

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
June 9, 2016**

On June 9, 2016 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:00 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Those present - Commissioners: President Joe Sabol, Vice-President Todd Miller, Jerry Keller, Jeffrey Gagat and Arthur Buccigrossi

Secretary/Manager: Kellie Crago

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

Denny Lewis commented about the hiring of the Public Works position on the agenda. He feels the township should be hiring residents of Crescent before looking outside the township especially since this is an entry level position.

APPROVAL OF MINUTES

Commissioner Sabol asked for a motion to approve the May 12, 2016 business meeting minutes. Commissioner Miller made a motion and was seconded by Commissioner Gagat. A roll call vote was taken. All commissioners were all in favor of the motion. The motion carried.

Commissioner Sabol asked for a motion to approve the May 25, 2016 Workshop minutes. Commissioner Buccigrossi made a motion to approve the minutes and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion. The motion carried.

TREASURER'S REPORT

The Treasurer's report dated May 31, 2016 was presented to the Board for their approval. A motion to accept the May 2016 Treasurer's Report as received was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found Commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented

The funds removed prior to the monthly meeting	\$ 0.00
Invoices due	\$ 27,282.26
Estimated payroll for June	\$ 44,000.00
Highway Fund for street lights	\$ 3,485.11
The total estimated bills for June	\$ 74,756.04

A motion to pay the bills was made by Commissioner Buccigrossi and seconded by Commissioner Keller. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

Ms. Crago reported the office received the following correspondence in May: letter from Cargill regarding salt purchase extension, meeting minutes from MTMA, notice from Comcast regarding channel changes, notice from MBS regarding dividend check disbursement for Short Term Disability, notice from Creswell Heights Joint Authority, the Legislative Locator, a letter from Allegheny County Health Department, letter from Duquesne Light, letter from Keystone Collections regarding the LST tax, and a notice from Mark Mustio's office regarding a shredding event that will be open and free to the public on Sat. June 1. The event will take place at the Moon Middle School from 9:30-11:30.

MANAGER'S REPORT

For the month of May the office completed the following: attended the road meeting with Moon Township and Youngblood paving, met with an engineer regarding possible grants, attended a MS4 program, met with Municipal Advertising Consultants regarding a newsletter, attended a Chamber breakfast and also met with our COG regarding stormwater management, worked with the code enforcer regarding permits, conducted interviews for the PW position, was in contact with Portnoff to resolve issues on past due accounts, accepted an application for a simple sub division plan, updated our insurance accounts and contact information with Beaver County, updated ECodes, sent letter to Cargill accepting the extension for salt purchase, was in contact with the Allegheny Conservation district regarding a MOU, discussed 911 numbering with Allegheny county, completed lien letter requests and handled all administrative duties.

SOLICITOR'S REPORT

Solicitor Start reported their office reviewed the Liquid Fuels report from the Auditor General, reviewed the following: Right to Know requests, the proposed Amendment to the the Cargill agreement, and the proposed Memorandum of Understanding between the Township and the Conservation District.

ENGINEER'S REPORT

Ms. Crago reported for the engineers. For the month of May they reviewed the Moser plan of Lots and issued a letter dated May 24, 0216. They attended a pre-construction meeting that was held on May 4 with Youngblood Paving. Paving may take place next week. If not, it will begin in August. Lastly, they were asked to review any additional sliding on Riverview Road and issue a letter to the Township.

PUBLIC SAFETY

Commissioner Miller reported the following stats for the month of May:

- Calls for service 228
- Assist other police departments 5
- Medical assistance calls 3
- Fraud calls 5

- Total citations/ warnings issued 113
- Persons arrested 8
(warrant arrest for failure to appear, simple assault, DUI, possession of crack cocaine/narcotics)

Car 106 had preventive maintenance completed. Officer Bitts attended, Marijuana: The dark side of cannabis at the police academy and Officer Hartman attended, Vehicle Search and Seizure at the Allegheny County Police Academy.

Commissioner Miller read a note from the Chief noting Officer Fedorkas' actions the evening of May 28 during a house fire at 69 McGovern Blvd. He assisted the husband out of the home filled with smoke and returned into the home to physically remove the wife who was looking for their cat. He did this a second time when the wife returned into the home to find the cat. He noted his actions were exemplary, selfless, brave and showed outstanding dedication to the residents of Crescent Township. The Board gave a congratulatory applause.

PUBLIC WORKS

Commissioner Gagat reported the department completed the following for May: repaired inlets on Purdy Road, patched and prepared roads for Tar and Chip in June, puts flags along McGovern Blvd, tiger mowed areas of the Township, cut and chipped trees on Township property near the monument. MS4 work completed: continued annual inlet maintenance, cleaned dumpsite near storage shed and installed new inlets and storm pipe along Chanticleer Drive. They also installed new drain for air condition unit in multi-purpose room, responded to grass violations, attended MS4 meeting and training workshop and conducted interviews for Public Works laborer position.

FINANCE

Commissioner Keller reported the township is 42% through the fiscal year. He noted 74% of the revenue has been collected and 30% of the projected expenses have been spent. The legislative and executive departments are running high on line items pertaining to administrative dues and expenses. He commended the Chief on maintaining the overtime. He asks all departments to monitor their expenses especially Public Works because they have big projects in the next few months.

PARKS AND RECREATION

Commissioner Buccigrossi stated the Recreation Board did not meet in May. The Parks Board met and they plan to hold a Fourth of July party at Shouse Park starting at 7 PM. Food and games will be available for everyone. In the fall they are looking to have a Corn Hole and Deck Hockey tournament. The Shouse Park sign sale has risen over \$1100 for the Parks Board. He wanted to thank everyone for their efforts.

CRESCENT TOWNSHIP FIRE DEPARTMENT

Denny Lewis reported the only response for the month was the house fire on McGovern Blvd. on the 29th of May. He would also like to commend the police officer on his fine work. He also indicted Danny Mueller also had to hold the resident back from going into the fire. The Fire Department also participated with the Coraopolis VFW on May by visiting different veteran memorials. Commissioner Keller also attended the event with the department. He wanted to thank the commissioners for setting up at the Crescent monument.

VALLEY AMBULANCE – none

EMERGENCY MANAGEMENT

Denny Lewis reported he attended the quarterly meeting this past Tuesday. He also purchased a digital camera in case there was a disaster and the damages needed to be documented.

OLD BUSINESS

The only item is the the discussion and motion to approve the Duquesne Light LED conversion. Commissioner Miller stated this topic was discussed in detail at the workshop meeting. Details continued on the how many the township can convert, how many are available to all municipalities, the past lights that were purchased, which lights would be in consideration for replacement, the benefit of the LED and the \$109 cost per each light to convert. Commissioner Keller made a motion to continue with the LED conversion program along McGovern Blvd. using Liquid Fuel monies and was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

NEW BUSINESS

The first item was the discussion and motion to approve the Riverview Road simple sub-division plan submitted by James Moser. Commissioner Miller made a motion to approve the simple-subdivision and was seconded by Commissioner Keller. It was noted this was approved by the engineer and Planning Board already. A roll call vote was taken and found all commissioners in favor of the motion.

The second item was the motion to approve the re-payment of the 2016 TAN loan to PNC Bank: \$250,000 principal and \$1,721.25 in interest. Commissioner Keller made a motion to re-pay the loan and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

The third item was the discussion and motion to hire Nathan Beam to the full time public works position. Commissioner Gagat made a motion to hire Nathan Beam with a start date of June 13 with wages and benefits as set forth in the collective bargaining agreement. Commissioner Miller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The last item was the discussion on additional geotechnical testing on Riverview Road. Commissioner Gagat noted barricades went up over 18 months ago regarding a possible slide along Riverview Road. During this time the township has received engineering reports, geotechnical testing results, a proposal for geotechnical testing on the bottom side of the railroad side of the hill. He noted as of June 8, the engineer reported the road has not moved over the last year. He spoke with our foreman and he feels this is a washout problem and not a slide. He would like to place some rip rap in the area washed out. Commissioner Gagat took pictures of the area before the meeting and saw the washout area and three smaller areas. He noted one looks like someone actually shoveled the area out to allow more water through. He would also like to see berming. He feels the road needs to be operational and opened to both lanes. He proposes the township gather some costs for repairing the road with rip rap and will bring this amount to the July meeting. Discussion continued on if the township would need to have the railroads permission to place the rip rap along the right of way and outside the guide rail. Commissioner Miller asked resident Bill Cook if he knew where the right of way ended. Mr. Cook noted he worked with the railroad and the engineers. He believes the property is owned by the Hogue's and the township owns a

portion. He stated our engineer did not like the option of adding more weight to the road. He would like to see a berm on the road to direct water down the road instead of over the hill because farther down the hill you would see trees uprooted. He also feels the cracks on McCutcheon have gotten larger over the winter. Discussion continued amongst the commissioner about the recent statement from the engineer that there was no movement along the road. Commissioner Gagat would like the township to get more information on what the engineer would recommend and any costs involved since there has been no movement on the road. Commissioner Gagat made a motion to table the discussion until next month and was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

PUBLIC COMMENT

Bill Cook of 1409 Riverview Road wanted to talk about the slide on Riverview. He wants to know why the township has not moved forward with asking for permission from the railroad to enter onto their property over the last 18 months. When he was on the board there was a remediation for \$600,000 from the engineer but needed permission from the railroad. He noted all the documents from the geotechnical engineer should be in the office and given to each of the board members. Commissioner Keller responded they all a copy of them. He honestly feels before moving forward and getting more reports from our engineer the old reports should be brought out and reviewed. Mr. Cook said there has been no maintenance on the road and the number fours have been washed out on the berm. He also noted that once again the lights are on at the hockey deck at 5 PM due to the time change and public works has not changed them. This happens every year and is a waste of taxpayer dollars to have them on when they are not needed.

COMMISSIONER COMMENTS

Commissioner Keller said the memorial service to the Veterans went well. The park area was well prepared and power washed. He attended six other locations that same day and our monument stood out.

Commissioner Miller wanted to thank John Mueller for power washing the monument before the memorial. He also wanted to confirm Leetsdale's fireworks are on the 4th of July. Shouse Park is a great place to watch them without fighting the traffic. Be mindful of not parking on the road so emergency vehicles can get through. Residents may need to park at the fire department and walk up to the park.

Commissioner Buccigrossi said he was happy to be part of the Memorial Day service and thanked President Sabol with assisting the service in Crescent.

Commissioner Gagat noted he did a ride along with Officers Bitts and Fedorka a few weeks ago and was an enlightening experience.

A motion to adjourn the meeting was made by Commissioner Keller and was seconded by Commissioner Miller. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:37 PM.

Respectfully Submitted,
Certified as a true and correct copy

Kellie L. Crago
Manager/ Secretary