

**Township of Crescent  
Board of Commissioners  
Monthly Business Meeting  
May 10, 2018**

On May 10, 2018 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

Commissioner Sabol noted the Board was in executive session from 6:00-6:43PM

**ROLL CALL**

Commissioners: Joe Sabol, Todd Miller, Jerry Keller, Arthur Buccigrossi and Jeffrey Gagat

Secretary/ Manager: Kellie Crago

Solicitor: Richard Start

**PUBLIC COMMENT ON AGENDA ITEMS**

**APPROVAL OF MINUTES**

Commissioner Sabol asked for motion to approve the April 12, 2018 business meeting minutes. Commissioner Keller made a motion and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

**TREASURER'S REPORT**

Commissioner Sabol asked for a motion to approve the April 30, 2018 Treasurer's report. Commissioner Miller made a motion and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion.

**LIST OF BILLS**

The list of bills was presented:

The funds removed from April 13-May 10	\$ 11,842.66
Invoices due	\$ 86,151.33
Estimated payroll for May	\$ 47,000.00
Highway Fund for street lights	\$ 3,615.29
The total estimated bills for May	\$ 148,609.28

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all Commissioners in favor of the motion.

## **CORRESPONDENCE**

The administration received the following in April: the MRM 2016-2017 program year report, minutes from MTMA for meetings held in Jan – March, the Air quality permit notification from Allegheny County, channel changes from Verizon and Comcast, the PLGIT rates and annual report, the MRM Trustnotes, notice from Pa One Call and new legislation, and an invitation to attend the Transportation Community Awareness and emergency response program.

## **MANAGER’S REPORT**

For April the administrative office completed the following: right to know requests, worked on the 2020 census, worked with the code enforcer regarding property maintenance concerns, was in contact with the township’s insurance company regarding the monument claim from 2016, mailed the salt extension letter to Cargill, completed the PURTA report, updated property information in the TRaisr, attended the monthly managers meeting and storm water meeting held by the Southwestern PA Commission, issued certificates of insurance for the fire department renovation, handled resident complaints, worked with the Parks board regarding their requests for township services, updated the MS 965 report, and worked with Allegheny County regarding address updates.

## **SOLICITOR’S REPORT**

Solicitor Start noted his office provided legal services pertaining to the review of the Police contract and Policy changes, as well as legal research and discussions regarding Koban’s property maintenance violations.

## **ENGINEER’S REPORT**

Mrs. Crago read the engineer report. She stated LSSE transmitted additional PRP information to the PA DEP on April 23, 2018. Regarding the CDBG Year 43 grant, work has been completed. LSSE has submitted partial payment request which is on the agenda this evening. A final walkthrough is to be scheduled. Regarding the 2018 road program, the work is to tentatively begin in early June once Public Works completed the prep work.

## **PUBLIC SAFETY**

Commissioner Gagat reported the following for:

- Calls for service 250
- Assist other department 5
- Medical assistance calls 11
- Warnings issued for traffic 59
- Non-traffic citations 1
- Traffic citations 12
- Parking citation/warnings 30
- Total citations/warnings 102
- Arrests

- o DUI, wanted for hit an run from Coraopolis, aggravated assault, terroristic threats, recklessly endangering another person, simple assault, public drunkenness

The police cars traveled a total of 4,214 miles in April.

Vehicle Repairs: Car 105- antennas installed for police radios

Car 106- brakes and rotors replaced

Car 107- toe link replaced under warranty, left passenger rear tire had a screw removed and the hole was plugged.

Sgt. Kritihinithis, Officer Laffey, Hale, Cercone, Gerlach, Page, Tice attended SimTac training at the Community College of Beaver County. Sgt. Krithinithis attended Background Investigations at Collier Township. Chief Longerman, Officer Griffith attended Municipal Police Department Supervision and Oversight in Monroeville. Officer Cipolla attended Standardized Field Sobriety Testing at Sewickley PD.

Message from the Chief Longerman: The weather has finally broken and car break-ins all around have started to skyrocket. Remember to keep your vehicles locked at all times. Don't leave items of value in your car; e.g. guns, computers, wallet, purse. Please report all suspicious persons or vehicles to Crescent Township Police Department. The department has received complaints about speeding vehicles in some of the neighborhoods. Respect your neighbors and the children who will be at play now the days are longer and the weather is more beautiful. Slow Down, Drive 25 and save a life.

Chief Longerman is asking the Board to consider purchasing two radar devise as he proposed in the capital expense budget. The current ones were purchased by Chief Miller over ten years ago. The cost for one is \$3,150. Also since the plate reader camera project fell through, he is asking to consider purchasing Watchguard camera systems for all three police vehicles. \$12,000 was already allocated in the capital expense budget for one camera system to install and server to upload the video from the car. To complete all three vehicles, installs and tower server would cost \$23,065.

