

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Village of Carthage Municipal Building
July 16, 2018

ATTENDANCE:

Members: President G. Wayne McIlroy; Deputy President Michael Astafan; and Trustees Rebecca Vary and Marco Franchini. Trustee Linda Smith-Spencer was excused.

Others: Joseph Russell, Village Attorney; Reginald Huber, Police Chief; Mickey Dietrich, Tug Hill Commissions; Sean McHale, Carthage Fire Department; and Austin Hamilton.

CALL TO ORDER:

President McIlroy called the meeting to order at 6:00 p.m. followed the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Franchini and seconded by Trustee Vary to approve the minutes of the June 18, 2018 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

Mr. McHale stated the Carthage Fire Department would like to use the Carthage Park athletic fields and the Recreation Building to host a softball tournament to benefit Believe NNY.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve the request of the Carthage Fire Department to use the Carthage Park Recreation Building and athletic fields for a softball tournament to benefit for Believe NNY at no charge on September 29, 2018 providing the date does not conflict with previously scheduled events. Motion carried unanimously.

Mr. Dietrich reviewed the monthly announcements for RACOG and forwarded a copy of the announcements to the Clerk/Treasurer.

CORRESPONDENCE:

Motion by Deputy President Astafan and seconded by Trustee Franchini to credit invoice number INV00357 in the amount of \$250.00 for mowing, trimming and grass removal at 751 Fulton Street performed by the DPW due to a warning notice not being mailed to the property owner. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary, based on the recommendation of the Water Superintendent, to approve the request of Jennifer Foster for a sewer credit due to a broken pipe in the amount of \$601.94. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Vary to send a letter of support for the City of Ogdensburg to include with their Consolidated Funding Application for their upcoming reconstruction and renovation of their wastewater treatment plant. Motion carried unanimously.

President McIlroy read the correspondence received from NYDEC regarding the enforcement action against the Carthage/West Carthage Water Pollution Control Facilities regarding SPDES violations which will be discussed at the WPCF meeting on July 18, 2018.

President McIlroy read the correspondence received from Mark Gebo, Village Attorney which listed the open court cases he has and his intent to follow through on them.

President McIlroy stated the RACOG minutes from June 19, 2018 and July 12, 2018 meetings are included in the meeting packet for the Boards information.

OLD BUSINESS:

At the March 19, 2018 meeting the Board requested Deputy President Astafan to appraise 302-306 North Mechanic Street at no charge to the Village.

Update 04/19/18: President McIlroy requested the Clerk/Treasurer to hold this over until the May 21, 2018 meeting.

Update 05/21/18: President McIlroy requested the Clerk/Treasurer to hold this over until the June 18, 2018 meeting.

Update 06/18/18: President McIlroy requested the Clerk/Treasurer to hold this over until the July 16, 2018 meeting.

Update 07/16/18: President McIlroy requested the Clerk/Treasurer to hold this over until the August 20, 2018 meeting.

At the May 21, 2018 meeting, the Board requested that Attorney Gebo send correspondence to Metro Paper Industries of NY, Inc. requesting that they block the industrial sewer line to stop the inflow and infiltration from going to the sewer treatment plant.

Update 06/18/18: President McIlroy stated a response has not been received from Metro Paper Industries of NY, Inc. and he intends to discuss this at the WPCF meeting on Wednesday.

Update 07/16/18: President McIlroy requested the Clerk/Treasurer to hold this over until the August 20, 2018 meeting.

At the June 18, 2018 meeting, the Carthage Crusaders submitted correspondence requesting to rebuild the concession stand at the Carthage Park if the Village provides the building materials and the Board requested the Clerk/Treasurer to contact Joseph Mono to set up a meeting as more details are needed.

Update 07/16/18: A response wasn't received from Mr. Mono therefore President McIlroy requested the Clerk/Treasurer to remove this from the agenda.

NEW BUSINESS:

Motion by Trustee Franchini and seconded by Trustee Vary authorizing President McIlroy to sign the NYS Teamster agreement for the WPCF employees effective April 1, 2018 – March 31, 2023, which was previously approved by the WPCF Board. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Franchini authorizing President McIlroy to sign the Technical Services Agreement with the Development Authority of the North Country to perform financial reviews of Village Loan Fund applicants and further provide a summary report for each application to be used by the Village Loan Fund Committee. Motion carried unanimously.

