

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
August 10, 2017**

On August 10, 2017 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:00 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Those present:

Commissioners: Joe Sabol, Todd Miller, Jerry Keller, Arthur Buccigrossi and Jeffrey Gagat via telephone

Assistant Secretary: Patty Christian

Engineer: Kevin Brett and Shawn Wingrove

PUBLIC COMMENT ON AGENDA ITEMS

Kelly Campbell of 1691 Lilac Lane, Crescent, PA wanted the commissioners to take over the ponds in Parkwood, instead of the HOA. John Radcliff of 1636 Aster Lane, Crescent agreed with Mrs. Campbell and stated once the ponds were maintained they would take care of themselves and not much maintenance would be required. Commissioner Gagat asked John what it cost the HOA to clean out the ponds. Denny Lewis 492 Crescent Blvd Ext., Crescent wanted to know how much liability would be involved for the Township if they take the ponds over. Commission Sabol stated that the engineer will be explaining the procedures and questions will be answered later on in the meeting.

APPROVAL OF MINUTES

Commissioner Sabol asked for a motion to approve the July 13, 2017 business meeting minutes. Commissioner Miller made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all Commissioners in favor of the motion.

TREASURER'S REPORT

The Treasurer's report dated July 31, 2017 Treasurer's Report as received was made by Commissioner Gagat and seconded by Commissioner Keller. A roll call vote was taken and found Commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

The funds removed prior to the monthly meeting	\$ 0.00
Invoices due	\$ 38,179.87
Estimated payroll for August	\$ 48,000.00
Highway Fund for street lights	\$ 3,535.26
The total estimated bills for August	\$ 89,715.13

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

Mrs. Christian reported the office received the following correspondence for the month of July: Comcast updates & price changes, Municipal Benefits Services updates, Duquesne Light tree trimming, COG reservation request for sewer cleaner, PA Dept. of Transportation newsletter, County of Allegheny rabies baiting, Allegheny League of Municipalities Annual Report, Moon Twp. received PennDOT letter regarding a proposed replacement of the bridge over Flaugherty Run Rd at Stoops Ferry Rd., Letter from Lennon, Smith, Souleret Engineering MS4 Pollutant Reduction Plan, MRM Trustnotes, UComp reward check for favorable record of claims, COG road pavement management program.

MANAGER'S REPORT

Mrs. Christian reported the office completed the following in July: handled Sheriff sale information, added additional emails for the Police department, mailed the salt extension letter to Cargill, handled property maintenance complaints, completed right to know requests, completed a transportation and PSATS survey, mailed the yearly amusement tax invoices, followed up on the overweight bond issuance to SBA Towers, completed the ALOM wage/benefit survey, contacted both Creswell Heights and MTMA regarding garbage billing, received the Liquid Fuels Audit, finalized the repayment of the 2017 TAN Loan with PNC Bank and completed all other day to day operational duties.

SOLICITOR'S REPORT

Mrs. Christian gave the Solicitors report: Handled Right-to-Know request, Tax Collector/Treasurer correspondence, MS4 Project PRP plan draft, Fire Department addition Stormwater Management Plan, transit shelter, garbage contract bids proposed bid specs, Duquesne Light correspondence.

ENGINEER'S REPORT

Mr. Brett from LSSE gave the engineers report: MS4 NPDES GP-13 Permit year 4 samplings 20% of outfalls have been completed, LSSE conducted the yearly staff training, CDBG Year 43 Shouse Park ADA improvements, 2017 Roads Program.

PUBLIC SAFETY

Commissioner Miller reported the following for:

- Calls for service 271
- Total citations/warnings 103
- Arrests 9
 - Arrest warrant out of Allegheny County & Beaver County, Possession of marijuana, simple assault/harassment, unauthorized use of a motor vehicle, intimidation of a witness.

Maintenance was completed: Car 105- receiver dryer in the air conditioner system was replaced. Car 106 - The front brakes and rotors on the vehicle were changed. Car 107 –annual inspection and oil change.

Residents are reminded to keep your vehicle doors locked. Several vehicles were entered in July in the Harper Village area. If you see suspicious vehicles or activity, call the police. All pet owners are required to have dog licenses. This keeps you compliant with the law, and can help officers track down the owners of a dog should they become loose.

The Police Department had their C.L.E.A.N., audit and received no negative remarks. The trooper said he wishes he could get other departments to be as thorough and complete as our records are.

Chief Longerman wanted to give kudos to Officer Hartman. Her Community Service program that she has been supervising has been a great success. She had done a lot of work on her own time.

PUBLIC WORKS

Commissioner Gagat reported Public Works completed the following in July: Painted crosswalks on McGovern Blvd., repaired Louisa Dr., filled in potholes, MS4 work, repaired 1 inlet on Crescent Blvd., inspected and cleaned inlets, cleaned and maintained parks, Tiger mowed and cut grass on Township right of ways, painted floors in Huwar pavilion and bathrooms, building maintenance, new ballast installed in lights, cleaned up after storm, repaired damaged inlet on School St., cleaned inlets and gravel that washed out on roadways, excavated in front of inlet pipe on Prospect St., cut up and hauled away fallen trees, cut brush and Shouse Park fence.

FINANCE

Commissioner Gagat reported that the budget was on track with 5 months to go. The cable franchise fees are very favorable.

