

**Township of Crescent  
Board of Commissioners  
Workshop Meeting  
August 20, 2014**

**ROLL CALL**

Those present: Commissioners: President Jerry Keller, Vice President Todd Miller  
Commissioners: James Meredith and Joe Sabol

Secretary/Manager: Kellie Crago

**PUBLIC COMMENT ON AGENDA ITEMS**

Marty Romah, 161 McGovern Blvd, commented on how thoughtful Chief Zimmel was regarding an accident that had occurred with their household cat on McGovern Blvd.

**PUBLIC SAFETY**

Commissioner Miller reported for Public Safety. Chief Zimmel is requesting an additional \$7000 be put in the police vehicle budget for 2015, on top of the standard \$10,000. This would give the department enough money to purchase another vehicle without having to get a loan. The department would like the public works employees to strip and wax the floors in the station. The Chief would also like to purchase one new Taser for the part-time officers and would like to hire a fourth full time officer. There is a grant writing class being held at the end of October and an advanced POLEX course scheduled for November the Chief would like to attend. Commissioner Miller indicated the grant writing class would be a great opportunity but to wait until 2015 to take the advanced POLEX class due to the cost.

**PUBLIC WORKS**

Commissioner Meredith reported for public works. He stated the number one concern regarding equipment is replacing the pickup truck with one that is more powerful and has four-wheel drive. A new F250 could be used to plow certain roads that are hard to plow. He would also like to number all the equipment by their age. The backhoe also needs to be replaced in the very near future. He noted that the front seat in the 2005 F550 is ripped and needs to be replaced. Commissioner Meredith noted it may be a good idea to sell the truck, that is out of commission and use any funds to purchase another vehicle or piece of equipment. He asked our COG representatives to bring it up at their next meeting to see if anyone would be interested in purchasing it, as is. The department would also like to purchase a Tiger mower. This would free time up for the department. Next, the commissioner would like to see the township move forward and try pre-treating the roads in the winter months. Lastly, he would like to possibly see an addition on the municipal building and include two additional bays for public works. Plus have a bay over at the salt shed to store the backhoe over the winter months.

**SECRETARY/MANAGER'S REPORT**

Ms. Crago indicated she would like the township to revamp the solicitation ordinance and maybe include additional guidelines that would include an issuance of a badge. She would also like to establish a do not solicitation list within the township. Next, she would like to see two improvement projects for the building in the next year. The first is to replace the carpet within the building and replace the kitchen area in the garage. She reminded departments heads the preliminary 2015 budget is due by September 10. Ms. Crago noted she signed up the Township, for the Pittsburgh Area Airport Chamber of Commerce and the fee dropped due to a new municipal registration form that was issued. Next she noted the Township's Tax valuation as of August 15, and it had decreased about 2 million from the beginning of the year.

Lastly, she wanted to know if there was an ordinance or resolution that prohibited the collection of township taxes in installments. She was not able to find anything doing a quick search. The commissioners discussed the pluses and minuses of payment plans. Commissioner Sabol noted this needs to be discussed further at a monthly meeting.

## **PARKS AND RECREATION**

Commissioner Sabol stated the first Parks board meeting will be held the 2<sup>nd</sup> Tuesday in September. They will discuss the installation of the playground at Shouse Park. Ms. Crago indicated Animal Friends can come to municipalities to educate the residents and/or tag animals with a tracking device. Commissioner Sabol would also like to start a fall festival. Commissioner Keller noted the police department would like to start a movie night in the park.

## **OTHER ITEMS**

Commissioner Keller introduced Mr. Romah and asked him to explain why he had approached the board via email about using the Shouse Park field. Mr. Romah stated he is a coach for a 12U cup soccer team. The team included Crescent, Moon and Aliquippa residents. He asked the board if his team could practice at Shouse Park two days a week with the possibility of one game on the weekend at certain times during the fall and spring season. There was discussion on if Moon Township Baseball would possibly be approaching the township with an agreement for next year and if this would be repetitive each year. Mr. Romah indicated the club was insured and the township would not incur any liability if an injury occurred. Commissioner Sabol made a motion to allow Hotspurs Select to use the Shouse park field Tuesdays and Thursdays from 6-7:30PM from September 1 – October 31, 2014. Commissioner Miller seconded the motion. A voice vote was taken and found all commissioners in favor of the motion. The motion passes.

The commissioners discussed different ideas for the CDBG Year 41 grant. Commissioner Miller suggested a public boat launch at the end of Work St. or lights at Shouse Park. There was discussion on other areas of a public boat launch. Commissioner Keller made a suggestion to use the funds to purchase an emergency generator for the municipal building. The commissioners all agreed to try to pursue a natural gas generator for the building.

The last discussion was using an outside cleaning professional for the municipal building. Ms. Crago was asked to present the figures she received on cleaning the building weekly and additional special event rates when needed. The commissioners discussed the pricing and service the companies offered and the possible cost savings to the township. Commissioner Sabol made a motion to hire GEA Enterprises for one year and eliminate the in-house cleaning position effective September 1. Commissioner Miller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

Commissioner Sabol wanted to discuss the excess garbage dumping that is occurring at the municipal buildings trash bins. There was discussion on how the cameras can identify residents or individuals dumping outside the receptacles. Commissioner Miller stated he would rather see the garbage be placed at our dumping area instead of along the roads and hillsides.

A motion to adjourn the meeting was made by Commissioner Sabol and was seconded by Commissioner Miller. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:40 PM.

Respectfully Submitted,  
Certified as a true and correct copy

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Kellie L. Crago

Secretary / Manager