

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
June 8, 2017**

On June 8, 2017 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:00 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Those present:

Commissioners: Vice-President Todd Miller, Jerry Keller and Arthur Buccigrossi

Secretary/ Manager: Kellie Crago

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS - none

APPROVAL OF MINUTES

Commissioner Miller asked for a motion to approve the May 11, 2017 business meeting minutes. Commissioner Keller made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken. All commissioners were all in favor of the motion. The motion carried.

Commissioner Miller asked for a motion to approve the May 24, 2017 workshop meeting minutes. Commissioner Buccigrossi made a motion to approve the minutes and was seconded by Commissioner Keller. He noted he was not at the meeting. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

TREASURER'S REPORT

The Treasurer's report dated May 30, 2017 was presented to the Board for their approval. A motion to accept the May 2017 Treasurer's Report as received was made by Commissioner Buccigrossi and seconded by Commissioner Keller. A roll call vote was taken and found Commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

The funds removed prior to the monthly meeting	\$ 0.00
Invoices due	\$ 24,093.51
Estimated payroll for June	\$ 47,000.00
Highway Fund for street lights	\$ 3,535.26
The total estimated bills for June	\$ 74,628.77

A motion to pay the bills was made by Commissioner Keller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

Mrs. Crago indicated the following correspondence was received since the last meeting: notice from DEP regarding the NPDES permit, a notice about updating the Building Fees and Regulations Book for Allegheny County, notice from Erie insurance about the monument destroyed along McGovern Blvd, a letter from the PA Compensation Rating Bureau regarding an additional code be added to the volunteer fire departments Workers Compensation policy in July of this year, notice from FNB Equipment Finance regarding the completion of the lease for the 2015 CASE backhoe, notice from MBS indicating no dividends were paid out regarding the Short Term Disability policy the township holds and a letter from Charlene Skvarj Wolff regarding the tragedy which occurred at Dashields Dam thanking the fire department for their service. Ms. Crago read the letter to the attendees.

MANAGER'S REPORT

Mrs. Crago stated the office attended the monthly manager's meeting along with training held by the PSAB regarding the role of the Manager/Secretary. They also completed a class regarding Subdivision and Land Development. Lien letters and Right to Know requests were completed, handled insurance questions and concerns, attended a property maintenance hearing , worked on an EIT audit, and updated accounts with PLGIT.

SOLICITOR'S REPORT

Solicitor Start stated his report was delivered in the packet and if the commissioners had any questions he would answer them. No questions were asked.

ENGINEER'S REPORT- No report

PUBLIC SAFETY

Commissioner Miller reported the following for:

- Calls for service 238
- Assist other Police Depts. 13
- Medical assistance 7
- Total citations/warnings 103
- Arrests 10
- Miles traveled 3,529

Arrests included defiant trespass, disorderly conduct, warrant arrest, probation violation, DUI, public drunkenness, possession of marijuana and paraphernalia, disorderly conduct, fleeing and attempting to elude police and assault (handled within the department)

PUBLIC WORKS

Mrs. Crago read the report for May. The department prepared the municipal building for election, washed and maintained their equipment, filled in potholes, cleaned and maintained the parks, tiger mowed and cut grass on the Township right of ways, had the tiger mower repaired, replaced all the street and traffic signs in the neighborhood near Bon Meade school. MS4 work completed: installed new inlet across from Riverview Park, inspected and cleaned inlets and attended a second Rain Barrel event.

FINANCE- no report

PARKS AND RECREATION

Commissioner Buccigrossi noted there was no Parks Board meeting in June. They will be having the 4th of July event at Shouse Park starting at 6PM. Hamburger, hot dogs and snacks will be served. The Memorial Day observation at the monument was a success with a large turn out from the Fire Department.