PARKS AND RECREATION

Commissioner Buccigrossi was very pleased with the Fourth of July event. It's not such a secret any more. More people are attending the event. He thanked the volunteers and the Police Department for their help. Anyone who would like to help the Parks Board is always welcome to attend the meetings. The next event is Family Movie Night on September 9th at Shouse Park from 6:00 PM to 8:00 PM.

FIRE DEPARTMENT

Mr. Lewis reported for the Fire Department. He said that they should be done with most of the new Building by October. They will have the gun bash in part of the new building on October 7, 2017. He wanted to remind people to get their tickets. There were no major calls to report. The Department helped with the clean up on Spring Run Road after the heavy rains.

VALLEY AMBULANCE

Mrs. Schulenburg stated that the annual audit was almost complete and was going very well. They received a \$15,000 grant from Sewickley Savings in order to purchase CPR chest compression machine. This is a very important piece of equipment needed to help save lives.

EMERGENCY MANAGEMENT

Mr. Lewis attended the quarterly meeting for the EOC. There will be the annual conference at the Shearton in Pittsburgh. They will be having a seminar on Drone piloting.

OLD BUSINESS

Refuse collection services through MTMA a brief discussion was had, to explain how the Township has over \$25,000.00 in non- paid garbage bills and if the Township established a working relationship with MTMA and their garbage services we could turn off the water to residents that do not pay. Moon only had one resident that did not pay. Commissioner Miller made a motion to accept MTMA and their

purchase of garbage services and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

NEW BUSINESS

The first item was the discussion and motion of the required PRP Plan for the MS4 permit which will be submitted in September 2017. Mr. Brett and Mr. Windgrove from LSSE explained the PRP plan along with the cost to implement it. Commissioner Gagat made a motion to accept the recommendation from LSSE and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed. Commissioner Sabol dismissed Mr. Brett and Mr. Wingrove and thanked them for their presentation.

The second item was the discussion and motion on the advertisement requesting refuse service for the residents of Crescent, for a one year agreement with bi-weekly recycling and without recycling. Linda Jones told commissioner that if they choose recycling it would have to include bins. Commissioner Miller made the motion to accept bids with and without recycling options. It was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The third item was the discussion and motion on the year to year agreement with Lamar Advertising pertaining to the kiosks along McGovern Blvd. Commissioner Miller made a motion to accept the year to year agreement and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The fourth item was the discussion and motion on Resolution R-12-2017; which authorizes the participation of the municipality in the Redevelopment Authority of Allegheny County's Vacant Program Recovery Program. Commissioner Gagat made a motion to accept the Resolution R-12-2017 authorizing to participation of the municipality in the Redevelopment Authority of Allegheny County's Vacant Property Recovery Program, was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The fifth item was the discussion and motion on the Allegheny County Vacant Property Recovery Program Cooperation Agreement. Commissioner Buccigrossi made a motion to accept the Resolution and was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The sixth item was the discussion and motion on the purchase of Vacuum/jetting services in order to maintain sewer line preventative maintenance for the Township. A brief discussion was held in regard to using the COG versus Tristate Maintenance for this service. Mr. Cain explained that the COG is much slower completing basins in a day. If they use Tristate Maintenance they can get more done in one day, which ends up being less expensive.

The commissioners feel that they need to speak with the COG so they can match the price. Commissioner Miller made a motion to table this until they have a chance to speak to the COG and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor to table the Vacuum/jetting services until next month.

The seventh item was the discussion and motion on professional services to install two (2) newly purchased basketball hoops for Riverview Park and a new slide for Shouse Park. Mr. Cain explained that Public Works will prep the areas for installation, and the Park Board will mulch the area after the new slide is installed. Commissioner Buccigrossi made a motion to accept the bid from Yocca Business Systems and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The eighth item was the discussion and motion on renting/purchasing equipment and supplies for crack sealing the Township roads. Commissioner Gagat asked Mr. Cain what roads would be sealed and would there be enough sealant to do the areas. Mr. Cain assured him there would be plenty. A motion was made by Commissioner Keller for the rental of the equipment and product needed from SealMaster for a total of \$5,063.00, it was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The ninth item is CDBG Year 44 pre-application projects. A brief discussion was had that the commissioners want to put sidewalks up at Shouse Park.

The tenth item was discussion and motion to hire one part-time Police Officer as recommended by the Civil Service Commission. The recommendation is Cory Amrhein. A motion was made by Commissioner Miller to hire Cory Amrhein as a part-time Police Officer as recommended by the Civil Service Commission and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion. The motion passed.

The last item was discussion and motion to hire one part-time Police Officer as recommended by the Civil Service Commission. The recommendation is Jason Cercone. A motion was made by Commissioner Buccigrossi to hire Jason Cercone as a part-time Police Officer as recommended by the Civil Service Commission. A roll call vote was taken and Commissioner Keller voted no but the other commissioner were in favor of the motion. The motion passed.

PUBLIC COMMENTS – none

COMMISSIONERS COMMENTS

Commissioner Buccigrossi wanted to remind the residents that they are always looking for volunteers for the Parks Board.

Commissioner Keller wanted to thank everyone for coming and that's what meetings are for.

Commissioner Gagat wanted to thank the residents for coming out.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Mill and was seconded by Commissioner Gagat. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 8:20 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Assistant Secretary