## **PUBLIC WORKS**

Commissioner Keller reported that Public works completed the following in April: opened, cleaned and turned on the water for the bathrooms at Shouse Park, installed new signs at Shouse Park, washed the trucks and backhoe, removed, cleaned and stored the salt spreaders, repaired potholes throughout the township, installed new street and roadway signs, picked up litter, located utilities on Pine Street for new storm system, installed 160 feet of 15" pipe and set a new inlet and end wall on Pine Street. MS4 work: inlet inspections, cleaned inlets and new system on Pine Street.

He asked to add to his report statistics regarding fire fighters and police officers. In 2017 there were 93 fire fighters that died in the line of duty and 103 suicides. Regarding police officers, there were 129 deaths in the line of duty and 140 suicides. He reminded everyone the type of services they provide to citizens.

## **FINANCE**

Commissioner Miller said he reviewed all the line items and said all the departments are looking good. Tax dollars are starting to come in. Departments are asked to hold purchasing unnecessary items until the majority of money comes in.

## **PARKS AND RECREATION**

Commissioner Buccigrossi noted the Recreation Board did not meet last month. The Parks Board met to discuss the current and future projects. There have been numerous vendors already signed up for the Fall Festival in October. Summer Fun Time basket tickets are still on sale at Bosetti's.

## **FIRE DEPARTMENT**

Commissioner Keller stated there is no report but wanted to comment on the gun bash. They had a very good turnout like last year.

## **VALLEY AMBULANCE-none**

**EMERGENCY MANAGEMENT-** no report

## **OLD BUSINESS-none**

## **NEW BUSINESS**

The first item was the discussion on the purchase of items needed to storm drain repair on Crescent Blvd. Commissioner Keller explained this needs to be completed before the road is paved this summer. He indicated it was not originally budgeted. Discussion took place regarding the importance of repairs before the road is paved and where the finances will come from since it was not budgeted. After discussion, Commissioner Miller made a decision to take monies from the General Fund. Commissioner Miller made a motion to approve the \$9225 purchase for storm drain repair and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

The second item was the discussion / motion to start the hiring process for a 4<sup>th</sup> full time police officer. Commissioner Gagat stated this was budgeted and made a motion to start the process. Commissioner Buccigrossi seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The third item was the motion to approve partial payment no. 1 in the amount of \$29,560.50 for the Shouse Park ADA walkways (CDBG year 43 7.2) as recommended by the Township Engineer, LSSE. Commissioner Sabol had a question about this project and thought there was funding for this project. Mrs. Crago explained there was partial funding that was given to the township. Once payment was approved by the Board the COG would reimburse the contractor for the project. The COG will bill the Township for the remaining balance. Commissioner Miller made a motion to approve the partial payment and was seconded by Commissioner Keller. A roll call vote was taken and found all the commissioners in favor of the vote.

The next item was discussion to participate in the Duquesne Light LED conversion using funds from the Liquid Fuels (Highway) account. Commissioner Miller noted the Township participated in this program last year but Duquesne Light returned the payment because they were not able to get to the conversion in a timely manner. He would like to see 20 street lights converted this year. Discussion continued on changing the remaining lights along McGovern and along Harper Rd. Commissioner Miller made a motion to participate converting 20 lights and was seconded by Commissioner Keller. A roll call vote was taken and found all commissioners in favor of the motion.

The last item was the motion to approve Resolution R-15-2018 which adopts the Payroll Services Policy 2018-1. There was no discussion. Commissioner Keller made a motion to approve the Resolution and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

**PUBLIC COMMENTS- none**

**COMMISSIONERS COMMENTS**

Commissioner Miller wanted to remind residents that the warm weather and school being finished for the year will bring children out on the streets with their bicycles and to be very cautious. He thanked everyone for coming out and thanked the employees for their hard work. He stated that the Fire Departments Gun Bash was a very nice turnout and a very good time.

Commissioner Keller said that Commissioner Miller said it all and he reiterated that watching out for children at play.

Commissioner Gagat was concerned about the amount of trash that was on the ground behind the Municipal Building. The dumpster in the back of the building is, only for the Municipal Building use. Residents may only use the recycling dumpster to place recyclable materials in them. Discussion took place on how to resolve this continuing problem. He also wanted to thank the Police Department for informing the residents about a bear that was seen on video cameras in the Parkwood area. It tore down a bird feeder.

Commissioner Buccigrossi wanted to thank the employees for the good job they are doing.

**ADJOURNMENT**

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Keller. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:15 PM. The board and Mrs. Crago convened into Executive Session. After the executive session the regular meeting was ajorned.

Respectfully Submitted,  
Certified as a true and correct copy

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Patty Christian  
Assistant Secretary