

TOWNSHIP OF CRESCENT
BOARD OF COMMISSIONERS
REORGANIZATION MEETING, JANUARY 9, 2014
7:30PM

AGENDA

Board members take their seats

1. Call to Order
2. Salute the Flag
3. Nominations for **President**
4. Newly elected President takes their chair
5. Nominations for **Vice-President**
6. Nominations for Crescent Township **Interim Secretary/Manager**
7. Nominations for Crescent Township **Assistant Secretary**
8. Nominations for Crescent Township **Solicitor**
9. Nominations to **Township Engineer**
10. Nominations for **Treasurer**
11. Motion to approve **Resolution R-1-14 setting the Tax Collector's/Treasurer Bond** at \$800,000 with Liberty Mutual, the Ohio Casualty Insurance Company through HHM Insurers
12. Motion to approve **Resolution R-2-14 appointing Jordan Tax Service** to the position of Current Year Wage Tax Collector
13. Motion to approve **Resolution R-3-14 appointing Keystone Municipal Collections** to the position of Delinquent Wage Tax Collector and Current & Delinquent LST
14. Motion to approve **Resolution R-4-14 appointing Judy Withee to the position of Delinquent Property Tax Collector** for the 2014 property taxes at a commissioner rate of 10%
15. Motion to approve **Resolution R-5-14 appointing Weiss Burkardt Kramer, LLC once known as Ira Weiss** as the **Delinquent Liened Property Tax Collector** for Crescent Township
16. Motion to approve **Resolution R-6-14 appointing Jordan Tax Service as the Billing and Collection Agent** for the garbage assessment for Crescent Township
17. Motion to approve **Resolution R-7-14 appointing Portnoff Law Associates, LTD as the Delinquent Garbage Assessment Collector** for Crescent Township
18. Motion to approve **Resolution R-8-14 appointing Middle-Atlantic Inspections, Inc. as the Electrical Inspectors** for Crescent Township

19. Motion to approve **Resolution R-9-14 appointing Grady's Auto** as the vehicle towing and salvage company for Crescent Township
20. Motion to approve **Resolution R-10-14 designating the Crescent Township Volunteer Fire Department as the official Fire Service Provider** for Crescent Township
21. Motion to approve **Resolution R-11-14 appointing Mark Turnley, CPA to the position of Independent Auditor** for Crescent Township
22. Nominations for **Zoning Officer**
23. Nominations for **Building Inspector** (the fees for services are charged to applicants at the rate set forth in the Township fee schedule and will be paid over to the Building Official by the Township for services rendered based on the written agreement)
24. Nominations for **Vacancy Board Member**
25. Nomination for **Depository**
26. Nominations for **Investment Depository**
27. **Motion to require that three (3) signatures for the General Fund checking account** as follows: Treasurer, Secretary/Manager or Assistant Secretary, and one (1) of the five (5) Commissioners

Motion to require two (2) signatures be required for the Payroll checking account as follows: Secretary/Manager or Assistant Secretary and one (1) of the five (5) Commissioners

28. Motion to approve **Resolution R-12-14 enabling the Secretary/Manager or Assistant Secretary to pay normal bills** that are due prior to the next Township meeting
29. Nominations for **Official Newspaper**
30. Motion to set **the date, time and place for the monthly business meeting** of the Board of Commissioners
31. Motion to allow the **President to call for special meetings** as needed
32. **Committee Assignments:**
 - Secretary/Manager's Office
 - Safety
 - Public Works
 - Finance
 - Parks and Recreation
 - COG Representative
 - Alternate COG Representative
33. Board and Commission Appointments
 - Recreation Board** a 5 year term: Karri Griffith 2013 (2018)
 - Parks Board** a 5 year term: 2013 (2018)

Planning Commission a 4 year term: Richard Bosetti 2013
(2017)

Zoning Hearing Board a 3 year term: Marguerite Schofield
2013 (2016)

Civil Service Commission Lynda Jones for one (1) year (2014)
to fill vacant position

Uniform Construction Code Appeal Board a 4 year term:
Dave Hufnagle 2014 (2017)
Jim Ivancik 2014 (2017)
Tom Albanese 2014 (2017)

Emergency Management Coordinator: Denny Lewis 1 year

34. Discussion and motion to allow MCA-TV to capture and re-play
the Township Monthly Business meetings on cable TV
35. Adjournment