

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
September 14, 2017**

On September 14, 2017 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:00 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

Commissioner Sabol noted the Board was in executive session from 6:15PM to 6:58 PM

ROLL CALL

Those present:

Commissioners: Joe Sabol, Todd Miller, Jerry Keller, Arthur Buccigrossi and Jeffrey Gagat

Manager/ Secretary: Kellie Crago

PUBLIC COMMENT ON AGENDA ITEMS - NONE

APPROVAL OF MINUTES

Commissioner Sabol asked for a motion to approve the August 10, 2017 business meeting minutes. Commissioner Buccigrossi made a motion and was seconded by Commissioner Miller. A roll call vote was taken and found all Commissioners in favor of the motion.

Commissioner Sabol asked for a motion to approve the August 23, 2017 workshop meeting minutes. Commissioner Miller made a motion to approve the minutes and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion besides Commissioner Keller. He abstained from the vote since he was not present.

TREASURER'S REPORT

The Treasurer's report dated August 31, 2017 Treasurer's Report as received was made by Commissioner Miller and seconded by Commissioner Keller. A roll call vote was taken and found Commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

The funds removed prior to the monthly meeting	\$	0.00
Invoices due	\$	100,548.77
Estimated payroll for September	\$	48,000.00
Highway Fund for street lights	\$	3,535.26
The total estimated bills for September	\$	240,368.81

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Keller. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

Mrs. Crago noted the office received the following in the month of August: notice regarding judgements on the Obama overtime rule, correspondence from MRM regarding the premium rates for 2017/2018, notice from LSSE regarding the Fire department stormwater management plan, letter from Moon Township regarding their intention to end their agreement with Keystone Collections, notice from Youngblood noting paving will be completed by October 27 as per their contract, an updated procedure cost list from Heritage Valley, correspondence from PSATS regarding House Bill 1620 regulation of wireless facilities, a thank you letter from CSI for our years of service using them, notice from MBS regarding their designated pharmacy program, letter from Duquesne Light Company and their intent to maintain their ROW with an helicopter, notice regarding Open Records laws, channel updates from Verizon, the bond renewal for Creswell Heights Joint Water Authority, notice from Direct Energy our contract has been terminated and services will be covered by DLC , a letter PennDOT regarding the 2018 allotment for Liquid Fuels in the amount of \$83,298.79 and a letter from PennDOT indicating they will be doing stream bank revitalization along Bocktown road.

MANAGER'S REPORT

Mrs. Crago reported In the month of August the office completed the following: filed an insurance claim, placed the garbage bid advertisement, attended the Moon Area School district reception, worked with Allegheny County regarding the Vacant Property application for the township, filed a property claim regarding a damaged FD boat, worked with the building inspector regarding zoning and building applications, contacted ShaCOG regarding a 2019 garbage bid, worked on a preliminary 2018 general and capital fund budget, worked with the engineer regarding the CDBG year 43 application, completed the 2020 census checklist, and all other day to day operations of the township.

SOLICITOR'S REPORT

Solicitor Start indicated everything on the report he presented to the Board was discussed in executive session.

ENGINEER'S REPORT

Mrs. Crago reported for the engineer. Regarding MS4, LSSE is working with the Township to finalize the renewal permit for submittal to the DEP by September 16, 2017. LSSE is finalizing bid specifications and contract drawings for the submittal of the CDBG Year 43 project. Finally the 2017 road program is anticipated to start in September although Youngblood has until October 27 to finish according to the contract.

PUBLIC SAFETY

Commissioner Miller reported the following for:

- Calls for service 285
- Total citations/warnings 125
- Arrests 8
 - Possession of marijuana, animal cruelty, theft, criminal mischief, possession of narcotics and driving under the influence

The police cruisers traveled a total of 9,038 miles for the month. Car #106 had the annual inspection and Car 107 had a small hole in the tire plugged.

All the officers have been trained with Narcan and the cans have been launched. Officer Broda attended Hidden Compartments and Traps hosted by the DEA. Residents are reminded that the school year has begun. Please take time to pay attention to your driving around the township, looking for school buses being stopped, kids walking the roadways or other vehicles parked waiting for students. Keep our children safe! The Chief received notification the police department's grant for the Mobile ID Program was accepted. The officers will be receiving training as well as the device within the coming weeks. As part of the grant the department received one free year of cellular service to power the system.

PUBLIC WORKS

Commissioner Gagat stated Public works completed the following in August: removed the basketball hoops at Riverview Park for the installation of new hoops, filled in potholes, cleaned and maintained the parks, tiger mowed and cut grass on township right of ways, installed a new inlet riser on School Street, painted counter in Huwar pavilion and re-numbered all the pavilions, picked up litter, removed the sign at Sautter Park along with the following MS4 work: repaired storm pipe outfall located behind Sautter Park, replaced two inlets and 155 ft of pipe at Margaret and Anderson and inspected and cleaned inlets.

