

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
December 13, 2012**

On December 13, 2012 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:30 p.m. in the Crescent Township Municipal Building. 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

Commissioners Cvengros, Patton and Cook announced that they would be recording the meeting.

ROLL CALL

Those present: Commissioners: President Bill Cook, Vice President Karen Patton,
Commissioners Diane Cvengros, Jerry Keller and Joe Sabol

Secretary/Manager: Patience Eckhardt

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

No Comment

APPROVAL OF MINUTES

Commissioner Patton stated that she had a change that she had requested, and it was not made. She referenced that there was a misinterpretation by Secretary/Manager Eckhardt in regards to Commissioner Patton's request. She stated that under the petition discussion of last month's meeting, she had requested that Commissioner Keller's comments of raising taxes for the next ten years be added. Commissioner Keller asked where these comments had supposedly been made. Commissioner Cook responded that lengthy discussion had been held and we would need to check the recorder to determine if the comments had been made or not. A motion to approve the minutes of the November 8, 2012 regular business meeting minutes, pending the verification of Commissioner Keller's comments was made by Commissioner Keller and seconded by Commissioner Patton. It was determined that if specific comments were made by Commissioner Keller they were to be included in the minutes. A roll call vote was taken and found all Commissioners in favor of the motion.

A motion to approve the minutes of the November 26, 2012 special meeting minutes as presented was made by Commissioner Patton and seconded by Commissioner Keller. A roll call vote was taken and the motion passed unanimously.

TREASURER'S REPORT

A motion to accept the November 30, 2012 Treasurer's Report as received was made by Commissioner Cvengros and seconded by Commissioner Sabol. A roll call vote found all Commissioners were in favor of the motion.

LIST OF BILLS

The list of bills was presented. The funds removed from the General Fund for the month of November were \$189,068.19. The funds removed from the General Fund prior to the monthly meeting were \$1,903.15. Invoices due total \$23,582.49 and the estimated payroll for December is \$40,000.00. Total disbursements from State Liquid Fuels Fund: \$3,945.64, which brings the total estimated bills for December to \$69,431.28. A motion to pay the bills was made by Commissioner Keller and seconded by Commissioner Sabol. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

During the month of November the Crescent Township Secretary/Manager's Office received the following correspondence. We received the Creswell Heights Joint Authority Board Minutes, the Moon Township Municipal Authority Meeting Minutes, and the Char West COG Board of Directors Meeting Minutes. We received the November edition of the Legislative Locator, an invitation to the 64th Annual Allegheny County Boroughs Association Banquet, as well as an invitation to the Allegheny League of Municipalities Bi-Annual Legislative Reception. We received correspondence from the Commonwealth of Pennsylvania explaining the payment our municipality received for the Act 13 Impact Fee Distribution, a notice from P.M.R.S regarding the set regular interest rate for Act 205 valuations and System's Actuarial Assumptions, the November edition of the Allegheny County Recycling Newsletters and a letter from Bosetti's Hardware regarding their incorporation and discount being offered to the Township.

SECRETARY/MANAGER'S REPORT

During the month of November we completed the following work. We completed the final inspection of the demolition completed at 111 McGovern Blvd and submitted the appropriate paperwork to the COG relative to their closing of our CDBG Year 38 Grant. We began several audits with various agencies, in which one audit resulted in several issues that involved extensive research in order to complete the audit without obtaining any findings. We began soliciting and working closely with several banks in an effort to obtain 2013 Tan Loan Bids. We attended a meeting with Solicitor Start relative to the petition being filed with the Allegheny County Court of Common Pleas, as well as made the appropriate legal advertisements for the 2013 budget and the special meetings required for its adoption. We continued to make the recommended changes to the budget, prepared some additional information for the Board of Commissioners review of the budget, and performed account maintenance on the line items contained in our budget.

We updated several contact requests for the approaching new year, dealt with several employee related issues, researched sign options on state roads, completed a survey of volunteer fire department support for the Char-West COG, continued working with the Teamsters Union in obtaining the authorization to transfer from Highmark to UPMC as well as prepared coverage comparisons and responded to any employee questions to make this transition as smooth as possible. We made the arrangements to open the new bank account for the McCutcheon Way Slide Repair Fund, as well as handled several FEMA/PEMA requests relative to the damages incurred by Hurricane Sandy. We began outlining projects of interest for the 2013 year, worked closely with Berkheimer and Portnoff relative to vacancy removals, sheriff sales, as well as saw to the payment of all bills, completion of all payrolls and the oversight of all of the day to day activities of the Township departments.

