

BOARD OF COMMISSIONERS  
REORGANIZATION MEETING, JANUARY 4, 2016  
7:00PM

AGENDA

1. Call to Order
2. Salute the Flag
3. Nominations for **President**
4. Newly elected President takes their chair
5. Nominations for **Vice-President**
  
6. Nominations for Crescent Township **Secretary/Manager**
7. Nominations for Crescent Township **Assistant Secretary**
8. Nominations for Crescent Township **Solicitor**
9. Nominations to **Township Engineer**
10. Nominations for **Treasurer**
  
11. Motion to approve **Resolution R-1-16 setting the Tax Collector's/Treasurer Bond** at \$800,000 with Liberty Mutual, the Ohio Casualty Insurance Company through HHM Insurers
12. Motion to approve **Resolution R-2-16 appointing Jordan Tax Service** to the position of Current Year Wage Tax Collector
13. Motion to approve **Resolution R-3-16 appointing Keystone Collections Group** to the position of Delinquent Wage Tax Collector and Current & Delinquent LST
14. Motion to approve **Resolution R-4-16 appointing Judy Withee to the position of Penalty Property Tax Collector** for the 2016 penalty phase property taxes and future penalty phase property taxes at a commission rate of 10%
15. Motion to approve **Resolution R-5-16 appointing Weiss Burkardt Kramer, LLC** as the **Delinquent Liened Property Tax Collector** for Crescent Township
16. Motion to approve **Resolution R-6-16 appointing Jordan Tax Service as the Billing and Collection Agent** for the garbage assessment for Crescent Township
17. Motion to approve **Resolution R-7-16 appointing Portnoff Law Associates, LTD as the Delinquent Garbage Assessment Collector** for Crescent Township
18. Motion to approve **Resolution R-8-16 appointing Middle-Atlantic Inspections, Inc. as the Electrical Inspectors** for Crescent Township
19. Motion to approve **Resolution R-9-16 appointing Grady's Auto** as the vehicle towing and salvage company for Crescent Township

20. Motion to approve **Resolution R-10-16 designating the Crescent Township Volunteer Fire Department as the official Fire Service Provider** for Crescent Township
21. Motion to approve **Resolution R-11-16 appointing Mark Turnley, CPA to the position of Independent Auditor** for Crescent Township
22. Motion to approve **Resolution R-12-16 enabling the Secretary/Manager or Assistant Secretary to pay normal** bills that are due prior to the next Township meeting
23. **Motion to require three (3) signatures for the General Fund checking account** as follows: Treasurer, Secretary/Manager or Assistant Secretary, and one (1) of the five (5) Commissioners
24. **Motion to require two (2) signatures be required for the Payroll checking account** as follows: Secretary/Manager or Assistant Secretary and one (1) of the five (5) Commissioners
25. **Motion to approve the following list of vendors to be paid via ACH:** Duquesne Light Company, United Refinery, Verizon Wireless, Verizon, Peoples Natural Gas, Lowes, Sam's Club, US Bank Equipment, Direct Energy, MTMA, Paychex and PNC Bank.
  
26. Nominations for **Zoning Officer**
27. Nominations for **Building Inspector** (the fees for services are charged to applicants at the rate set forth in the Township fee schedule and will be paid over to the Building Official by the Township for services rendered based on the written agreement)
28. Nominations for **Vacancy Board Member**
29. Nominations for **Depository**
30. Nominations for **Investment Depository**
31. Nominations for **Official Newspaper**
  
32. Motion to set **the date, time and place for the monthly business meeting** of the Board of Commissioners
33. Motion to allow the **President to call for special meetings** as needed
  
34. **Committee Assignments:**
  - Administration
  - Finance
  - Public Safety
  - Public Works
  - Parks and Recreation
  - COG Representative
  - Alternate COG Representative
  
35. Board and Commission Appointments

**Planning Commission** a 4 year term: Anita Lasek  
(2019)

Dave Mitchell (2019)  
**Zoning Hearing Board** a 3 year term: Dan Taylor (2018)

36. Adjournment