

1CARTHAGE/WEST CARTHAGE WATER POLLUTION CONTROL FACILITIES  
MANAGEMENT BOARD

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**Regular Meeting Agenda  
August 15, 2018 – 4:00 p.m.  
Carthage Municipal Building**

- I. Call to Order
- II. Approval of Minutes
  - a) Regular meeting June 20, 2018.
- III. Public Forum
- IV. Monthly Reports
  - a) WPCF Status and Repair Report.
    - 1) June 2018.
      - a) Review and approve revised WPCF Health and Safety Manual.
      - b) Approve service call/repair of Hoffman Blower.
      - c) Approval to send WPCF Operator to NNYWW conference in Alex Bay.
    - 2) July 2018.
  - b) Financial Reports.
  - c) Carthage Specialty Paperboard, Inc. Status Update.
- V. Monthly Expenditures
  - a) Trustees Smith-Spencer and Bigness review of monthly bills, bank statements and bank reconciliations.
  - b) Approve monthly expenditures.
    - 1) July 2018 reviewed by Trustee Bigness and approved by Chairman Astafan.
    - 2) August 2018.
- VI. Old Business
  - a) Status of Capital Project.
    - 1) Review and approve GHD Amendment No. 4.
    - 2) Review and approve CO Falter Construction Inc. Change Order No. 2.
    - 3) Review and approve Collins-Hammond Electrical Contractors Change Order No. 2.
  - b) Status of the study of the contaminated site.
  - c) Status of GHD price quote to shut of services to CSP.
    - 1) Review cost proposal.
  - d) Status of CSP Bankruptcy proceedings for fines attributed to permit violations.
- VII. New Business
  - a) Authorize President McIlroy to sign audit engagement letter to perform an audit of the CDBG program previously approved via email.
  - b) Review Agreed Upon Procedures FY 2018.
  - c) Review NYSOSC Annual Update Document.
  - d) WPCF Consent Order for Violations of ECL Article 17 & NYCRR Part 750.
- VIII. Liaison Reports
  - a) Audit Committee.
  - c) Waste Treatment Plant.
- IX. Executive Session

X. Next Regular Meeting September 19, 2018 at 4:00 p.m. at the West Carthage Municipal Building.

XI. Adjournment

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*If you require more information regarding items on this agenda prior to the meeting contact the Clerk's Office during normal business hours.*