

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
May 12, 2016**

On May 12, 2016 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:00 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Those present - Commissioners: President Joe Sabol, Vice-President Todd Miller, Jerry Keller, Jeffrey Gagat and Arthur Buccigrossi

Secretary/Manager: Kellie Crago

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS – none

APPROVAL OF MINUTES

Commissioner Sabol asked for a motion to approve the April 14, 2016 business meeting minutes. Commissioner Miller made a motion and was seconded by Commissioner Keller. A roll call vote was taken. All commissioners were all in favor of the motion. The motion carried.

TREASURER’S REPORT

The Treasurer’s report dated April 30, 2016 was presented to the Board for their approval. A motion to accept the April 2016 Treasurer’s Report as received was made by Commissioner Keller and seconded by Commissioner Miller. A roll call vote was taken and found Commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented

The funds removed prior to the monthly meeting	\$ 5,551.31
Invoices due	\$ 26,961.39
Estimated payroll for May	\$ 49,000.00
Highway Fund for street lights	\$ 3,485.11
The total estimated bills for May	\$ 84,997.81

A motion to pay the bills was made by Commissioner Gagat and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

Ms. Crago reported the for the month of April the office received the following: The 2015 annual drinking water report from Creswell Heights Joint Water Authority, notice from the Allegheny County & Western PA Association of Township Commissioners annual meeting, notice from the Southwestern PA

Commission , MRM Trustnotes, the LSSE News, Penn DOT local technical assistance brochure, the and the PLGIT annual report. She also stated the office received notice from Cargill, the Township's salt provider. Due to the mild winter municipalities are lacking storage space for the remaining amount of salt they are required to purchase by June 30, 2016. Cargill has extended this minimum purchase date to December 31, 2016 at the contracted price of \$69.29.

MANAGER'S REPORT

Ms. Crago reported for the month of April the office completed the following: Received a simple subdivision application and forwarded it onto appropriate departments, collected the 2016 amusement taxes, fulfilled Right To Know requests, attended the monthly manager meeting, attended an emergency management meeting, mailed the 2016/17 salt option, attended the COG annual business meeting, completed an application for the Crime Bond and a questionnaire for the our health insurance provider, contacted Civil Service, attended a meeting with Moon Township and the Moon Area School District, attended a road pre-construction meeting with Moon Township and PennDOT, was in contact with Portnoff regarding delinquent garbage accounts, updated the 2016 garbage list with Jordan Tax Service, sent the Liquid Fuels exit letter, updated the Police Departments email addresses, was in contact with our Auditor regarding the GASB 68 reports that were received and the 2015 financials, received a zoning request from Allegheny County regarding bridge replacement on Spring Run Rd. in 2017 or 2018. The office also completed liens letters and followed up on formal resident complaints. As a reminder, the grass height is to be maintained at a maximum of 10 inches. Resident complaints can be filled out at the municipal office and will be followed up by the Public works department.

SOLICITOR'S REPORT

Solicitor Start stated he did not have a report at this time

ENGINEER'S REPORT

Ms. Crago read the engineer report. A pre-construction meeting for the 2016 roads was held on May 4, 2016. Youngblood Paving expects to start paving in June/July. Ms. Crago said the start date should be pushed up to May because Public Works was able to complete the catch basin replacement this past week.

PUBLIC SAFETY

Commissioner Sabol wanted it to be known the Board was in executive session from 6:30 PM to 6:58 PM.

Commissioner Miller reported the following stats for the month of April:

- Complaints for the month 222
- Total citations for the month 99
- Persons arrested 2
(Warrant arrest for DUI and traffic offenses and DUI)
- Police cars traveled 4,159

Repairs and maintenance completed:

- Car 105 –none
- Car 106- serviced at Moon Township Ford for a leak in the exhaust and replaced the steering wheel module (both under warranty)

- Car 107- Oil and filter serviced and completed repairs to the front of the vehicle due to a minor accident it was involved in (services performed at Grady's)

Sergeant Krithinithis and Officer Page attended Mandatory In-Service Training (MIST) at the Allegheny County Police Academy April 4th and 5th . Officer Hartman and the Chief attended C.L.E.A.N. training in Monroeville on April 19th, which has now become mandatory every year for the TAC officers of every agency in the state.

The Police Department would like to welcome Intern Carson Cornish, who is completing his degree in Criminal Justice at Pittsburgh Technical Institute. This is a non-paid internship and he receives accredited schooling hours. The message from the Chief: Residents are encouraged to speak with officers by phone or in person on ways the police department can better serve the community. We welcome your input to achieve a higher level of service to help build a better community.

Commissioner Miller wanted to make a note of the increase of complaints, citations issued and miles traveled by the cars. Noting the department is working harder.