FINANCE- no report

PARKS AND RECREATION

Commissioner Buccigrossi reported new basketball hoops were installed at Riverview Park and a new slide was installed at Shouse Park. The family movie night was a success the past Saturday, 2 bids were received to replace the fence and are being reviewed, October 14 is the Fall Festival where there will be vendors, baskets and food trucks along with entertainment. Halloween will be on October 31 from 6:30-8 PM with the Recreation parade on Saturday October 28 starting at 1 PM on Main Street. There will be a basket of cheer at the election in November along with the Polar Express movie on December 2 starting with crafts at 5PM. The movie will begin at 6PM. Do not forget to wear your pajamas.

FIRE DEPARTMENT

Denny Lewis reported for the Fire Department. There was a fire up on Crest Drive last month. He wanted to thank the police for evacuating the neighbors. There was a minor call in North Fayette regarding mulch. They also assisted Moon Police remove a body found at Montour Heights Country Club. The department is always looking for volunteers. There are still tickets available for the October 7 gun bash.

VALLEY AMBULANCE - none

EMERGENCY MANAGEMENT

Denny Lewis reported he attended the quarterly emergency management meeting last week at the EOC. On October 11 at 5:30 there will be a pipe line seminar where all the commissioners are invited. Danny Mueller is taking a Drone training class. He paid for the \$600 training with his own money and is requesting \$300 of the emergency management budget be used to reimburse Danny as this will benefit all departments.

OLD BUSINESS

The first item was the discussion on the 2018 Refuse Service bids which were received. Mrs. Crago was asked to read the bids that were received from Waste Management, J Young Refuse and Valley Waste. Waste Management came in with the lowest bids for the base bid and the two alternates. Solicitor Start noted he wanted to review the documents from the low bidder and the acceptance can be put on the next Board meeting agenda.

Commissioner Sabol made a motion to remove item #2 under old business which was the motion to approve Resolution R-13-2017; approve the agreement to participate in the 2019 ShaCOG garbage bid in conjunction with the Moon Township Municipal Authority. Commissioner Miller made a motion to remove the item and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion.

NEW BUSINESS

The first item was the motion to approve the Minimum Municipal Obligation (MMO) for both the Non-Uniform and police pension for 2018. The Board was presented the figures for the 2018 MMO. Commissioner Keller made a motion to approve the 2018 MMO and was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

The last item was the discussion on the purchase of a new Public Works truck and snow plow. Commissioner Gagat discussed the issues and maintenance on the current 2005 Ford F550. He stated two quotes were given to rebuild the engine which were estimated between \$10 -12,000. He noted the value of the truck is around \$22,000 and it would not be worthwhile to put that amount of money into it right now. A quote from CoStars was presented indicating the truck would be around \$57,000 with the bed, hydraulics, tailgate spreader and setup would come in at \$39,000. An amount could be used up to \$16,000 from Liquid Fuels along with a trade in value. Discussion continued on getting the truck before winter and the uses of the F550 within the township. Commissioner Gagat made a motion to move forward with a purchase of a new snow plow truck up to a purchase price of \$80,000 after trade in and was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

PUBLIC COMMENTS

Dave Mitchell of Riverview Road serves on the MTMA board and wanted to clarify if the township is declining to go in with the MTMA bid as per the motion under Old Business. Commissioner Sabol stated that was correct and the township will not be joining MTMA. Mr. Mitchell stated the Authority is doing well and is happy with the service it provides to their customers. Also the cell tower is up but it is not wired as of yet. He believes this will bring much relief to cell coverage in this valley especially to the police department.

COMMISSIONERS COMMENTS

Commissioner Miller wanted to thank the employees, volunteers and fire department for their service. Do not forget to purchase gun bash tickets to support the Fire Department.

Commissioner Keller thanked everyone for attending the meeting and wanted to know if there were any concerns with any regulations regarding the Drone purchase. Solicitor Start stated he was not aware of any.

Commissioner Gagat wanted to thank everyone for turning out. He wanted to recognize Jim and Kelly Campbell at 1619 Lilac Lane. They have two sons serving in the Navy. One is finishing a tour of six years in Intelligence and another leaving on the USS Lake Erie. He thanks them for their service to the country.

Commissioner Buccigrossi wanted to thank the fire department, EMS and Police department for their service along with the other employees of the township. Fall Festival vendor forms are available in the municipal office.

Commissioner Sabol said the session was very productive.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Gagat. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:33 PM.

Respectfully Submitted,
Certified as a true and correct copy

Kellie Crago
Manager / Secretary