

CHESTER TOWNSHIP COUNCIL
Reorganization Meeting
January 6, 2015

The Reorganization Meeting of the Township Council of The Township of Chester was held on January 6, 2015 beginning at 7:00 P.M. at the Municipal Building located at 1 Parker Road.

Notice of this meeting of the Township Council of the Township of Chester was given to the Observer Tribune, Daily Record and Star Ledger on November 20, 2014 and was posted on the Bulletin Board, Council Chambers, Chester Township Municipal Building.

Members present: William A. Cogger, Mayor
Karen Powell
Matt Kass
Daniel O'Donnell
Jacki Spinelli

Also Present: John H. Suminski, Esq.

STATEMENT OF DETERMINATION

A Statement of Determination was received from the Morris County Board of Canvassers certifying that Matt Kass and Daniel O'Connell were elected as Councilmen of Chester Township for a three-year term expiring December 31, 2017.

OATHS OF OFFICE

Mr. Kass and Mr. O'Donnell took the Oath of Office.

Ms. Collins took the Oath of Office as Municipal Clerk.

TOWNSHIP COUNCIL COMMITTEE APPOINTMENTS / LIAISONS

Mayor Cogger made the following Council appointments:

| | |
|--------------------------|---------------------------------|
| Finance/Insurance | Kass |
| Police | Chair: Powell / Committee: Kass |
| Fire/First Aid | Kass |
| Public Works | O'Donnell |
| Construction | O'Donnell |
| Board of Health | Kass |
| Parks | Kass |
| Recreation Sub Committee | Spinelli |

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TOWNSHIP COUNCIL COMMITTEE APPOINTMENTS / LIAISONS (Con't)

| | |
|---|-----------|
| Utility Committee | Powell |
| Personnel | Powell |
| Senior Transportation/ Senior Services | Spinelli |
| Environmental Committee | O'Donnell |
| Infrastructure | O'Donnell |
| Zoning | O'Donnell |
| Court | Powell |
| County Open Space | Spinelli |
| Office Emergency Mgt. | Cogger |

COUNCIL PRESIDENT

Mr. Kass nominated Karen Powell as Council President, Mr. O'Donnell seconded the nomination.

YEAS: O'Donnell, Kass, Spinelli, Cogger NAYS: None ABSTAIN: Powell

RESOLUTIONS

Resolution 2015-1 Personnel Appointments offered by Mr. O'Donnell:

| | |
|---|--|
| Administrator | Carol Isemann Jan 1 - Jan 31, 2015 Robin Collins Effective February 1, 2015 |
| Municipal Clerk | Robin Collins |
| Deputy Clerk | Mary Edwards |
| Deputy Clerk | Kathy Potter |
| Chief Financial Officer/Deputy Tax Collector | Derek Macchia |
| Tax Collector | Toni Theesfield |
| Tax Assessor (See Resolution 2014-132) | Anna McDougal |
| Clerical Assistant to Tax Assessor/ Senior Transportation Coordinator | Mary Edwards |
| Court and Violations Clerk | Susan Travis |
| Deputy Court & Violations Clerk/Technical Assistant to the Construction Office | Ingrid O'Connor |
| Board of Health Secretary, Parks Committee Secretary, Dog License Clerk | Mary Nowicki |
| Recreation Director/Part Time Clerical | Maxine Finney |
| Municipal Public Defender | Law Firm of Forster & Arbore |
| Animal Control Officers (Day time) | Jeff Vreeland, Coley Campbell |

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| | |
|--|---------------------------------|
| Animal Control Officers (Part time evening and weekend) | Tim Norton Sr., Tim Norton Jr |
| Purchasing Agent | Robin Collins |
| Public Works Superintendent | Craig Reiner |
| Asst. Public Works Superintendent | Kevin Collins |
| Subdivision Search Official | Sarah Jane Noll |
| Construction Official/Building Subcode/Building Inspector/Plumbing Inspector | James Fania |
| Fire Sub Code Official | Jim Fonzino |
| Acting Construction Official/Acting Building Inspector in Jim Fania's Absence | Kevin Fleming |
| Fire Prevention | State Dept of Community Affairs |
| Electrical Sub Code Official/Inspector | Kevin Fleming |
| Plumbing Sub Code Official/Acting Plumbing Inspector (In Jim Fania's Absence) | Ben Farnowski |
| Building Subcode/Inspection Acting in the absence of Jim Fania or Kevin Fleming | Joe Rossi |
| Electrical Subcode/Inspection Acting in the absence of Jim Fania of Kevin Fleming | Joe Rossi |
| Communications Director | Julie Gause |
| Zoning Official | Sarah Jane Noll |
| Deputy Zoning Official/Assistant to Zoning Official | Dorrie Fox |
| Flood Plain Official | Sarah Jane Noll |
| Police Clerk/Matron | Denise Stanford |
| Alternate Matrons | Kim Carvino/Kathy O'Shea |
| Police Chaplain | Monsignor Raymond Lopatesky |

Motion to confirm Resolution 2015-1 made by Mr. O'Donnell,
seconded by Mr. Kass.