Commissioner Cook asked if anything has been done with the computers in the police department. He asked if the police and public works department computers have been set up yet and Secretary/Manager Eckhardt responded that they have been.

SOLICITOR'S REPORT

Solicitor Start reported that for the month of November/December his office has reviewed the CITF Grant Contract Documents relative to McCutcheon Way and approved said documents as to legal form and content. His office prepared and filed a petition with the Common Pleas Court for permission to levy tax millage to fund a budget in the amount of \$801,437.00. They have reviewed various documents and correspondence regarding several personnel matters, drafted the ordinance to formally adopt Parkwood Pointe Drive, as well as reviewed various tax appeals that have been filed by several residents.

ENGINEER'S REPORT

Commissioner Cook reported on behalf of Lennon, Smith, Souleret that relative to MS4 that the DEP has been returning the permits as administratively incomplete. These are a result of incomplete directions by DEP for the submittal packages and would not have been anticipated. However, the Township Office received correspondence today that our application was accepted as administratively complete. Relative to the McCutcheon Way Slide there have been no changes. In regards to CDBG Year 38, a motion was required by the Township recommending payment prior to the Char-West Council of Governments issuing payments. No payments are to be made by the Township and this will close out the project. Lastly, the 2013-2018 roads, LSSE has reviewed the roads list and included recommended storm sewer improvements in a preliminary cost table as noted in their letter dated October 10, 2012 for review. Once the Board reviews, LSSE will scheduled a meeting to review and determine the final list for the 2013 road program with the Street Committee.

COMMITTEE REPORTS

PUBLIC SAFETY

Commissioner Sabol reported that during the month of November there were 137 calls for service, 145 total complaints for the month, 3 calls to assist other police departments and 2 medical calls. They issued 24 warnings for traffic offenses, 4 non-traffic citations were issued, 17 traffic citations, and 2 parking citations/warnings were issued. This brings the total citations/warning issued for the month to 47. He reported that there were two arrests for the month. One arrest was for burglary and seven counts of theft and receiving stolen property. The other arrest was a habitual offender; driving under suspension. The vehicles travelled a total of 3,282 miles in the month. Car #105 had no maintenance; Car #106 had a leaking transmission line repairs and snow tires installed by Grady's. Car #107 had the fuel pump/sending unit; right front headlight/bulb socket and wiring harness replaced by Grady's as well. It was noted that 4 snow tires were installed on four spare steel rims by Grady's and these tires will be placed on cars 105/107 at a later date by the public works department.

Relative to schooling and seminars he reported that Captain Longerman was recertified as a Taser instructor and Officer Smalbegovic was recertified in First Aid and CPR training.

He reported that on Saturday, November 24, 2012 from 11:00 p.m. – 4:00 a.m., Officer Suder participated in a DUI roving patrol in Crescent Township as part of the West hills DUI task force. Nine traffic stops were made for various traffic offenses and warnings were issued. There were no DUI arrests made.

PUBLIC WORKS

Commissioner Cook reported that during the month of November the Public Works Department completed the following maintenance and routine duties of the Parks, Vehicles, Roads, Storm Water System and Buildings. He stated that preparations for the General Election were completed and subsequently restored back to normal operating condition immediately after as well as routine inspections and chores being performed at all of the Parks

The "Porta-John" was delivered, placed and secured at the Hockey Deck site and so far, it seems to be working out well with no incidents, and we have actually had compliments of appreciation! The public works department built up the berm around the outside perimeter of the Hockey Deck with limestone to create a more desirable playing surface for continuous play. There were some issues brought to their attention concerning this area of the Deck, which required the stoppage of play every time the Puck or Ball rolled into the depression of the outside edge. This modification was easily achieved and two fold by addressing the players and housekeeping issues with one action.

Leaf clean up was performed at Huntsridge and Sautter park, along with the gutters at the Municipal Building and Shouse Pavilions. Flyers for the Parks Board Pancake Breakfast were

put up on the information boards throughout the Township and all of the American Flags were taken down and replaced with the Holiday Flags along McGovern Blvd.

