

THESE MINUTES ARE NOT OFFICIAL MINUTES AND HAVE NOT YET BEEN APPROVED BY
CARTHAGE/WEST CARTHAGE WATER POLLUTION CONTROL FACILITY
MANAGEMENT BOARD

Regular meeting of the Carthage/West Carthage Water Pollution Control Facility Management Board
Held in the Board Room of the Carthage Municipal Building
August 21, 2013

Attendance:

Carthage Members – Chairman Michael F. Astafan and Trustees Linda Smith-Spencer and Rebecca Vary.
Trustee Kathleen Latremore was excused.

West Carthage Members – Mayor Scott Burto and Trustees Scott Sullivan and Rob Peluso.

Others Attending – Wayne McIlroy, Village of Carthage President; Bart Crary, DANC Chief Plant Operator; and Carrie Tuttle, DANC Director of Engineering.

Call to Order:

Chairman Astafan called the meeting to order at 6:10 p.m.

Approval of Minutes:

Motion by Trustee Peluso and seconded by Trustee Sullivan to approve the minutes of July 22, 2013 regular meeting as presented by the Clerk. Motion carried unanimously.

Public Forum:

None

Monthly Reports:

WPCF Status Reports: Ms. Tuttle distributed Contract Documents and Specifications for Village of Carthage/West Carthage WPCF Roof Rehabilitation Project for the Boards' consideration. Chairman Astafan asked Ms. Tuttle to forward the document to Attorney Gebo for his review. Ms. Tuttle said she plans to distribute the bid packet next week and have the bids returned prior to the meeting on September 18, 2013.

Ms. Tuttle was excused at 6:30 p.m.

Mr. Crary commended the employees at the plant for the repairs made during the month of July 2013 which resulted in a significant savings for the plant.

Financial Report: The Financial Reports were reviewed and there were no questions. Motion by Trustee Peluso and seconded by Trustee Sullivan to approve the Financial Report as presented. Motion carried unanimously.

Monthly Expenditures:

Trustee Sullivan and Trustee Smith-Spencer reviewed the monthly bills prior to the meeting and Trustee Sullivan noted the excessive National Grid bill; the decreased Verizon Wireless bill; and questioned the bill for the DANC Technical Services Agreement.

Motion by Trustee Peluso and seconded by Trustee Sullivan to approve the monthly expenditures in the amount of \$35,346.37. Motion carried unanimously.

Old Business:

At the July 22, 2013 regular meeting, Ms. Tuttle explained that the industrial user permit was sent to Climax Manufacturing on July 1, 2013 and we have not received a signed agreement from Climax. Chairman Astafan requested the Clerk to send a follow up letter and Mr. Crary offered to call Mr. Goutremout, Climax Technical Manager.

Update: Mr. Crary explained the changes to the Climax Significant Industrial User Permit which increases the temperature from 104 degrees F to 150 degrees F to prevent Climax from violating this portion of the permit and conforms to the West Carthage sewer use law and EPA/DEC pretreatment regulations. The revised permit also includes a table with metal limits which was inadvertently left out of the previous permit.

At the July 22, 2013 regular meeting, Chairman Astafan stated that the Teamsters Union requested a formal vote regarding the tentative proposal for WPCF employees submitted at the meeting on June 19, 2013. Chairman Astafan highlighted the proposal as follows: Five Year Contract; Clothing Allowance instead of purchasing uniforms; Change health insurance plans from the current Select Plan to the HRA Plan; employees will contribute to their health insurance for five years starting at \$1,000 and increase the contribution amount \$100 each year; raise percentages for five years respectively 2%, 2%, 2%, 2.5%, and 2.5%; and many language changes to clean up the contract. The formal vote on the tentative agreement resulted in a tie and Chairman Astafan sent the results of the vote to Attorney Gebo.

Update 08/21/13: Chairman Astafan stated Attorney Gebo has been trying to coordinate a negotiation meeting and will contact Mayor Burto to set up dates and times.

At the July 22, 2013 meeting, Ms. Tuttle submitted an invitation for bids for chemical supplies to the board for their consideration. Mayor Burto distributed a letter received from Slack Chemical Company which outlined additional services they provided to the Treatment Facility free of charge. After considerable discussion, the majority of the board was in favor of continuing their service with Slack Chemical Company due to their service and proximity within the Villages. Ms. Tuttle expressed that Slack Chemical Company does not provide all of the chemicals necessary for the Wastewater Treatment Facility. Chairman Astafan requested the Clerk to provide vendor activity for last year for all of the chemicals purchased; Mr. Crary will provide a listing of chemicals used and work with Mr. Soukup who will provide a quote by the end of the week for chemicals they can provide.

Update 08/21/13: No action was taken therefore, Chairman Astafan requested the Clerk to hold the invitation for bids until the September 18, 2013 regular meeting.

New Business:

Motion by Mayor Burto and seconded by Trustee Peluso, based on the recommendation of Mr. Crary's analysis of the leachate hauled to the treatment plant from the closed Felts Mills landfill, to decrease Awin Managements leachate disposal rate from \$0.0125 to \$0.0075 effective August 1, 2013. Motion carried unanimously.

Motion by Mayor Burto and seconded by Trustee Sullivan to authorize Chairman Astafan to send a letter of support for DANC's Consolidated Funding Application through NYSERDA's Cleaner Greener Communities Initiative to create a new initiative that will compost wastewater treatment of sludge resulting in reduced operating costs for the treatment plant and if funded, the facility will be owned and operated by Carthage/W. Carthage WPCF. Motion carried unanimously.

The Agreed Upon Procedures Report was reviewed and the Clerk highlighted the positive fund balance of \$6,500 which was negative at the end of fiscal year 2013 in the amount of \$61,000.

Old Business:

At the July 22, 2013 regular meeting, Chairman Astafan stated that the quarterly payment has yet to be received for Climax's portion of the operation and maintenance and there are only enough funds within the joint account to pay the current bills and payroll for next month. Mayor Burto stated that he has contacted Climax several times and they state they will pay the overdue bill. Mayor Burto further stated that the sale of Climax fell through and they filed for bankruptcy for one of their facilities. Chairman Astafan stated that Attorney Gebo expressed per the Villages' inner-municipal agreement, the Village of West Carthage is responsible for making the payment. Mayor Burto stated he agrees and that was a point he was trying to make last month when he wanted greater representation on the board and stated the Village of West Carthage was the greater user. Mayor Burto will contact the Village of West Carthage attorney in the morning and request that he take action to collect the payment from Climax.

Update 08/21/13: Mayor Burto stated he set up a weekly payment plan with Climax of which they have been paid on time and there is one payment remaining to fulfill the first quarterly payment from Climax. Mayor Burto further stated that Climax's Carthage facility is doing well financially and they anticipate paying the second quarterly payment on time by September 1, 2013.

Liaison Reports:

Audit Committee:

None.

Waste Treatment Plant:

None.

Mr. Crary was excused at 6:50 p.m.

Executive Session:

Motion by Trustee Peluso and seconded by Trustee Sullivan to enter Executive Session at 6:50 p.m. to discuss the employment history of a particular firm and invite President McIlroy to attend. Motion carried unanimously.

Motion by Trustee Sullivan and seconded by Trustee Peluso to resume Regular Session at 6:55 p.m. Motion carried unanimously.

Next Regular Meeting Date:

September 18, 2013 at the Village of West Carthage Municipal Building at 6:00 p.m.

Adjournment:

Motion by Trustee Smith-Spencer and seconded by Trustee Peluso to adjourn at 6:56 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
WPCF Clerk