

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Village of Carthage Municipal Building
November 26, 2018

ATTENDANCE:

Members: President G. Wayne McIlroy; Deputy President Michael Astafan and Trustees Rebecca Vary, Marco Franchini and Linda Smith-Spencer.

Others: Mark Gebo, Village Attorney; Edgar Countryman, DPW Superintendent; and Donald Spence (6:20 p.m.).

CALL TO ORDER:

President McIlroy called the meeting to order at 6:00 p.m. followed the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to approve the minutes of the October 15, 2018 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

None.

CORRESPONDENCE:

Motion by Deputy President Astafan and seconded by Trustee Vary to deny the request of Theodore and Samuel Freund for credit of late fees on their sewer bill based on the information provided by the Freund's who confirmed they received a test email but they were unaware of the billing cycle. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Franchini to approve the request of the Carthage Lions Club and Carthage Elks Lodge for a \$100.00 contribution toward the tenth Annual Community Thanksgiving Feast Celebration that will take place on Thursday, November 22, 2018 at the Carthage Elks Lodge which is included in the fiscal year 2019 budget. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Smith-Spencer to declare December 3, 2018 as Sara Storms Day in recognition of her receipt of The Girl Scout Metal of Honor due to her courageous performance while she was at daycare. Motion carried unanimously.

President McIlroy read the thank you card received from Carthage 12 Honors for use of the Recreation Building.

President McIlroy read the thank you card received from Julie Johnson, Operation Joy, for use of the Recreation Building.

OLD BUSINESS:

At the October 15, 2018 meeting, the Board made a motion to advertise for bids for the sale of the 302-306 North Mechanic Street with a minimum bid at the appraised price of \$12,000.00 to be opened at the November 19, 2018 meeting.

Update 11/26/18: No bids were received and President McIlroy asked Attorney Gebo what our options are.

Motion by Trustee Smith-Spencer to re-advertise for bids for the sale of 302-306 North Mechanic Street to be opened at the December 17, 2018 meeting with no minimum bid requirement, Motion carried unanimously.

At the October 15, 2018 meeting, President McIlroy asked Attorney Russell if Water Street was abandoned and Attorney Russell suggested researching the minutes to see the Board's decision at that time. President McIlroy requested the Clerk/Treasurer to research the minutes during the 1960's regarding the abandonment of Water Street by the Board.

Update 11/26/18: The Clerk/Treasurer researched the minutes and discovered that the road was abandoned but there was no record of the property being transferred. Attorney Gebo stated they researched the records at Jefferson County and did not find a deed from the Village conveying Water Street. President McIlroy stated he spoke with Ms. Ablan, the adjacent property owner, who stated she has documentation that proves she owns the property and will forward it to the Village when time permits. President McIlroy requested the Clerk/Treasurer to hold this over until the December 17, 2018 meeting.

At the October 15, 2018 meeting, the Board approved the Carthage 12 Honors to use the Recreation Building and Park for their annual Spook Trail Event on October 26, 2018 and October 27, 2018.

Update 11/26/18: After the meeting, Carthage 12 Honors requested permission to have a bonfire at their event.

Motion by Trustee Franchini and seconded by Trustee Vary to formally approve the request, which was previously approved via email, of the Carthage 12 Honors to have a bonfire at their event contingent upon the receipt of the list of chaperones and the fire department presence. Motion carried unanimously.

NEW BUSINESS:

Motion by Trustee Vary and seconded by Trustee Smith-Spencer to approve the return of unpaid taxes in the base tax amount of \$302,378.93, penalty \$24,190.34, for a total of \$326,569.27. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Smith-Spencer to set a public hearing on December 17, 2018 at 6:10 p.m. to receive comments regarding the Carthage/W. Carthage Water Pollution Control Facilities Community Services Block Grant Project. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to set a second public hearing on December 17, 2018, which will immediately follow the first hearing, to consider Local Law #3 of 2018 to amend Chapter A150 of the Code of the Village of Carthage with respect to harassment as it is necessary to be revised to comply with current statewide requirements. Motion carried unanimously.

The Board reviewed the proposed parking lot agreement with the Carthage Free Library. President McIlroy asked Attorney Gebo to include language regarding capital improvements to the lot and further requested the Clerk/Treasurer to hold this over until the December 17, 2018 meeting.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to approve budget transfers for account balancing as follows:

AA.1950.4000	Property Taxes	71.00	
AA.8170.4600	Street Cleaning Vehicle/Equipment Repair	3,300.00	
AA.8170.4620	Street Cleaning Equipment Rental		3,300.00
AA.1990.4000	Contingencies		71.00

Motion carried unanimously.

President McIlroy stated the Water Shut Off list dated November 15, 2018 is included for the Boards information.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to approve the request of the Clerk/Treasurer to close the Clerk's office on Friday, November 23, 2018 and Monday, December 24, 2018 and for the employees to use personal and/or vacation time to account for the days. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Deputy President Astafan authorizing the Clerk/Treasurer to attend the quarterly North Country Clerk/Treasurer's Association meeting on Friday, December 7, 2018 in Watertown to include mileage reimbursement. Motion carried unanimously.

Motion by Trustee Vary and seconded by Deputy President Astafan authorizing up to two police officers to attend Forensic Interview training in Watertown on December 17, 2018 through December 21, 2018 at no cost to the Village. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Smith-Spencer to accept the monthly Departmental Reports as presented by the CEO, Court, DPW, Police, Treasurer, and Water. Motion carried unanimously.

Trustee Smith-Spencer reviewed the monthly bills and bank statements including reconciliations prior to the meeting. The documents were available at the meeting.

Motion by Trustee Smith-Spencer and seconded by Deputy President Astafan to approve payment of payrolls and bills as follows: General Fund \$235,631.60; Special Grant Fund \$790.16; Water Fund \$64,782.09; and Sewer Fund \$106,018.85. Motion carried unanimously.

ATTORNEY RUSSELL:

Attorney Gebo stated his office has been working on several code violations and asked Trustee Vary to follow up with the CEO. Attorney Gebo requested an Executive Session to discuss the proposed lease of real property.

PRESIDENT McILROY UPDATE:

President McIlroy stated there will be a CIDC meeting November 28, 2018 at 4:00 p.m. at the Town of Wilna Municipal Building; Organizational meeting December 3, 2018 at 4:15 p.m.; RACOG meeting on December 4, 2018 at 6:00 p.m. at the Village of Carthage Municipal Building; Joint Utility meetings on December 12, 2018 at 4:00 p.m. at the Village of Carthage Municipal Building.

President McIlroy asked Mr. Spence if he would like to address the Board as he arrived to the meeting late. Mr. Spence said he is interested in the property at 302-304 North Mechanic Street but feels the property is not worth the minimum bid price. President McIlroy stated the Board is going to re-bid the property without a minimum bid but expressed that the Village has the right to reject any and all bids.

LIAISON REPORTS AND COMMENTS:

None.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to discuss the proposed lease of real property and requested Mr. Countryman to attend at 6:30 p.m. Motion carried unanimously.

Motion by Trustee Franchini and seconded by Trustee Smith-Spencer to resume Regular Session at 7:15 p.m.

ADJOURNMENT:

Motion by Trustee Smith-Spencer and seconded by Trustee Franchini to adjourn at 7:15 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Village Clerk/Treasurer