It was a slow month for construction, with only two PA-One Calls requested and response required. The street sign at the corner of Purdy and McGovern was replaced in lieu of unreported accident damage. A supply of "Winter Blend" asphalt mix was purchased for use during the winter season and the preceding cold days to which they patched potholes in all of the Roads throughout the Township. Annual safety and emissions inspections were completed on the 08 GMC pickup at Grady's' with no repairs needed. The 97 F-350 needed a fuel filter and fuel line replaced, which the department performed in house. They completed routine maintenance on the JCB Backhoe which included changing air filters, fuel filters and greasing all pivot points.

Routine maintenance was also performed on all vehicles such as maintaining proper fluid levels and double checking all ancillary equipment in preparation for winter maintenance. The new Public Works Laborer, Shawn Collins, started on November 12 and is proving to be an asset with his many talents. Attached is a quote from Mr. Sam Tranter, representing South Fayette Township, with an offer of \$1,500 to purchase the Tailgate Salt Spreader that we have stored at the Shouse garage.

A motion to add an item to the agenda pertaining to the public works department was made by Commissioner Patton and seconded by Commissioner Sabol. A voice vote was taken and all Commissioners were in favor of the motion.

A motion to allow Laborer, Shawn Collins, time to get his CDL as long as he maintains an active permit and for him to be able to take his CDL test in a Township truck was made by Commissioner Cook and seconded by Commissioner Patton. A roll call vote was taken and found Commissioner Cvengros, Sabol, Patton and Cook in favor of the motion with Commissioner Keller being opposed to the motion stating that the job description called for him to have his CDL to apply for the position and he is not in favor of retaining him if he does not obtain it.

FINANCE

Commissioner Patton reported that it is hard to believe that we are at the end of another year. This November there has been many issues that have been addressed regarding our financial situation with the help from Solicitor Start. On November 26 the Board of Commissioners held a special meeting and approved the advertisement of the 2013 preliminary budget, Ordinance 541 and Ordinance 542 which if adopted would appropriate setting the tax revenues and fund equities at fund equities at \$833,437.00. A special meeting will be held on December 27th at 9:00 am for the adoption of the final budget. The petition has been filed with Allegheny County Courts of Common Pleas allowing the Township to receive more than a 5% windfall. The scheduled hearing date is set for December 20th. Also, there has been a lot of preparation for our Tax Anticipation Loan, later in the meeting we will be opening bids for this loan. Thus far our expected revenues received and the expenditures are on target. Barring any major emergency we will end our year with a very slight surplus that will be transferred into our Capital Reserve Fund.

PARKS AND RECREATION

Commissioner Cvengros reported that the Parks Board did not meet officially for the month of December. Their annual Pancake Breakfast was held on Saturday, December 8, at the Crescent Township Fire Hall. This year's breakfast was the best yet with 292 meals being served.

The winner of the basket of cheer was Bob Hufnagel. There were 134 items donated for this year's Chinese auction. The winners have all been notified and they have until 4:30, Friday, December 22, 2012 to pick up their prize at the Township office.

The Parks Board would like to take this opportunity to thank everyone who supported them in this endeavor either by providing or soliciting donations, by working at the breakfast that day, or by joining us for breakfast. You all helped to make their event a huge success. Special thanks was offered to the board members, the Crescent Township Volunteer Fire Department for the use of their hall; Commissioners Bill Cook, Diane Cvengros and Karen Patton; Cheryl Ellis and her sister, Carla Quinn; the Moon Area High School Key Club and, of course, to Santa who was the star of the show.

The Parks Board wanted to take the opportunity to thank everyone who has helped and supported them in any way over the past year. You can be proud of what you have helped to accomplish for our township. May you all enjoy a happy holiday season and a most blessed New Year.

Their next regular meeting will be held on Tuesday, January 8, 2013, at 7:00 p.m. in the Multi-Purpose Room. All are welcome to attend.

Commissioner Cvengros reported on behalf of the Recreation Board that the Christmas Event is Dec. 15th at 1:00 PM. SANTA will be there to listen to the children's gift requests. There will be food, a face painter, and stockings for the children and gifts.

Commissioner Cook commented that in regards to the Pancake Breakfast these women work very hard and this event started out small and has grown substantially. The event is mainly resident based and is a very nice community function. He commended all of those that were involved.

