

Regular Meeting of the Village of Carthage Board of Trustees 1
Held in the Board Room of the Carthage Municipal Building
September 3, 2013

ATTENDANCE:

Members: President G. Wayne McIlroy, Deputy President Astafan, Trustees Rebecca Vary and Trustee Kathleen Latremore. Trustee Linda Smith-Spencer was excused.

Others: Kathy Amyot, Tug Hill Commissions.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Vary and seconded by Deputy President Astafan to approve the minutes of the August 19, 2013 special meeting as presented. Motion carried unanimously.

Motion by Trustee Vary and seconded by Deputy President Astafan to approve the minutes of the August 19, 2013 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

Ms. Amyot stated there is a RACOG meeting scheduled on September 17, 2013. Ms. Amyot also stated there is a MS4 meeting at the Village of West Carthage on September 5, 2013 at 10:00 a.m.

CORRESPONDENCE:

President McIlroy read the letter received from Gert Gebo requesting a boat dock be placed at Turning Point Park. The Board agreed with her concerns and stated they will consider the cost of placing a boat dock at Turning Point Park when they construct the budget next year.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve the request of Cindy Trombley to have alcoholic beverages at her family reunion at the Carthage Park on Saturday, September 7, 2013 provided no glass containers are used. Motion carried unanimously.

President McIlroy read the card received from Oxford Street residents thanking the DPW for clearing the brush on their street and all of their hard work throughout the year.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the request of the Carthage Area Chamber of Commerce to hold the Annual Holiday Parade on Saturday, November 9, 2013 at 11:00 a.m. to begin in West Carthage, traveling across the bridge to State Street and concluding on North School Street at the Carthage Elks Lodge and further, the Village will complete the appropriate forms to close New York State Route 126 during the event. Motion carried unanimously.

President McIlroy requested the Clerk/Treasurer to inform the newspaper of the new requirement to apply for a permit when the New York State Highway will be closed for an event.

OLD BUSINESS:

On June 3, 2013, President McIlroy read the letter from NYSDEC regarding the Municipal Separate Storm Sewer System Automatic Designation which requires a response from the

Village by November 18, 2013. President McIlroy hopes to learn more about the designation at the Watershed Conference on June 4, 2013 and requested the Clerk/Treasurer to hold this issue until the June 17, 2013 regular meeting.

Update 06/17/13: President McIlroy stated the response to the Separate Storm System Automatic Designation needs to include how the Village will notify the public of the Storm Sewers to include marking the storm drains and mapping the system using the GPS. President McIlroy requested the Clerk/Treasurer to hold this issue until the next regular meeting to allow time to learn more information regarding this requirement.

Update 07/15/13: President McIlroy and possibly Deputy President Astafan will attend an information session regarding the Village's participation in the new MS4 program on July 17, 2013 at the Town of Brownville Offices.

Update 08/19/13: President McIlroy attended the informational session on July 17, 2013 which outlined how specific communities could obtain a waiver from the MS4 program. The Village of Carthage is not eligible for the waiver and President McIlroy stated Scott Burto, West Carthage Mayor offered to obtain more information regarding the program.

Update 09/03/13: There will be a meeting on September 5, 2013 at 10:00 a.m. at the Village of West Carthage Board Room to discuss opportunities to partner as a cooperative group in the new MS4 program.

On August 19, 2013, Attorney Gebo sent a letter to Charles King, 771 and 773 West End Avenue, regarding connecting his properties to the village sewer system. Attorney Gebo also provided a summary of a phone conversation he had with Mr. King. Attorney Gebo requested an Executive Session to further discuss this property due to potential litigation.

Update 09/03/13: No action was taken therefore President McIlroy requested the Clerk/Treasurer to hold this issue until the September 16, 2013 meeting.

