

**BOROUGH OF COLUMBIA  
LANCASTER COUNTY, PENNSYLVANIA  
RESOLUTION 2019-05**

**DESTRUCTION OF BOROUGH RECORDS AUTHORIZATION**

**WHEREAS**, the Commonwealth of Pennsylvania has established a uniform retention schedule for maintaining municipal records:

**THEREFORE, BE IT RESOLVED**, that the Columbia Borough Council hereby authorizes the Secretary to maintain the files according to the Borough Code and authorizes the retention and disposition of Borough records in accordance with the Pennsylvania Municipal Records Act and the Pennsylvania Municipal Records Manual.

**NOW, BE IT RESOLVED** that the Columbia Borough Council hereby authorizes the disposition of the following public records on the 12<sup>th</sup> day of February 2019:


Daily Logs – 1987-92, 1994-95, 2000-2003 (inclusive)  
Traffic Citations 2008-2016 (inclusive)  
Paid or Excused 2000-2016 (inclusive)  
Fire Police Calls 1988-1989  
2011 Journal Entries  
2011 AP Checks  
2011 Daily Cash Receipts

**ATTEST:**

**Columbia Borough Council**



Rebecca S. Denlinger  
Borough Manager and Secretary/Treasurer



Kelly Murphy  
Council President