FIRE DEPARTMENT- none

VALLEY AMBULANCE- none

EMERGENCY MANAGEMENT- none

OLD BUSINESS- none

NEW BUSINESS

The first item was the motion to approve the final payment of \$19,312.00 for the CDBG Year 42 7.2 ADA Entrances for the municipal building. Commissioner Keller made a motion to approve the payment and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The second item was the motion to instruct the Civil Service Board to advertise and start the process of hiring one more Part-time Police officer. Commissioner Buccigrossi made a motion to instruct Civil Service to start the hiring process and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The third item was the motion to repay the 2017 TAN Loan, principal and interest in the amount of \$251,743.89 to PNC Bank. Commissioner Keller made a motion to approve the repayment and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The fourth item was the discussion and motion to purchase two new basketball poles and hoops for Riverview Park. Commissioner Buccigrossi discussed the condition of the backboards and hoops. Noting there were holes in them with the hoop being bent. Three quotes were included in the packet. Commissioner Buccigrossi made a motion to replace both poles and hoops with a price not to exceed \$2100 and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The last item was the discussion on the purchase of a new grinder pump for the Shouse Park bathrooms. Commissioner Miller stated the life of a grinder pump was about 5-7 years. The one currently at the park was installed in 2009. Commissioner Buccigrossi noted it was discovered earlier in the day the sewage was backing up at the park bathrooms. Another incident occurred last year causing the bathrooms to be closed down for the weekend. Brian Cain has a service call into the company who installed them originally for next Tuesday. They indicated if a new grinder pump was needed it would around \$3000 with the service call and it could be installed the same day. The commissioner discussed pre-approving the payment if one was needed in order for it to be installed immediately and not causing the bathrooms to be out of service. Commissioner Keller made a motion to approve the purchase of a new grinder pump with a cost not to exceed \$3500 and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

PUBLIC COMMENTS

Dee Doyle of 1249 Erie Avenue wanted to bring to the Township's attention the old Duquesne Light property. The property is not cut and is a new dumping ground with tires. Solicitor Start asked the code officer to review the property. She also asked for the township to look into the house on Jeanette Street and the abandoned trailer on McKee. Ms. Crago responded that both properties were already under a property maintenance violation.

Shelby Parker of 194 McGovern Blvd wanted to address the condition of the alley behind her house known as Center Way. The alley has not been maintained and is filled with potholes. She has been told it is a private alley and but does not understand since there are cars travelling or turning around on this road all the time. Commissioner Miller informed the resident the alley is private and the township never dedicated the alley. He explained further indicating the township is not responsible for maintaining the road and the road does not plow it in the winter time. Ms. Parker wanted to know how this can be fixed and if the road can be dedicated as there are residents on fixed income that cannot afford to pave the road on their own.

Jeremy Sherbondy of 190 McGovern Blvd also discussed Center Way. He said the township has always filled in the potholes every year except last year. He felt since he pays township taxes, the township should maintain the road. He noted he would pay a little bit more taxes in order for Center Way to be paved or freeze police wages instead of a tax increase. Mr. Sherbondy indicated a number of years ago utility work was completed on the alley causing the road to be completely uneven.

Sam La Rocca at 1258 McKee Street also wanted to know what the Township was going to do about the road behind his house since there were potholes everywhere.

Commissioner Miller and Buccigrossi said they will look into their concerns to see what the Township can do and come up with the best solution for everyone. Commissioner Miller explained to the residents if the road was dedicated, it would have to be brought up to Township specs and drainage would need to be added. This would cost more than a couple thousand dollars.

Solicitor Start explained the process of dedicating a road and there would need to be a Board majority before starting the process. He also suggested a town meeting before the Board would make any kind of decision since there are other private roads already within the township. He also responded to Mr. Sherbondy's remark about pay freezes and noted the revenue base of the township has not expanded over the last number of years while expenses have and the current employees have done a remarkable job of maintaining the budget while not creating a tax increase.

COMMISSIONERS COMMENTS

Commissioner Keller thanked the residents for coming out and voicing their concerns to the Board.

Commissioner Buccigrossi also thanked everyone for coming out and wanted to remind everyone to come out to Shouse Park for 4th of July.

Commissioner Miller is also thankful for everyone coming and wishes they would return each month to see what is going on in the township. He noted he will look into everyone's concerns and welcomed Jerry back after his knee surgery.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Keller and was seconded by Commissioner Buccigrossi. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:35 PM.

Respectfully Submitted,
Certified as a true and correct copy

Kellie L. Crago
Secretary / Manager