PUBLIC WORKS

Commissioner Gagat reported for Public Works. For the month of April the department completed the following:

- Replaced the lights at the monument area. A special thank you to the Civic Club for providing the funds for the lights.
- Opened and cleaned Shouse Park pavilions and bathrooms
- Set up and tear down the multi-purpose room for the Election
- Spread limestone on Louisa Drive
- MS-4 work completed: continued annual inlet maintenance
- Building maintenance performed
 - Remodeled women's bathroom in multi-purpose room
 - Installed drainage ditches in parking area
- Fleet maintenance- semi-annual inspections performed on all dump trucks
- Administrative
 - Worked on finalizing the details for tar and chip with Penn DOT
 - Attended MS4 training workshops

FINANCE

Commissioner Keller indicated that township is 33% through the fiscal year. 44% of the projected revenue has been collected with expenses sitting at 25%. He wanted to comment on the police department's overtime which is at 30% and their overall budget is at 30.5%. He thanks the Chief for

controlling the overtime as this was an area of fiscal concern. He urges all commissioners and supervisors of each department to hold fast on the expenses.

PARKS AND RECREATION

Commissioner Buccigrossi said the Parks Board met May 5. To date they have sold 16 banners for the park. There are plans to have a 4th of July party at Shouse Park. Possible other events include a Fall Festival, a hockey tournament or a corn hole tournament. There was no Recreation meeting in April.

CRESCENT TOWNSHIP FIRE DEPARTMENT

Chief Scott reported there was only one major incident along Spring Run Road Ext. They were in charge of handling the water flow due to lack of a fire hydrant near the house. This is part of their mutual aid agreement with Moon Township. On May 10 they had a large scale nuclear power disaster exercise. Their fire department is the emergency worker de-contamination center. A lot of training took place in order for them to become certified. Agencies like PEMA, FEMA, Allegheny County and Beaver County Emergency Management, and NRC. Their department received very good comments from these agencies and he is proud of the volunteers. They receive some money and equipment for participating in the de-contamination.

VALLEY AMBULANCE

There was no report but Denny Lewis noted next week is EMS Week.

EMERGENCY MANAGEMENT

Denny Lewis stated he has quarterly training in June. He recently received 17 ERG (Emergency Response Guide) books and they were distributed to each department in the township. He also received communications from Allegheny and Beaver County Emergency Management on how well the Fire Department performed at the nuclear disaster drill.

OLD BUSINESS- none

NEW BUSINESS

The first item was the motion to accept the resignation of full time employee James Camardese. Commissioner Gagat made a motion to accept the resignation and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion. The motion carried.

The second item was the motion to amend the advertisement for a full-time Public Works employee. Commissioner Gagat made a motion to amend the advertisement and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion. The motion carried.

The last item was the discussion on the meeting between Moon Township, Crescent Township and the Moon Area School District. Commissioner Keller stated Crescent voiced their concerns they had with the Moon Transportation Authority (MTA). He does not want it to sound like they do not want progress in

Moon although he would like to see progress in Crescent Township as well. He received a greater education on how Moon Township, the Board of Education and the MTA works with each other. The Township has an opportunity to form our own Transportation Authority. He is requesting the township reach out to the contact given to us to set up our own L.E.R.T.A. and to relay a meeting date onto the Board President for Moon Township because he is willing to help us out. There is no guarantee this will fit within the Township but he feels we should look into this to find out. Commissioner Sabol wanted to explain the township can make investments with the intent of bringing businesses into the township. Businesses in turn reimburse the township for making an area pad ready and the township would make a profit. Commissioner Miller noted the COG has indicated the County and the State are trying to help townships buy prospected properties. Commissioner Keller feels the township is in a good spot right now with the Board of Education and Moon Township. The commissioners all agreed there is nothing to lose by looking into the possibilities.

PUBLIC COMMENTS – none

COMMISSIONER COMMENTS

Commissioner Miller would like to thank the employees, congrats to the fire department on the de-con training, the commissioners on showing up and the resident that attended the meeting.

Commissioner Gagat discussed the clean up on Flaugherty Run Road, between Stoops Ferry and Broadhead Road, and all the electronics and TVs that were collected. He feels it was a bad decision for the State to restrict recycling and pay a \$25 fee to get rid of these devices.

Commissioner Keller wanted Commissioner Gagat to know the recycling topic was discussed at the COG dinner along with the issue of police radar. He also wanted to note Public Works is at 24% of their budget but they are starting to get into larger projects like Sautter Drive.

Resident Rich Bosetti wanted to know if there was going to be discussion on the Moser simple subdivision plan. Ms. Crago indicated it was not going to be discussed at the meeting.

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Gagat. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:28 PM.

Respectfully Submitted,
Certified as a true and correct copy

Kellie L. Crago
Manager/ Secretary

