

**Township of Crescent  
Board of Commissioners  
Monthly Business Meeting  
June 14, 2018**

On June 14, 2018 the monthly meeting of the Crescent Township Board of Commissioners was called to order at 7:10 P.M. in the Crescent Township Municipal Building 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

Commissioner Sabol noted the Board was in executive session on May, 10, 2018, May 11, 2018, May 16, 2018 and June 14, 2018 from 5:45 to 6:45pm.

**ROLL CALL**

Commissioners: Joe Sabol, Todd Miller, Jerry Keller, Arthur Buccigrossi and Jeffrey Gagat

Assistant Secretary: Patty Christian

Solicitor: Richard Start

**PUBLIC COMMENT ON AGENDA ITEMS**

**APPROVAL OF MINUTES**

Commissioner Sabol asked for motion to approve the May 10, 2018 business meeting minutes. Commissioner Miller made a motion and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

**TREASURER'S REPORT**

Commissioner Sabol asked for a motion to approve the May 31, 2018 Treasurer's report. Commissioner Buccigrossi made a motion and was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

**LIST OF BILLS**

The list of bills was presented:

The funds removed from May 11- June 14	\$ 19,787.40
Invoices due	\$ 52,336.57
Estimated payroll for June	\$ 73,380.00
Highway Fund for street lights	\$ 3,597.04
The total estimated bills for June	\$ 149,101.01

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all Commissioners in favor of the motion.

## **CORRESPONDENCE**

The administration received the following in May: New design of monthly Comcast statement will now be branded under the XFINITY name, PLGIT rates, MRM Trust notes, Moon Twp. Municipal Authority Meeting Minutes.

## **SECRETARY'S REPORT**

For May the administrative office completed the following: right to know requests, updated property information in the TRaisr, updated DCED information (Municipal Statistic), sent in paperwork to have ACH payments from the Liquor Taxes in the Township, submitted a claim from the Fire Dept. to the insurance company, Lien letters, updated account information, and other daily office duties.

## **SOLICITOR'S REPORT**

Solicitor Start noted his office provided legal services to the Township as described in detail in their monthly statement, but the most significant of those legal services pertained to matters regarding personnel, the Police Department and the Koban property on 35 McGovern Blvd.

Solicitor Start wanted to remind the Commissioners to start thinking of what they want to do with the area where the Monument was demolished.

## **ENGINEER'S REPORT - None**

## **PUBLIC SAFETY**

Commissioner Gagat reported the following for:

- Calls for service 255
- Assist other department 13
- Medical assistance calls 16
- Warnings issued for traffic 55
- Non-traffic citations 0
- Traffic citations 7
- Parking citation/warnings 9
- Total citations/warnings 71
- Arrests
  - o 1 DUI

The police cars traveled a total of 4,497 miles in May.

Vehicle Repairs: Car 105- No maintenance  
Car 106- License plate bulb replaced  
Car 107- Rear tires aligned, and replaced tires

Chief Longerman and Officer Griffith attended the Carmichael Conference – Media Relations, and Handling Major Crisis Events at Penn State University.

Officer Hale attended annual TAC Training at Penn State Beaver Campus.

Officers Cercone, Gerlach, and Cipolla attended Mass Casualty Involving Police Shootings, sponsored by the FBI Pittsburgh, at Nemaquin Woodlands Resort.

Chief Longerman wanted to inform residents to check the Township website for information on how to join Swift911. This is the fastest and most logical way for the Police Department, as well as the township, to share information with you. Requesting access can be done online, or call Chief Longerman at 724-457-8100 x102 for assistance in being set up.

Vehicle break-ins have begun so please lock your vehicles and keep valuables out of your vehicle.

## **PUBLIC WORKS**

Commissioner Keller reported that Public works completed the following in May: maintained parks and cleaned for rentals, repaired hockey deck floor, painted goals, installed new nets and pads on goals, set up and tear down for election, cleaned up dirt in Township parking lot, repaired potholes, installed new street and roadway signs, picked up litter, MS-4 work, inlet inspections, cleaned inlets, installed 45 ft. of new storm pipe and replaced one inlet and grate on Pine Street, restored asphalt on Pine St., and started cutting back Right of Ways.

Commissioner Keller wanted to bring to the attention of the Board the extra money that will be needed to repair the storm sewers in the Township. The road foreman Brian Cain brought to his attention that there were several areas in the Township where the storm sewer pipe tin whistle, was in need of repair. He will be going over the budgeted amount, due to the extra repairs that need to be done. Commissioner Miller explained that they have money in the Capital Reserve account to cover it if need be.

Commissioner Keller also wanted the Board to be aware that if we get an early snowfall the money in the Highway Account would be also over budget, due to the harsh winter we had. Commissioner Miller explained that the salt storage shed is full and we would not have a problem.

## **FINANCE**

Commissioner Miller said that we are at approximately 39% of the budget for this year. Everything is looking good. He wanted to remind the department heads that it is not too early to think about what they might need or want for next year, especially capital purchases.

Commissioner Keller wanted to bring up his concern that the Public Works Department will run out of money in their line item for MS-4 repairs. They have been replacing tin whistle pipe along several roads where the storm drains have been failing. He knows that they are going to go over the budget in this department and was concerned. Also the salt budget has been depleted for this year. If we get snow early we will not have enough money in the budget for salt.

Commissioner Miller assured him that they have money in capital reserve if needed to cover the overage in the Public Works Department. Also the salt bin is full and there would be plenty to use if an early snow came.

## **PARKS AND RECREATION**

Commissioner Buccigrossi said they have been working on the Fall Festival for October. The gift basket that was raffled on Election Day was a huge success. He wanted to thank the people for their donations. They are always looking for people to join in the park board's activities.

