

# Village Of Carthage

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*G. Wayne McShroy*  
Village President

*Kristy L. O'Shaughnessy*  
Village Clerk / Treasurer

## **Regular Meeting Agenda December 2, 2013 - 7:00 p.m.**

- I. Call to order with the Pledge of Allegiance to the Flag.
- II. Approval of Minutes:
  - a) Regular Meeting November 18, 2013.
- III. Public Forum
- IV. Correspondence
  - a) Lori Borland, Exec Dir. Re: Thank you letter for Holiday Parade.
  - b) Carthage Area Hospital Re: Medical Imaging Open House.
- V. Old Business
  - a) Request for designating an existing parking space as handicap from United Community Church.
  - b) NYSDOT Safety Investigation of Carthage highway corridor.
  - c) NYS Public Service Commission notice regarding 315 area code exhaust.
  - d) Results of 2006 Jeep Grand Cherokee Laredo 4WD bid.
- VI. New Business
  - a) Review and approve CDBG 2011 Draw #26:

Brian Kaufman & P&M Construction Co.	\$ 4,212.00
Hrabchak, Gebo & Langone, PC	\$ 300.00
Avalon Associates, Inc.	\$ 460.00
  - b) Review and approve Program Income Draw #2

Avalon Associates, Inc.	\$ 1,540.00
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  - c) Authorize Clerk/Treasurer to attend Clerks Association Meeting on 12/12/13.
  - d) Adopt 2014 Official Board Meeting Schedule.
  - e) Adopt 2013 Annual Appointments.
  - f) 2013 Annual Resolutions:
    - 1) Official Newspaper Designation.
    - 2) Advanced Payment of Claims
    - 3) Mileage Allowance
    - 4) Attendance at School, Conferences and Meetings
    - 5) Official Depositories
  - g) Annual Review of Policies:
    - 1) Check Signing Authorization
    - 2) Investment Policy
    - 3) Procurement Policy
    - 4) Fixed-assets Policy
    - 5) Harassment Prohibited Policy
    - 6) Use of Village Vehicles
  - h) Liaison Appointments.

- i) RACOG Cooperative ZAB 5 year term appointment.
- j) Adopt NYS Retirement Standard Work Day and Reporting Resolution.
- k) Approve payment of payroll and bills.
- l) President McIlroy update.
- m) Liaison reports and comments.
- n) Media Questions.

VII. Executive Session

VIII. Adjournment

*If you require more information regarding items on this agenda prior to the meeting contact the Clerk's Office during normal business hours.*