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Resolution 2015 - 2 offered by Ms. Powell:

Professional Appointments

Motion: Powell

Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Resolution 2015 - 3 offered by Ms. Powell:

Official Depositories

Motion: Powell Second: Kass

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

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Resolution 2015 - 4 offered by Mr. O'Donnell:

Official Newspaper

Motion: O'Donnell
Second: Powell

YEAS: Spinelli, O'Donnell, Powell, Cogger NAYS: Kass

Resolution 2015 - 5 offered by Mr. Kass:

Rate of Interest for Delinquent Taxes

Motion: Kass
Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Resolution 2015 - 6 offered by Mr. Kass:

Appointing a Tax Search Official

Motion: Kass
Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Resolution 2015 - 7 offered by Ms. Powell:

Resolution authorizing the Chester Township Municipal Assessor and Attorney to represent the Township before the Morris County Board of Taxation and the New Jersey Tax Court

Motion: Powell
Second: Kass

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Resolution 2015 - 8 offered by Mr. Kass:

Resolution authorizing the Tax Collector to cancel certain tax overpayments and delinquencies for 2015

Motion: Kass
Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Resolution 2015 - 9 offered by Mr. Kass:

Resolution to establish official Meeting Dates 2015

Motion: Kass
Second: Powell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

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Resolution 2015-10 offered by Mr. O'Donnell:

Open Public Meetings Act

Motion: O'Donnell
Second: Powell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Resolution 2015-11 offered by Mr. O'Donnell:

Resolution to establish a 2015 Green Team

Motion: O'Donnell Second: Kass

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

BOARD AND COMMITTEE APPOINTMENTS

BOARD OF ADJUSTMENT

Mayor Cogger made the following appointments:

| | | | |
|--------------|------------------|--------------|------|
| Alternate #2 | Brian Curley | Term ending: | 2016 |
| Alternate #3 | Bill Reutelhuber | Term ending: | 2016 |
| Alternate #4 | Derek Moore | Term ending: | 2016 |

Motion to confirm appointments: Kass Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

MORRIS COUNTY COMMUNITY DEVELOPMENT COMMITTEE

Mayor Cogger's appointment: Virginia Butkus

ENVIRONMENTAL COMMISSION

Mayor Cogger made the following appointments:

| | | | |
|--------------|--------------|--------------|------|
| Alternate #1 | John Geismar | Term ending: | 2016 |
|--------------|--------------|--------------|------|

Motion to confirm appointments: Kass Second: Powell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

Mayor Cogger appointed Charles Gilbert as Chair of the Environmental Commission.

BOARD OF HEALTH

Mayor Cogger made the following appointment:

| | | |
|----------------|--------------|------|
| Steve Vendette | Term ending: | 2017 |
|----------------|--------------|------|

Motion to confirm appointment: Kass Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

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CHESTER AREA SENIOR HOUSING (C.A.S.H.) COMMITTEE

Mayor Cogger appointed Anne MacMillan as his surrogate to the C. A. S. H. Committee.

LIBRARY BOARD OF TRUSTEES

Mayor Cogger appointed Paul Parasugo to a 5 year term as a member of the Chester Library Board of Trustees

Mayor Cogger appointed Sharon Hansbury as Mayor's surrogate.

AGRICULTURAL ADVISORY COMMITTEE

Mayor Cogger made the following appointments:

| | | |
|----------------|--------------|------|
| Dale Davis | Term ending: | 2016 |
| Kurt Alstede | Term ending: | 2016 |
| Trey Bianco | Term ending: | 2016 |
| Robert Chernow | Term ending: | 2016 |

MORRIS COUNTY AGRICULTURAL BOARD

Mayor Cogger appointed Sarah Jane Noll as his surrogate to the Board.

