years.

Update 05/15/17: Attorney Gebo stated Jefferson County removed the property from the tax auction with the intent of turning the property over to the Village. Attorney Gebo further stated that any proceeds received over what the Village spent to remove the buildings on the property need to be turned over to the County.

Update 06/20/17: Attorney Gebo expressed that he is waiting for the paperwork from the County attorney for the property transfer.

The Clerk/Treasurer expressed the Village has an outstanding receivable from the removal of 208 North Mechanic Street back in 2015. Attorney Gebo stated he filed a judgment against the property owner and anticipates that it will be included in the County tax sale next year therefore he advised the Clerk/Treasurer to keep the receivable outstanding.

NEW BUSINESS:

Motion by Trustee Franchini and seconded by Trustee Vary authorizing President McIlroy to sign an agreement with BCA Engineers & Architects for an Infiltration & Inflow Evaluation of the North side of the Village in the amount of \$37,500.00 contingent upon receipt of a grant for \$30,000.00 and further authorize the use of Village Loan Funds in the amount of \$7,500.00 for the match of the grant. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Franchini to hire the following college students for the Summer Recreation Program to commence June 21, 2017 as follows: Faith Baker \$9.70 per/hr; Caitlin Manning \$9.70 per/hr; Natalie Scheiderich \$9.70 per/hr; Adrianna Oliver \$9.70 per/hr; Shannon Margrey \$10.75 per/hr for thirty-five hours per week and Katelyn Saddler \$9.70 per/hr for twenty hours per week not to exceed eight weeks. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to hire the following college students for the DPW to commence June 20, 2017 at a rate of \$9.70 per hour as follows: Logan Dunn; Jonathan Peck; Gregory Abbass; and James Uhlinger for forty hours per week not to exceed ten weeks. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Smith-Spencer to hire the following college student to be shared between the Clerks Office and the DPW to commence June 13, 2017 at a rate of \$9.70 per hour as follows: Austin O'Shaughnessy for thirty-five hours per week not to exceed eleven weeks and further authorize the Clerk/Treasurer and Deputy Clerk to alternate Fridays off from July – September, 2017. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary authorizing the Clerk/Treasurer to transfer proceeds received from the sale of surplus DPW equipment from fiscal year ending May 31, 2017 in the amount of \$43,870.00 to DPW Equipment Reserves account. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to approve fiscal year ending May 31, 2017 budget transfers as follows:

AA.3120.2001	Police Equipment Under \$2,500	2,166.00	
AA.3120.2000	Police Equipment Under \$2,500		2,166.00
AA.3120.4220	Police Travel and Training	525.00	
AA.3120.4300	Police Office Supplies		525.00
AA.7140.4430	Park Cleaning Supplies	92.00	
AA.7140.4600	Park Vehicle/Equip/Maint/Repair	15.00	
AA.7140.4460	Park Safety		107.00
FX.9060.8030	Hospital, Medical, Dental Ins.	2,400.00	
FX.9010.8000	State Retirement		2,400.00
GG.9060.8030	Hospital, Medical, Dental Ins.	2,505.00	
GG.9040.8015	Workers Comp		2,505.00

Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Vary to accept the Monthly Departmental Reports as presented by the CEO, Court, DPW, Police, Treasurer, and Water. Motion carried unanimously. The Community Development report was not submitted.

Trustee Smith-Spencer reviewed the monthly bills and bank statements including reconciliations prior to the meeting. The documents were available at the meeting.

Motion by Trustee Smith-Spencer and seconded by Trustee Franchini to approve payment of payrolls and bills as follows: General Fund \$343,438.06; Special Grant Fund \$198.74; Water Fund \$79,185.82; and Sewer Fund \$182,389.73. Motion carried unanimously.

ATTORNEY GEBO:

Attorney Gebo requested an Executive Session to discuss two pending litigations.

PRESIDENT MCILROY UPDATE:

None.

LIAISON REPORTS AND COMMENTS:

None.

The Clerk/Treasurer expressed there is an item in the Executive Session folder regarding the employment history of a particular DPW Employee.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to enter Executive Session at 6:24 p.m. to discuss the employment history of a particular DPW employee and two pending litigation items to include the Mr. Countryman. Motion carried unanimously. Mr. Countryman was excused at 6:29 p.m.

Motion by Trustee Franchini and seconded by Trustee Smith-Spencer to resume Regular Session at 6:40 p.m. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary, per the recommendation of the DPW Superintendent, to promote Brandon Chaffee from Laborer to the vacant position of MEO effective 06/18/2017 at the union contracted rate of \$17.57. Motion carried unanimously.

Motion by Trustee Smith-Spencer and seconded by Trustee Franchini to hire Brennan Ordway and Lieutenant Michal Mullins as part-time police officers at a rate of \$20.00 per hour. Motion carried unanimously.

ADJOURNMENT:

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to adjourn at 6:41 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Village Clerk/Treasurer