CRESCENT TOWNSHIP VOLUNTEER FIRE DEPARTMENT

Denny Lewis reported on behalf of the fire department that due to Christmas Eve falling on their usual meeting night, the meeting was rescheduled for tonight, so the Chief is unable to attend tonight's Board meeting. For the month of November, they responded to four calls of service. One fire was an electrical fire at Premier Pan and several problems with the evacuation of the building arose. They are going to plan on having a meeting with Premier Pan to set up an evacuation and accountability plan for use in the future. He provided information on the other fires. He reported that they assisted Ambridge on a call and also commented that they are currently looking for more members for the fire department. Lastly, he reported that the last notice for the 2012 fund drive just went out. Some discussion was then held on the Premier Pan issue and the implementation of evacuation plans with every large business within the Township.

VALLEY AMBULANCE AUTHORITY

Wendy Schulenburg reported that the 2013 subscription drive was the main topic of their meeting. It was determined at their meeting that the rates would remain the same for 2013. The rates are \$35 for individuals and \$55 for families. She reported that the structure is going to change and the subscription year is going to start in March as opposed to January as it has in the past. She stated that those who are already subscribed will be carried over until March and more information will be provided to them at that time. Commissioner Cook posed some questions on the subscriptions and the answers were provided to him.

EMERGENCY MANAGEMENT REPORT

Denny Lewis reported that he was still working on the Adopt a Plug Program in the Township. He reported that we have about twelve volunteers so far. He also reported that he attended a meeting at the Allegheny County Emergency Operations Center and representatives from FEMA and PEMA had provided him with information on the mapping of our flood program. He commented that while there is always a possibility of flooding in our Township, we are ranked lower than other municipalities within our County. He commented about an area of Bocktown Road that could use some attention for debris clean up to aid in the prevention of flooding in that area. Commissioner Cook asked if DEP permits would be required for that clean up and it was responded that most likely it would.

OLD BUSINESS

The first item under Old Business was the discussion on the correspondence from Moon Township. This item was tabled at our last meeting. A motion to remove from the table, the discussion on the correspondence from Moon Township that arrived at 3:30 p.m. November 8, 2012 was made by Commissioner Patton and seconded by Commissioner Sabol. A roll call vote found Commissioner Patton, Sabol, Cvengros and Cook in favor of the motion with Commissioner Keller being opposed to the motion.

The discussion was started by Commissioner Cook explaining what the November discussion was about. He read aloud a letter that was received from Moon Township. In this letter it referenced an attached letter received from Crescent Township requesting a meeting to discuss police protection. The Moon Supervisors were not clear if this letter indicated a formal action taken by the Commissioners. Absent additional facts, the Supervisors did not want to contribute to any rumors or consider changes to police protection, to either community, without the input from all elected officials and the public of both communities. The Moon Township Board considered this letter an opportunity to initiate discussion. Their board has authorized two representatives from their community, and their Manager, to meet with Crescent Township

officials. It was referenced that various items could be discussed. They could explore ways to share resources or simply work together to better our two communities. They requested that if the Township wished to schedule a meeting, to contact the administrative office of Moon Township. He then read aloud the correspondence to Moon pertaining to scheduling a meeting with the Moon Township Board of Supervisors to discuss police protection as sent by the Crescent Township Finance Chair, Commissioner Patton. Commissioner Cook stated that they are opening their door to us to discuss not only the police department but possibly other items as well. Commissioner Keller was concerned with the way this item was tabled and taken off of the table. He referenced Robert's Rules of Order and stated that this item would have to be taken off of the table by one of the persons who voted in the majority to table it, and he asked Solicitor Start for his guidance on this matter. Solicitor Start stated that he was unable to answer this question until he researched it further. Commissioner Cook referenced Robert's Rules it takes a majority to take it off the table, and it does not stipulate who has to take it off. He stated that it goes on to say that it has to be acted on at the next regular meeting, and if not, it would have to be reintroduced under New Business. Commissioner Keller stated that he would like to see what it states and Commissioner Cook responded that there was a motion on the table and past practice has been that anything that has been motioned was put back up. After some more discussion was held on the information contained in Robert's Rules of Order, Commissioner Keller stated that we should move ahead.

A motion to meet with Moon Township relative to the subjects mentioned in their correspondence was made by Commissioner Patton and seconded by Commissioner Sabol. Commissioner Cvengros questioned during the roll call vote, why Commissioner Patton had stated she was representing the Commissioners. It was responded that she had identified herself as the Finance Chair and it was confirmed with Solicitor Start that there was not anything wrong with her holding a private meeting. Commissioner Cvengros then referenced that if we are going to meet with them she wants to be a part of it. The results of the roll call vote found Commissioners Patton, Cvengros, Sabol and Cook in favor of the motion with Commissioner Keller abstaining due to his belief that the motion was taken off of the table improperly.

