

**Township of Crescent  
Board of Commissioners  
Workshop Meeting  
August 19, 2015**

On August 19, 2015 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:00 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

**ROLL CALL**

Those present - Commissioners: President Jerry Keller, Vice-President Todd Miller, Joe Sabol, and James Meredith

Secretary/Manager: Kellie Crago

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**MANAGER'S REPORT**

Ms. Crago informed the Board that Mr. Fadool finished the gun case for Peter Shouse's original gun. She is asking there be a small presentation or certificate being presented to him at the next meeting. There was discussion on the time off benefits for non-union employees. The board made recommendations on what changes should be made. A resolution will be presented at the September Board meeting.

**PUBLIC SAFETY**

Commissioner Miller stated the new police cruiser is in service. New portable radios will be purchased using a \$2000 allotment given back to the Township from S-1 Radios. Also, the Chief is requesting the tree out front be trimmed back by Public Works or cut down because the branches are close to the window. Commissioner Miller discussed the importance of having an active Emergency Management Coordinator and made a motion to appoint Denny Lewis to the position. There was discussion on the training that still needs to be completed by Mr. Lewis.

Commissioner Miller made a motion to appoint Denny Lewis to the position of Emergency Management Coordinator and was seconded by Commissioner Sabol. A roll call vote was taken and found all commissioners besides Commissioner Keller in favor of the motion.

**PUBLIC WORKS**

Commissioner Meredith discussed a 5 year program and looking to purchase a new salt shed. The shed would hold 700 tons plus, an additional 50-70 tons of aggregate and enough space to hold the snow plows. The approximate cost would be \$54,000. He would also like to have a building over by the salt shed to keep the backhoe there during the winter so the workers did not have to keep running it back and forth. There was discussion on different options on a new salt shed and the use of the shed at the park. Commissioner Meredith discussed the option of tar and chipping next year through the state for a price under \$15,000. This could be exchanged for the winter service or agility agreement. Further discussion

continued on the new process of tar and chipping by the State. Commissioner Meredith noted they will be doing a road review in the next couple of weeks for the 2016 Road program. The board discussed if Cherry Alley was a township road. After reviewing the liquid fuels road list, Cherry Alley was not listed but the township has been maintaining it for over 50 years. Commissioner Keller wanted to see if the Beaver County bus line or the Airport Corridor Transportation Association would be able to add Crescent Township to their bus list. Ms. Crago indicated the office is already working on the inquiry. Commissioner Keller would like the code officer to look into all the wood chips that are piling up on Stokes property on Purdy.

## **FINANCE**

Commissioner Keller asked that all the departments get their preliminary budgets in by the September meeting.

## **PARKS AND RECREATION**

Commissioner Sabol said the only items he wished to discuss were on the agenda.

## **OLD BUSINESS**

The first item was the discussion on approving the placement of a vending machine at Riverview Park from Coca-Cola. Ms. Crago informed the Board there would be a \$1000 deductible if there was damage and an additional \$7/year premium to cover the machine. Discussion continued regarding the replacement of the machine if there was vandalism, the possibility of putting in a video system and how much money the parks board would make on the machine versus the overhead cost. Ms. Crago was asked to see if Coca-Cola had a vandalism cage for the vending machine and they would discuss it the next meeting.

The second item was the discussion on the renewal of employee health insurance. Commissioner Miller thought both unions should see the different options and see what the township is faced with. Ms. Crago noted she gave an outline to the police yesterday and has already spoken with public works. She went through each of the different options offered by UPMC, COG Care- United Healthcare and MBS – Highmark. Insurance rates would increase from 34 – 47%. She compared the 2012 insurance rates to the current renewal rates. The 2012 Highmark rates were still higher than the renewal 2015/16 Highmark rates that came in. Discussion continued on different insurances and options that offered ACA packages.

The third item under old business was the motion to approve Resolution R-9-15; Winter Maintenance agreement with Penn DOT. Commissioner Keller noted this resolution was needed in addition to the agreement that was voted upon at the August 13 meeting. Commissioner Miller made a motion to accept the resolution and was seconded by Commissioner Sabol. A voice call was taken and found all commissioners were in favor of the motion. The motion was granted.

## **NEW BUSINESS**

The first item under new business was the discussion on the request from Moon Township Little League to use Shouse Park for fall baseball. Commissioner Miller asked if there were any complaints from the residents regarding them using the field and pavilion. Ms. Crago noted there was one incident regarding parking but it was immediately resolved by the Police department. Discussion continued about the length of the rental and the suggested price since it was for only one season. Commissioner Miller made a motion to rent the pavilion and maintain the field to Moon Little League for \$775 and was seconded by Commissioner Sabol. A voice vote was taken and found all commissioners in favor of the motion. The motion was granted.

The second item was the discussion to remove a property maintenance lien from a resident's property. Ms. Crago informed the commissioners a resident sent a letter to the Board requesting a lien that was placed on his property in 2010 be removed because he never received any notice of the violation. She further explained the office did find the original letters to the resident. They were addressed to the wrong resident and address so both letters were returned due to this error. There was discussion on what the property maintenance letter was about and why he never received the original one. She had discussed this issue with the solicitor and he also agreed proper notification was not given to the resident. Commissioner Miller made a motion to remove the lien on the residents' property and was seconded by Commissioner Sabol. A roll call vote was taken and found all commissioners in favor of the motion. The motion was granted.

The third item was the discussion on purchasing a new snow plow for Public Works. Commissioner Meredith discussed how the plow was deteriorating and may not make it through another winter. He mentioned he discussed this at the two previous workshop meetings. Three bids were obtained and Walsh was the low bidder. Commissioner Meredith wanted to take action now instead of closer to the end of the year because there was an incidence in the past where the township ordered a snow plow closer to winter and it took a long time before Walsh was able to install it. There was discussion on the amount allotted for capital purchases for public works and how the plow was over budget. Further conversion indicated there was extra money that was saved due to the vacancy of the public works position and how this would compensate for the additional amount needed. Commissioner Meredith made a motion to purchase the plow from Walsh for \$5364 and was seconded by Commissioner Sabol. A roll call vote was taken and found all commissioners in favor of the motion. The motion was granted.

The last item under new business was the discussion on lower fees for Shouse Park rentals. Commissioner Sabol noted the Parks Board would like to see fees lowered to align themselves with the neighboring communities. The board discussed the wages needed to clean the pavilions for each rental, the requested adjusted amounts from the Parks board and neighboring park rates. There were questions regarding the suggested rates and if the deposits were included. The Board would like the Parks Board to review their suggestions and clarify the deposit amounts before making any changes.

#### **PUBLIC COMMENT**

None

#### **COMMISSIONER COMMENTS**

Commissioner Miller wanted to thank Commissioner Keller for attending the meeting this evening and would like to pass on his condolences.

A motion to adjourn the meeting was made by Commissioner Sabol and was seconded by Commissioner Miller. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 8:05 PM

Respectfully Submitted,  
Certified as a true and correct copy

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Kellie L. Crago  
Township Manager / Secretary