Motion by Trustee Vary and seconded by Trustee Franchini to approve budget transfers for account balancing as follows:

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| AA.1110.4210 | Village Justice Insurance | 47.00 | |
| AA.1620.4210 | Building Insurance | 2,142.00 | |
| AA.1325.4210 | Treasurer Insurance | | 173.00 |
| AA.5142.4210 | Snow Removal Insurance | | 1,008.00 |
| AA.8170.4210 | Street Cleaning Insurance | | 1,008.00 |
| AA.5010.4350 | Street Admin Special Items to Dept | 540.00 | |
| AA.5010.4420 | Street Admin Building Maint | | 540.00 |
| GG.8120.4210 | Sanitary Sewer Insurance | 875.00 | |

Motion carried unanimously.

President McIlroy read the memo from the DPW Superintending regarding an eighteen inch galvanized drain pipe which runs under a driveway and garage on 309 South Washington Street. The property owners contacted the DPW Superintendent and asked if he could remove the drain pipe and repair their driveway and garage floor. Attorney Russell stated he does not believe that it is the Villages responsibility to fix the property as the garage and driveway were built over the pipe. President McIlroy requested the Clerk/Treasurer to contact the CEO to see if a building permit was obtained to build the garage in 1976 and further to hold this over until the August 20, 2018 meeting.

Motion by Deputy President Astafan and seconded by Trustee Vary to accept the monthly Departmental Reports as presented by the CEO, Court, DPW, Police, Treasurer, and Water. Motion carried unanimously.

Deputy President Astafan reviewed the monthly bills and bank statements including reconciliations prior to the meeting. The documents were available at the meeting.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve payment of payrolls and bills as follows: General Fund \$90,159.32; Special Grant Fund \$99.37; Water Fund \$16,053.88; and Sewer Fund \$9,860.66. Motion carried unanimously.

ATTORNEY RUSSELL:

Attorney Russell stated he is working on agreements for the Buckley Building parking and sewer use by Whispering Woods and should have them available at the next meeting.

PRESIDENT MCILROY UPDATE:

President McIlroy stated there are Joint Utility Board meetings on July 18, 2018 at 4:00 p.m. at West Carthage and a CIDC meeting on July 25, 2018 at 4:00 p.m. at the Town of Wilna. President McIlroy stated the Mayor of the Village of Deferiet requested the use of our Bobcat and an operator to assist them with building their new playground on July 19, 2018 and July 20, 2018. The Board was in favor of assisting Deferiet and Attorney Russel stated he will prepare a Memorandum of Understanding for President McIlroy's signature.

Motion by Deputy President Astafan and seconded by Trustee Franchini to deny the request of Calvin and Jeanette Bush at 650 South James Street for a water/sewer bill credit due to their water service only being active for fifteen days as the Village has an established minimum quarterly bill regardless of the number days the account is active or the amount of water used. Motion carried unanimously.

President McIlroy passed around the pictures of the tree taken down at 516 Francis Street by the property owner, Arthur McCall. President McIlroy stated that Mr. McCall contacted him a few months ago and asked if he could remove the tree and put in a driveway. President McIlroy told Mr. McCall that he will need to obtain a building permit and advised him not to remove the tree as it belongs to the Village.

Motion by Trustee Franchini and seconded by Trustee Vary to have Chief Huber arrest Mr. McCall for taking down the tree and further charge Mr. McCall for the cleanup and removal of the brush. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Vary to declare the 1995 custom ten ton trailer and 2000 Salsco Wood Chipper surplus equipment and further authorize the DPW Superintendent to advertise the sale of the equipment on Auctions International. Motion carried unanimously.

LIAISON REPORTS AND COMMENTS:

None.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Deputy President Astafan and seconded by Trustee Vary to enter Executive Session at 6:36 p.m. to discuss a potential litigation. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Deputy President Astafan to resume Regular Session at 6:46 p.m. Motion carried unanimously.

ADJOURNMENT:

Motion by Trustee Vary and seconded by Deputy President Astafan to adjourn at 6:47 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Village Clerk/Treasurer