The next item was the Discussion and motion on the 2013 TAN Loan bids as received. Relative to the 2013 TAN Loan Bids, bids were received from PNC Bank, First Niagara and ESB. All three bids were opened and read aloud. It was determined that PNC Bank placed the lowest bid for a tan loan in the amount of \$300,000 at an interest rate of 1.85% and contained a zero origination fee, with an early redemption or prepayment being permitted in accordance with the purchase proposal. First Niagara's interest was 2.65% and ESB's interest rate was 1.95%. The maturity date and other relative information were confirmed on the bid received from PNC Bank. A motion to award the 2013 TAN Loan to PNC Bank was made by Commissioner Keller and seconded by Commissioner Cvengros. A roll call vote was taken and all Commissioners were in favor of the motion.

NEW BUSINESS

The first item under New Business was the motion to ratify the authorization of LSSE providing engineering services relative to the McCutcheon Way Slide Repair. This motion was made by Commissioner Cvengros and seconded by Commissioner Keller. A roll call vote found all Commissioners in favor of the motion.

A motion to approve the grant contract documents relative to the Allegheny County Economic Development, Community Infrastructure & Tourism Fund was made by Commissioner Cvengros and seconded by Commissioner Patton. A roll call vote showed that the motion carried 5-0.

Next was the motion to approve the advertisement of the regularly scheduled meetings of the Crescent Township Boards and Committees for the 2013 year. Commissioner Cook stated that our business meeting will remain the same as it is now. This motion to approve the advertisement was made by Commissioner Keller and seconded by Commissioner Cvengros. A roll call vote found all Commissioners in favor of the motion.

A motion to approve the scheduling and advertisement of four workshop meetings for:

March 7, 2013 at 8:30 a.m.

June 6, 2013 at 8:30 a.m.

August 29, 2013 at 8:30 a.m.

October 3, 2013 at 8:30 a.m.

This motion was made by Commissioner Patton and seconded by Commissioner Keller. A roll call vote found all Commissioners in favor of the motion.

Next was the motion to appoint Kellie Crago to the position of Assistant Secretary. Commissioner Patton referenced the full motion as appointing Kellie Crago to the position of Assistant Secretary effective January 1, 2013 at an hourly rate of pay of \$16 an hour with a one year probation period. Her benefit package including vacation and sick is to be the same as other current non bargaining employees. This motion was made by Commissioner Patton and seconded by Commissioner Sabol. A roll call vote found Commissioners Patton, Sabol and Cook in favor of the motion and Commissioner Keller and Cvengros opposed to the motion. Commissioner Keller referenced that he voted no as he has nothing against Kellie, but that he believe that we have another position that is vacant that we should take action on before this item. Motion carried 3-2.

Discussion was then held on the sale of the tail gate spreader to South Fayette in the amount of \$1,500 as recommended by the Public Works Supervisor. Commissioner Cook stated that this spreader was bought for our 550 Ford and we used it for approximately four years. It is a stainless steel hydraulic motor under the tailgate spreader. He believes that we have parts for it; if it were to go down we could make the necessary repairs to it. The Board never considered selling it before because it is considered a spare, which is what the other community wants it for. Being stainless steel, it is not rusting away. We have three trucks that we use and he then referenced the

specific trucks and the routes that they cleared. He stated that the 10 ton is too large for many of our streets. He stated that our Ford 350 spends more time in the garage than it does on the road as it is worn out. We are talking about bidding out another truck for next year and depending on how the price comes in, this spreader could be used on that new truck. It would not be our best option but we could make it work. Commissioner Cook referenced that if we do not buy another 5 ton next year, and the 1 ton goes down, as it does every winter, that leaves us with a 5 ton and a 10 ton. He referenced the state of the spreaders on those two vehicles and stated that if a part were to break, we would only be down to one truck. He believes that if we keep this spreader it would take two hours to get this spreader on and running. It is our spare spreader. Commissioner Cook stated that he was approached about this after the last meeting and he did not want to sell it. It is worth more to us as a backup than the \$1,500 being offered and he urged the Board not to sell the spreader. Commissioner Keller asked how the motion got here and Commissioner Cook stated that he had no idea as this was the first he heard of it. Commissioner Cvengros referenced that there were a lot of ifs involved in this. Commissioner Cook made the motion to not sell the spreader to South Fayette and this motion was seconded by Commissioner Sabol. A roll call vote found all Commissioners in favor of the motion.