On August 19, 2013, representatives from Ryders Edge Skate Park distributed a written proposition for refurbishment and supervision of the Ryder's Edge Skate Park. As members of the committee they are proposing to refurbish, provide possible supervision, and continued maintenance of the skate park. They are concerned with the current state of the park to include safety concerns. Chief Huber stated he has paint and sealer at the police station which is to be used at the skate park. President McIlroy stated he will form a committee to assess the skate park.

Update 09/03/13: President McIlroy is waiting to hear from Skate Park representatives.

NEW BUSINESS:

Motion by Trustee Latremore and seconded by Trustee Vary to approve CDBG 2011 Draw #20 payable to Lead Safe, LLC \$400.00; Joann Dickenson and ACES \$11,870.00; Richard & Katherine Davis and Painting Etc. \$16,110.00; and Avalon and Associates, Inc. \$1,632.19. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve CDBG 2011 Draw #21 payable to Candy Martin and SJS Builders \$17,347.50; Elizabeth Rushlow and Painting Etc. \$13,140.00; Hrabchak, Gebo & Langone, PC \$240.00; and Avalon and Associates, Inc. \$2,175.62. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore to permit the DPW Superintendent to purchase ten Christmas Lights for the decorative lampposts on State Street and transfer \$700.00 from contingency to cover the additional cost. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary authorizing the Clerk/Treasurer to close a surplus savings account at First Niagara Bank. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary to authorize the Clerk/Treasurer to submit Treasurer Reports on a monthly basis, on the third Monday of the month, to coincide with Trustees reviewing bills. Motion carried unanimously.

The DPW Superintendent Report included the cost of the repair to the railroad crossing on South Clinton Street \$5,052.85 and an estimate to repair the railroad crossing on South Washington Street between \$6,500.00 and \$8,000.00.

The Treasurers Report was reviewed and there were no questions. The General Fund cash balance is \$1,897,253.53 with Reserves of \$164,127.78; Water Fund cash balance is \$244,751.82 with Reserves of \$172,481.55 and the Sewer Fund cash balance is \$131,528.31 with Reserves of \$74,599.37 the Joint Fund cash balance is \$126,844.74 with Reserves of \$381,058.31.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve payment of payrolls and bills as follows: General Fund P/R 08/22/13, 08/29/13, and 09/03/13 \$38,991.59; Water Fund P/R 08/22/13 and 08/29/13 \$4,989.99; Sewer Fund P/R 08/22/13 and 08/29/13 \$3,634.26; Joint Fund P/R 08/22/13 \$8,558.93. General Fund Abstracts \$112,619.29; Water Fund Abstracts \$53,135.88; Sewer Fund Abstracts \$59,455.79; and Joint Fund Abstracts \$61,910.45. Motion carried unanimously.

PRESIDENT McILROY UPDATE:

President McIlroy asked the Trustees if they would be in favor of receiving monthly reports from Department Heads highlighting accomplishments.

Motion by Trustee Latremore and seconded by Deputy President McIlroy requesting the Clerk/Treasurer to send a memo to Department Heads requesting monthly reports to be forwarded to the Clerk's Office on Thursdays prior to the third Monday of the month effective October 2013. Motion carried unanimously.

President McIlroy reminded the board of the Carthage Nursery School presentation on Saturday, September 7, 2013 and further stated he is planning to attend. President McIlroy reminded the board of the Evidentiary Hearing scheduled for Monday, September 16, 2013 at 5:00 p.m. at the Village of Carthage Municipal Building regarding an unsafe structure on 511 Adelaide Street.

LIAISON REPORTS AND COMMENTS:

Trustee Latremore stated she is concerned with the Village Police making U-Turns in the road when there is not an apparent emergency or traffic stop. President McIlroy stated he would speak to Chief Huber.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Trustee Latremore and seconded by Trustee Vary to enter Executive Session at 8:00 p.m. to discuss the employment history of a particular corporation. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to resume Regular Session at 8:12 p.m. Motion carried unanimously.

The Clerk/Treasurer thanked the board for allowing the Clerk's Office to conduct Summer Hours.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Trustee Vary to adjourn at 8:15 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer