

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
August 11, 2016**

Commissioner Sabol stated the Board of Commissioners was in Executive Session from 6:45 PM - 6:58 PM.

On August 11, 2016 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:00 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Those present - Commissioners: President Joe Sabol, Vice-President Todd Miller, Jerry Keller, Jeffrey Gagat and Arthur Buccigrossi

Assistant Secretary: Patty Christian

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS - none

APPROVAL OF MINUTES

Commissioner Sabol asked for a motion to approve the July 14, 2016 business meeting minutes. Commissioner Keller made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken. All commissioners were all in favor of the motion. The motion carried.

TREASURER'S REPORT

The Treasurer's report dated July 31, 2016 was presented to the Board for their approval. A motion to accept the July 2016 Treasurer's Report as received was made by Commissioner Keller and seconded by Commissioner Miller. A roll call vote was taken and found Commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

The funds removed prior to the monthly meeting	\$ 42,972.87
Invoices due	\$ 682.73
Estimated payroll for June	\$ 43,500.00
Highway Fund for street lights	\$ 3,512.07
The total estimated bills for August	\$ 90,667.67

A motion to pay the bills was made by Commissioner Buccigrossi and seconded by Commissioner Gagat. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

Mrs. Christian reported the office received the following correspondence in July: letter from MTMA regarding building permits, notice from COMCAST regarding set top boxes, notice from Verizon regarding repairs, notice from Allegheny County notifying the township of rabies baiting this year and in 2017, correspondence from ACTA regarding the road construction projects, the Legislative Locator, notice of bridge projects in Allegheny County, notice from Duquesne Light regarding the changing of their logo and motto and the changing of meters in the area, notice from Direct Energy, meeting minutes from MTMA, the PLGIT Perspectives, the CoSTARS Connections,

notice from HIBU regarding the delivery of the Yellowbook, Ecodes updates and notice from Equifax regarding new team members.

MANAGER'S REPORT

For the month of July the office completed the following: Updated tax exempt status, completed the Human Resources class through Local Govt. Academy, attended a meeting with the COG regarding the CDBG grant, worked with the building inspectors regarding property violations, attended the Monthly Managers and MS4 meeting, completed the quarterly tax returns, updated address' with Allegheny County and the post office, contacted the Union regarding the opening of the contracts, met with MTMA regarding building permits, completed RTK requests, advertised requested public notices regarding a conditional use hearing, completed the 2016 municipal recycling program survey, completed the PSTAC Act 32 survey, updated emergency management information for the Township, contacted Allegheny County regarding grant opportunities, handled resident's concerns and completed all day to day activities.

SOLICITOR'S REPORT

Solicitor Start reported their office reviewed the Parkwood Development Plan revisions for lots 67 and 68. They also reviewed a Right to Know request, engaged in a phone conference with MTMA's solicitor, reviewed multiple correspondences from the Township and MTMA regarding MTMA's request to review building permits. Continued to review and preparation for the Conditional Use Public Hearing scheduled for next week. Finally they reviewed several model policies regarding Drugs and Alcohol.

ENGINEER'S REPORT

Mrs. Christian reported for the engineers. For the month of June they completed 20% of the outfalls for Year 4 sampling for MS4. They will issue the memo on the maintenance and positive test results and follow up requirements by October. LSSE met with the Township public works foreman, GBBE and Commissioner Jeff Gagat to review potential remedial options for lessening water impacts to the slope instability on Riverview Rd. All paving work is completed for the 2016 Road Contract that was bid with Moon Township. Restoration remains. Moon Township submitted Partial Payment #1 to the Township and LSSE for review. They recommended payment in the amount of \$32,675.02. Revised the lots 67 & 68 in the Parkwood Development for the Subdivision Plan. LSSE and the Township Staff are meeting at LSSE offices on August 16, 2016 to provide an overview of the GIS based software, the capabilities of the product and its uses including a demonstration of the product and field table applications.

PUBLIC SAFETY

Commissioner Miller reported the following stats for the month of July:

- Calls for service 271
- Assist other police departments 8
- Medical assistance calls 8
- Total citations/ warnings issued 125
- Persons arrested 7
(theft, theft of a motor vehicle, receiving stolen property, terroristic threats, harassment, resisting arrest, ,
DUI, possession marijuana)

Car 106 - The front bumper was heated and pushed out from a minor vehicle accident. The ambient temperature sensor was replaced for the air conditioning unit (under warranty).

Car 107 – The siren box was replaced due to the old unit shorting out. Completed preventative maintenance, oil filter change and tire rotation. The heat shield was remounted as well. The rear radio antenna on this unit came loose and was re-secured to the vehicle.

Sgt. Krithinithis and Officer Hartman attended Truck and Bus Enforcement training, at the Allegheny County Police Academy.

Chief Longerman attended the Pennsylvania Chiefs of Police Convention, in Erie PA, which offered the following training: The President's Task Force on 21st Century Policing, The Opioid Crisis in PA, Risk Management, Resilient Leadership, Winning Back Your Community.

Commissioner Miller reminded the residents to lock their vehicles at all times. It is summer time and thefts from vehicles are on the increase. This is usually a crime of opportunity. Keep outside lighting on at night and report all suspicious vehicles or activity you observe to the Police Department. He shared some statistical data with the Commissioners about the Police Department from last year to this year.

<i>Crescent Police</i>	Warnings given	Traffic citations	Non-Traffic citations	Criminal arrests	Reports taken	Vehicle mileage
Jan – July 2015	47	103	9	12	921	19,409
Jan – July 2016	188	301	16	26	1353	29,714
<i>Percentage of change</i>	400 %	290 %	170 %	210 %	140 %	150 %

The officers have done an outstanding job and the increased performance shows that the department is headed in a better direction. The difference in the increased patrol miles is more than 10,000 miles. This shows the residents of Crescent Township the value of the Police Department. He thanked all the officers and the Chief for a fine job well done.

PUBLIC WORKS

Commissioner Gagat reported the department completed the following for July: Patched Purdy and Old Harper Rd., prepared and cleaned pavilions for July rentals, removed trees from the roadways after heavy storms, picked up materials for the Sautter Dr. storm pipe project, mowed the right of ways, replaced Florence Dr. street sign that was damaged, repaired curbs on Reynard and Huntsridge Dr., MS-4 work, continued to install storm pipe for Sautter Dr., responded to possible illicit discharge complaint and met with engineers regarding plans for Riverview Rd., reviewed and tracked street opening permits, responded to resident complaints and concerns.

Commissioner Gagat wanted to remind the Police Officers that there will be a block party in Parkwood on Saturday August 27, 2016 from 2 pm until 10 pm. Aster Lane will be blocked off that day. He wanted to invite off duty officers and any officers working that day to stop by and meet the residents of Parkwood, and have something to eat.

FINANCE

Commissioner Keller reported the township is 58% through the fiscal year. He noted 81% of the revenue has been collected and 57% of the projected expenses have been spent. He was pleased with the way the Department heads are keeping the budgets in line. He asked that all of the Department Heads start working on a preliminary budget. He would like to have this completed by the end of the month.

PARKS AND RECREATION

Commissioner Buccigrossi reported there were no Parks or Recreation Board meetings last month. There will be a Corn Hole Tournament on Saturday August 13, 2016 at Shouse Park from Noon until 3 pm. This event will benefit the Cystic Fibrosis Foundation.

CRESCENT TOWNSHIP FIRE DEPARTMENT

Denny Lewis reported for the Fire Department. Training occurs every Monday night at 7:00 pm. There are still tickets for the Sportsman's Bash that will be held in October 1, 2016. If anyone would like to purchase one you may get in touch with, Chief Kevin Scott, Assistant Chief Glen Kriger, or himself. They are in need of people to help at the Gun Bash if you can donate your time for even an hour please contact one of the firemen.

VALLEY AMBULANCE – none

EMERGENCY MANAGEMENT

Denny Lewis wanted to thank the commissioners for looking into possibly getting the contract from Moon to do the winter maintenance on Spring Run Road. He feels as Emergency Manager he is looking out for the best interest of the people of the Township.

OLD BUSINESS

The only item under old business was the discussion on remediation measures regarding the Riverview washout area. Commissioner Gagat spoke with the Geo Technical Engineer, the Township Engineer and our road foreman on remediation measures regarding the Riverview Rd. washout area. He explained this is not a permanent fix for the problem, but they are not sure there is any movement still going on in this area of Riverview Rd. This will help to control the water run off problem. A motion to do remediation to relieve the water run off on Riverview Rd. at a cost not to exceed \$6,000.00 was made by Commissioner Gagat and seconded by Commissioner Miller. A roll call vote was taken and found Commissioners in favor of the motion.

NEW BUSINESS

The first item was the discussion and motion to approve the payment of \$32,878.31 to the Township of Moon for the 2016 Road Program. A motion was made by Commissioner Keller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found Commissioners in favor of the motion.

The second item was the discussion and motion to approve the Simple Sub-division for the Parkwood Plot of lots #67 and #68 for Tetyana Verbyaska of 1502 Laurel Ridge Dr. A motion was made by Commissioner Gagat and seconded by Commissioner Miller. A roll call vote was taken and found Commissioners in favor of the motion.

The third item was the discussion and motion to approve the updated Civil Service Rules and recommended by the Civil Service Commission. A motion was made by Commissioner Buccigrossi and seconded by Commissioner Gagat. A roll call vote was taken. Commissioner Miller abstained from the vote because he is on the Civil Service Board. The remaining Commissioners were all in favor of the motion.

The fourth item was discussion and motion to notify the Civil Service Commission to start the hiring process for a full-time police officer. Commissioner Miller explained this will bring the department up to three full time officers. A motion was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found Commissioners in favor of the motion.

The last item was discussion of the winter maintenance agreement with Allegheny County for Spring Run Rd. Commissioner Keller was concerned about the current problem with the hill sliding after the apartments on Spring Run. He does not want the Township held responsible in any way. Commissioner Miller was also concerned about several dips in the road and if someone lost control due to the poor condition of Spring Run Road, that no law suits could be filed against the Township. The Solicitor would also need to prepare a contract with Moon Township stating Crescent Township will do the winter maintenance on the portion of Spring Run Road that is located in Moon Township. Commissioner Gagat was concerned we will be spending more money on having our Solicitor prepare contracts than we would be making on doing the winter maintenance. Mrs. Christian stated that Crescent Township's Public Works is the first to use Spring Run Road when there is inclement weather. They have to use it to

get to other portions of the Township. When it is not plowed or salted it makes it difficult at times. This is one of the roads that does not get done until all of the other roads are taken care of in Moon Township. Commissioner Miller asked if we should make a motion to accept the winter maintenance agreement with Allegheny County. Mrs. Christian explained that this was just discussion at this time.

PUBLIC COMMENT

Denny Lewis of 492 Crescent Blvd. Ext. expressed he was happy with the tar and chipping on Crescent Blvd. Ext. He also wanted to know if the Township was aware of the mess Peoples Gas is making of the road. Mr. Sabol responded he is aware of the situation because he lives on the street and it will be taken care of by our road foreman Brian.

COMMISSIONER COMMENTS

Commissioner Miller wanted to thank everyone for a fine job they are doing.

Commissioner Keller wanted to remind everyone to stay on track with spending and have a preliminary budget ready for review by the end of this month.

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Keller. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:40 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Assistant Secretary