Next was the motion to approve the advertisement of Ordinance 543 which if adopted will accept the dedication of Parkwood Pointe Drive. Commissioner Cook referenced that we went after the bond and finished having it paved and we can now accept it. The motion to advertise Ordinance 543 was made by Commissioner Keller and seconded by Commissioner Cvengros. A roll call vote found all Commissioners in favor of the motion.

Some discussion was held on the election of solvency fee for unemployment claims. Secretary/Manager Eckhardt explained that this was something from the Unemployment Compensation Fund. We are eligible to request relief from certain types of claims. In the past we have opted to not elect relief as it has never been believed to be necessary. A motion to not apply for the election of relief from charges and solvency fee for unemployment claims in 2013 was made by Commissioner Sabol and seconded by Commissioner Cvengros. A roll call vote found all Commissioners in favor of the motion.

A motion to ask a question regarding the Harvest Lawn Care contract was made by Commissioner Cook and seconded by Commissioner Keller. A voice vote found all Commissioners in favor of the motion. Commissioner Cook posed the question as to whether or not there was a limit that this contract was cut off at. Secretary/Manager Eckhardt responded that there is an estimate of between 24-26 cuts in the contract. 26 cuts is the maximum cuts that would be conducted in a year per the contract. She also specified that it is the same contract as it has been in years past. There are no changes and no increase. Commissioner Keller questioned the amount that we were allowed to enter into a contract without being required to bid. Commissioner Cook responded that they raised the bid amount.

The motion to accept the contract with Harvest Lawn Care, Inc for the 2013 Lawn Maintenance Contract in the amount of \$410 per weekly cut was made by Commissioner Cook and seconded by Commissioner Keller. A roll call vote found all Commissioners in favor of the motion. A motion to approve the transfer of health benefits from Highmark to UPMC for the remaining full time employees who have not already completed the transfer was made by Commissioner

Cvengros and seconded by Commissioner Keller. A roll call vote found all Commissioners in favor of the motion.

Motion to approve the hiring of two part time police officers as recommended by the Civil Service Commission. The recommendation is as follows:

Antonino Balsamo
Cuyler W. Hale

This motion was made by Commissioner Sabol and seconded by Commissioner Cvengros. A roll call vote was taken and Commissioners Cvengros, Patton, Sabol and Cook were in favor of the motion with Commissioner Keller being opposed to the motion. Commissioner Keller referenced that he did not believe we should be hiring new employees when we have another position yet to be filled and that was why he was voting no. Commissioner Cook stated that he could not see sacrificing the community and not hiring employees that we need and not be able to fill shifts. He stated that we have a shortage and we are forced to hire employees and it is a matter of public safety that we move ahead with this. Motion carried 4-1.

Discussion was held on the Ohio River Trail pertaining to our membership. Commissioner Cvengros asked for the consideration to be given to renew our membership after she gave a brief report on their recent progress. She referenced the funding that has been made available and the support that is being offered for the implementation of this project. Some of the highlights of this project were provided. She also presented that the Trail wished to focus on the historical content within our community. Some discussion was held between the Commissioners and it was referenced as to whether or not our membership was our support of this trail being placed in our community. Discussion on the status of Coraopolis' involvement in the project was held. Commissioner Cook referenced that Coraopolis has the same concerns that he has with this project and that is why they are not on board yet. He referenced the traffic and we need to know the route they are going to take before we offer our support. Commissioner Cvengros agreed to attend the meetings and bring back information to the Board. She requested that when possible she be allowed to take either the Secretary/Manager or Assistant Secretary to the meetings. Some more discussion was held on the specifics of the project and whether the Township wanted to be involved. Eventually a motion to approve Crescent Township becoming a member and paying the \$100 membership fee for the 2013 year was made by Commissioner Keller and seconded by Commissioner Cook. A roll call vote found all Commissioners in favor of the motion.