CHESTER TOWNSHIP OPEN SPACE COMMITTEE

Mayor Cogger made the following appointments:

| | | |
|----------------|--------------|------|
| Robert Chernow | Term ending: | 2016 |
| Kurt Alstede | Term ending: | 2016 |
| Alvin Dietz | Term ending: | 2016 |
| Ted Angowski | Term ending: | 2016 |

Motion to confirm appointments: Kass Second: Powell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

PARKS AND RECREATION COMMITTEE

Mayor Cogger made the following appointments:

Parks Committee Members:

| | | |
|---------------|--------------|------|
| John Strapfer | Term Ending: | 2017 |
| Thomas Grego | Term Ending: | 2017 |
| Jim Johnston | Term Ending: | 2017 |

RECREATION SUB COMMITTEE

| | | |
|-----------------------|--------------|------|
| Jennifer Capalbo | Term ending: | 2017 |
| Jesse Epstein | Term ending: | 2017 |
| Cindy Dominquez Smith | Term ending: | 2017 |
| Lisa Resnick | Term ending: | 2017 |
| Jennifer Internicola | Term ending: | 2017 |

Motion to confirm appointments: Kass Second: Powell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

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PLANNING BOARD

Class I: Mayor William A. Cogger

Class II: Sarah Jane Noll

Class III: Council Appointment Matt Kass

Mayor Cogger made the following appointments:

Class IV: Rich Busiglio Term ending: 2017

Alternate #1: Robert Pigott Term ending: 2016

Alternate #2: Sandy Drysdale Term ending 2017

SENIOR TRANSPORTATION COMMITTEE

Mayor Cogger made the following appointments:

Karen Yates
Sandy Drysdale

Term ending December 31, 2015

UTILITY COMMITTEE

Mayor Cogger made the following appointments:

Chairman: William Reutelhuber

Term ending December 31, 2015

ESTABLISHMENT OF CHESTER TOWNSHIP LEGAL HOLIDAYS FOR 2015

- | | |
|----------------------|--|
| □ New Year's Day | January 1, Thursday ** January 2, Friday ** |
| □ Martin Luther King | January 19 , Monday |
| □ Lincoln's Birthday | ** Moved to Jan 2 ** |
| □ President's Day | February 16, Monday |
| □ Good Friday | April 3, Friday |
| □ Memorial Day | May 25, Monday |
| □ Independence Day | July 3, Friday |
| □ Labor Day | September 7, Monday |
| □ Columbus Day | October 12, Monday |
| □ Veteran's Day | November 11, Wednesday |
| □ Thanksgiving | November 26, Thursday November 27, Friday |
| □ Christmas | December 25, Friday |

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The reorganization meeting concluded and the regular meeting commenced.

MINUTES

Motion to approve minutes of the December 2, 2014 meeting: Powell

Second: Kass

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

REPORTS

Motion to accept reports from Tax Collector and Department of Public Works:
Kass Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

2014 APPROPRIATION TRANSFER RESOLUTION

Resolution 2015-12 offered by: Mr. Kass:

2014 Appropriations Reserves Transfers

Motion: Kass Second: Spinelli

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

BILLS

Motion to pay bills, previously audited by the Finance Committee: Kass
Second: Powell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

TEMPORARY BUDGET RESOLUTION

Resolution 2015-13 offered by: Mr. Kass:

2015 Temporary Budget

Motion to approve the 2015 Temporary Budget: Kass Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

CORRESPONDENCE

- Resident Letter of Appreciation, Officers Steve Notte and Ryan Steckel
- PSE&G Notice of Rate Increase
- NJLM Louis Bay 2nd Municipal Leaders Scholarship Competition

Resolution

Chatham Borough
□ Opposing the Pilgrim Pipeline

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Chatham Township

- Opposing the Pilgrim Pipeline

Public Hearing

Chester Borough

- Notice to property owner within 200 feet of Block 4.01, Lot 10 for installation of swimming pool

Mendham Township

- Notice of Amendment to Land Use Ordinance

INSURANCE RESOLUTIONS

Resolutions 2015- 14, 2015-15, 2015-16 offered by Mr. O'Donnell:

Statewide Insurance Fund
Resolution Appointing an Insurance Risk Management Consultant
Resolution Appointing Fund Commissioner
Resolution to Renew Statewide Insurance Fund

Motion: O'Donnell

Second: Powell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

RESOLUTION

Resolution 2015 - 17 offered by Mr. O'Donnell:

Increasing Bid Threshold and Appointing a
Qualified Purchasing Agent

Motion: O'Donnell Second: Spinelli

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

NOTICE OF RETIREMENT

Notice of retirement dated December 30, 2014 submitted by Police Chief Wayne Martini, effective April 1, 2015.

Motion by Ms. Powell, seconded by Mr. O'Donnell to accept Chief Martini's retirement with regret.

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

PUBLIC COMMENT

None.

Resolution 2015-18 offered by Ms. Powell:

Closed Session
Contract Negotiations

Motion: Powell Second: O'Donnell

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

The meeting was returned to open session.

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Mr. Kass made a motion, seconded by Ms. Powell to reject Teamster 469's counter offer.

YEAS: Spinelli, O'Donnell, Kass, Powell, Cogger NAYS: None

With no further public business, Mayor Cogger adjourned the meeting at 8:50 PM.

Robin Collins
Municipal Clerk