

CARTHAGE/WEST CARTHAGE WATER POLLUTION CONTROL FACILITIES
MANAGEMENT BOARD

Regular Meeting Agenda

June 17, 2020 – 4:00 p.m.

Via Zoom Video/Teleconference Due to COVID-19

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
 - a) Regular meeting April 22, 2020.
- IV. Public Forum
- V. Monthly Reports
 - a) WPCF Status and Repair Reports April and May.
 - 1) Approve employees to attend NNYWW Summer Conference as Spring Conference was cancelled due to COVID-19.
 - 2) Approve budgeted purchase of zero turn lawn mower.
 - b) Financial Reports.
 - c) Ox Specialty Paper, LLC Status Update.
- VI. Monthly Expenditures
 - a) Trustees Smith-Spencer and Bigness review of monthly bills, bank statements and bank reconciliations.
 - b) Review and approve monthly expenditures.
- VII. Old Business
 - a) Status of closing West Carthage long-term funding for Capital Project.
 - b) Status of employee obtaining CDL license.
- VIII. New Business
 - a) Formally authorize Clerk/Treasurer to make year-end budget transfers for account balancing.
 - b) Formally approve financial recommendations contained in Memo.
 - c) Review request regarding outside sewer user.
 - d) Authorize Chairman Astafan and Mayor Burto to sign Hauler Agreement.
 - e) Approve President McIlroy and Mayor Burto to sign letters releasing retainage funds from escrow account as project is complete.
- IX. Liaison Reports
 - a) Audit Committee.
 - b) Waste Treatment Plant.
- X. Executive Session
- XI. Next Regular Meeting July 15, 2020 at 4:00 p.m. at the West Carthage Municipal Building.
- XII. Adjournment

If you require more information regarding items on this agenda prior to the meeting contact the Clerk's Office during normal business hours.