Discussion and motions were held on the following appointments for the term ending December 31, 2012

Recreation Board

Commissioner Cook asked for a motion to open nominations for the **Recreation Board**. A motion to open the nominations was made by Commissioner Keller and seconded by Commissioner Cvengros. A voice vote found all Commissioners in favor of the motion. A nomination of Marla Gottschalk to the Recreation Board for a five year term ending 2017 was made by Commissioner Keller and seconded by Commissioner Patton. A motion to close

nominations was made by Commissioner Keller and seconded by Commissioner Patton. A roll call was taken on the motion to appoint **Marla Gottschalk** to the position on the Recreation Board and all commissioners were in favor of the motion.

Parks Board

Commissioner Cook asked for a motion to open nominations for the **Parks Board**. A motion to open the nominations was made by Commissioner Keller and seconded by Commissioner Patton. A voice vote found all Commissioners in favor of the motion. A nomination of Noreen Brennan to the Parks Board for a five year term ending 2017 was made by Commissioner Cvengros. A motion to close nominations was made by Commissioner Cvengros and seconded by Commissioner Sabol. A voice vote was taken on the motion to appoint **Noreen Brennan** to the position on the Parks Board and all commissioners were in favor of the motion.

Planning Commission

Commissioner Cook asked for a motion to open nominations for the two vacant positions on the **Planning Commission**. A motion to open the nominations was made by Commissioner Keller and seconded by Commissioner Patton. A voice vote found all Commissioners in favor of the motion. No nominations were made. A motion to close the nominations was made by Commissioner Keller and seconded by Commissioner Cvengros.

Zoning Hearing Board

Commissioner Cook asked for a motion to open nominations for the two positions on the **Zoning Hearing Board** ending 2014 and 2015. A motion to open the nominations was made by Commissioner Cvengros and seconded by Commissioner Patton. A voice vote was called and all Commissioners were in favor of the motion. A nomination of Dan Taylor was made by Commissioner Patton. A nomination of Debbie Lewis was made by Commissioner Cvengros, and a nomination of Dorothy Cardimen was made by Commissioner Patton. A motion to close nominations was made by Commissioner Keller and seconded by Commissioner Cvengros. A voice vote was taken and all Commissioners were in favor of the motion.

A roll call vote was taken on the motion to appoint Dan Taylor to a two year term ending 2014 to the Zoning Hearing Board and Commissioner Cvengros, Sabol, Patton and Cook were in favor of the motion with Commissioner Keller being opposed to the motion. Motion carried 4-1.

A roll call vote was taken on the motion to appoint Debbie Lewis to a three year term ending 2015 to the Zoning Hearing Board. Commissioners Cvengros, Sabol and Keller were in favor of the motion with Commissioners Cook and Patton being opposed to the motion. Motion carried 3-2.

Civil Service

Commissioner Cook asked for a motion to open nominations for the **Civil Service Committee**. A motion to open the nominations was made by Commissioner Cvengros and seconded by Commissioner Keller. A voice vote found all Commissioners in favor of the motion. A nomination of Joseph Eckhardt for a six year term ending 2018 for the Civil Service Board was made by Commissioner Keller. A motion to close nominations was made by Commissioner

Keller and seconded by Commissioner Sabol. A voice vote was taken on the motion to appoint **Joseph Eckhardt** to the position on the Civil Service Board and all commissioners were in favor of the motion.

Creswell Heights Water Authority

Commissioner Cook asked for a motion to open nominations for two five year terms, both ending 2017 for the **Creswell Heights Water Authority**. A motion to open the nominations was made by Commissioner Cvangros and seconded by Commissioner Sabol. A voice vote found all Commissioners in favor of the motion. A nomination of Austin Whiteman for a five year term ending 2017 and Renee Whiteman for a five year term ending 2017 was made by Commissioner Keller. A motion to close nominations was made by Commissioner Keller and seconded by Commissioner Sabol. A voice vote was taken on the motion to appoint **Austin Whiteman and Renee Whiteman** to the positions on the Creswell Heights Water Authority and all commissioners were in favor of the motion.

Valley Ambulance Authority

Commissioner Cook asked for a motion to open nominations for the **Valley Ambulance Authority**. A motion to open the nominations was made by Commissioner Cvangros and seconded by Commissioner Patton. A voice vote found all Commissioners in favor of the motion. A nomination of Judy Withee was made by Commissioner Keller and a nomination of Debbie Lewis was made by Commissioner Patton. These nominations were for a five year term ending 2017. A motion to close nominations was made by Commissioner Keller and seconded by Commissioner Cvangros. A voice vote was taken and all were in favor of the motion.

A voice vote was taken on the motion to appoint **Judy Withee** to the position on the Valley Ambulance Authority and Commissioners Keller and Cvangros were in favor of the motion with Commissioners Sabol, Patton and Cook being opposed to the motion.

A voice vote was taken on the motion to appoint **Debbie Lewis** to the position on the Valley Ambulance Authority and Commissioners Patton, Sabol and Cook were in favor of the motion with Commissioners Cvangros and Keller opposing. Motion carried 3-2.

Zoning Hearing Board

Commissioner Cook read a resignation letter received from Debbie Lewis from the Zoning Hearing Board effective December 31, 2012, and also provided her interest in receiving appointment to the Valley Ambulance Board.

Commissioner Cook asked for a motion to open nominations for the vacant position on the **Zoning Hearing Board** ending 2015 due to Debbie Lewis' resignation. A motion to open the nominations was made by Commissioner Patton and seconded by Commissioner Keller. A voice vote was taken and all Commissioners were in favor of the motion. A nomination of Dorothy Cardimen was made by Commissioner Patton. A motion to close nominations was made by Commissioner Keller and seconded by Commissioner Patton. A voice vote was taken and all Commissioners were in favor of the motion.

A roll call vote was taken on the motion to appoint Dorothy Cardimen to a three year term ending 2015 to the Zoning Hearing Board and all Commissioners were in favor of the motion.

A motion to add an item to the agenda was made by Commissioner Patton and seconded by Commissioner Keller. A roll call vote was taken and all Commissioners were in favor of the motion.

A motion to appoint Attorney Barbara Graham to conduct an internal investigation on the allegations concerning a charge of discrimination and harassment was made by Commissioner Patton and seconded by Commissioner Keller. A roll call vote was taken and all Commissioners were in favor of the motion.

PUBLIC COMMENT

Harriet Lewis of 222 Jackson Street wanted to thank the road crew for removing the old flags and putting the new flags for the holiday. She also wanted to thank them for all the help she received for delivering poinsettias to the shut-ins of our community. She also wanted to express her disappointment in the fact that she had attended the post office meeting and there were a total of seven residents present. She could not believe that no one came to this meeting. She then provided some information relative to the outcome of that meeting.

Judy Withee of 500 Crescent Blvd Ext communicated to the Board that relative to the Adopt a Plug Program; there is a vehicle that is consistently parked in front of a hydrant across from her house. Interim Chief Zimmel expressed that he would look in to her complaint. She then asked for an update on the agreement between CSX and the Township in order to have access to our salt. Commissioner Cook responded that we are all right as of now, with the fact that we are making progress with Mccutcheon Way; it is no longer an issue. Judy Withee also wanted to comment that Commissioner Cook had stated earlier that everyone involved in the board appointments had been contacted and she wanted to clarify that she never been contacted and she is very disappointed.

Beth Muskovich of Moon Township commented that there are scout groups that may be available to help with the cleaning of the creek mentioned earlier in the meeting. She stated that they had previously cleaned up a creek and she wondered if we could get volunteers for our clean up as well.

COMMISSIONERS COMMENTS

Commissioner Keller wanted to thank the Parks and Recreation Boards for doing an excellent job this year. He stated that they represent the Township very well. The event we had this past Saturday was great and he wanted to thank them. He also wanted to wish everyone a Merry Christmas and Happy Holidays.

Commissioner Patton agreed with Commissioner Keller's statements.

Commissioner Cvangros wanted to thank the Board and everyone else involved in everything that we do. She commented about the information that was on the table for everyone relative to the Historical Society. She provided some information on the meeting that she had recently attended and commented that the Society needs people that are interested to get involved.

Commissioner Cook reported that he attended a meeting with the Allegheny County Redevelopment Authority for a preconstruction meeting relative to the McCutcheon Way Slide. Everything is set to go and the timeframe is to have it bid out by the middle of January in an attempt to open the bids mid or end of February. If we have a mild winter they are going to get started as soon as possible and they hope to have everything finished by spring. The paving would be completed as soon as the batch plants open. He commented that in regards to the funding, we should be fine.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Patton and seconded by Commissioner Cvangros. A voice vote was taken and all commissioners were in favor of the motion. The meeting adjourned at 9:16 p.m.

Certified as a true and correct copy.

Respectfully Submitted,

Patience Eckhardt
Secretary/Manager

(Seal)