## **FIRE DEPARTMENT**

Commissioner Keller stated that a young lady wanted to thank the Moon and Crescent Fire Department for saving her from a fire on Jamestown Rd., with a pool party that she planned for tonight at the Windgate Pool. Unfortunately a fire call came in just as the food was going to be served.

## **VALLEY AMBULANCE**

Wendy Schulenberg reported that Valley Ambulance started their new fiscal year on July 1, 2018. All rates stayed the same.

**EMERGENCY MANAGEMENT-** no report

## **OLD BUSINESS-none**

## **NEW BUSINESS**

The first item was the discussion/motion to advertise a public nuisance hearing regarding property located at 36 McGovern Blvd. Commissioner Gagat made a motion to advertise the public nuisance hearing seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

The second item was the discussion/motion to prepare an ordinance repealing the secretary/manger position. Commissioner Miller made a motion to repeal the ordinance. Commissioner Keller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The third item was discussion/motion to advertise an ordinance amending the Township code governing the Police Department. Commissioner Keller made a motion to advertise the ordinance. Commissioner Gagat seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The fourth item discussion/motion to appoint Leo Laffey as Emergency Manager Coordinator. Commissioner Keller made a motion to appoint Leo Laffey as Emergency Manager Coordinator. Commissioner Miller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The fifth item was a motion to appoint Patricia Christian as Township Secretary. Commissioner Gagat made the motion to appoint Patricia Christian as Township Secretary. Commissioner Miller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The sixth item discussion/motion to appoint a Flood Plain Administrator. A brief discussion was had and the commissioners felt that since the maps were located in the Township Office the Secretary should hold that position. Commissioner Miller made a motion to appoint Patricia Christian as the Township's Flood Plain Administrator. Commissioner Keller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The seventh item was a motion to accept the severance from employment and approve the release of Kellie Crago as Secretary/Manager. Commissioner Gagat made a motion to accept the severance from employment and approve the release of Kellie Crago as Secretary/Manager. Commissioner Miller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The eighth item was a motion to accept the resignation of Police Officer Miranda Kolar. Commissioner Gagat made the motion to accept the resignation of Police Officer Miranda Kolar. Commissioner Buccigrossi seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The ninth item was a motion to accept the resignation of Police Officer Jason Cercone. Commissioner Gagat made the motion to accept the resignation of Police Officer Jason Cercone. Commissioner Keller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The tenth item was a motion to hire part-time Police Officer Erika Oslick. Commissioner Gagat made the motion to hire part-time Police Officer Erika Oslick. Commissioner Buccigrossi seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The eleventh item was a motion to advertise and ordinance permitting police officer to arrest, without a warrant, for specific summary offenses. Commissioner Keller made the motion to advertise and ordinance permitting police officer to arrest, without a warrant, for specific summary offenses. Commissioner Gagat seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The twelfth item discussion/motion to purchase 3 car video systems in the amount of \$23,065.00. Chief Longerman informed the board that money was set aside for the license plate cameras. Due to that project not going through, the money could be used for the car video systems. He then gave a brief explanation on how they worked. Body cameras could be added to the system at a later time. Commissioner Gagat made the motion to purchase 3 car video systems in the amount of \$23,065.00. Commissioner Buccigrossi seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

The thirteenth item discussion/motion to approve the purchase of one speed sign in the amount of \$3,150.00. Commissioner Gagat made the motion to purchase one speed sign in the amount of \$3,150.00. Commissioner Miller seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

Commissioner Miller asked the Board President if he could add another item that was not on the agenda to the agenda. President Sabol said it was ok.

The last item was to start the hiring process for Part-time Police Officers. Commissioner Miller made a motion to advertise for the hiring of part-time Police Officers. Commissioner Gagat seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

#### **PUBLIC COMMENTS- none**

Chief Longerman asked if it was ok for him to speak even though he is not a resident. The board allowed him. He wanted to thank Ann in Rick Start's office and Rick for their help during the updating of the Township Code governing the Police Department.

Chief Longerman also wanted to praise Officer Griffith on a case that he was involved in. Casey Loos, from the Pennsylvania State Police Megan's Law Section, recognized his concern and outstanding work to investigate this case. We are so very glad to have him as a Crescent Township Police Officer.

He also wanted to mention that Officer Tice responded to a call in regard to a man with a severe cut. Officer Tice responded and applied a tourniquet saving the man's life.

Commissioner Miller suggested that tourniquets be purchased for all of the officer's belts so that it would be on hand for each officer, in the event of an emergency.

Chief Longerman wanted to thank the Demolition Company Advantage Blasting for all safety precautions implemented during the implosion of the Smoke Stack. The Crescent Township Fire Department along with the Crescent Township Police, Valley Ambulance, Creswell Water Authority, CSX Railroad, Duquesne Light Co. all worked very hard to make sure all residents were protected.

## **COMMISSIONERS COMMENTS**

Commissioner Miller wanted to remind the Commissioner's to think about what can be done where the old monument stood. He wanted to thank Patty for her work in the office. Thanks to everyone who came out and to the people who watch on TV.

Commissioner Buccigrossi wanted to thank everyone for their hard work. He also wanted to commend Office Griffith and Officer Tice for going above and beyond in their job.

Commissioner Keller also wanted everyone to think of good ideas for the monument. Thanks to the audience, and watch out for children playing.

Commissioner Gagat thanked Chief Longerman and the Fire Department for the fine job during the implosion. He reminded residents to drive safely due to kids playing in the streets.

Commissioner Sabol also thanked Chief Longerman and the Fire Department for keeping our residents safe during the implosion. He also wanted to thank Patty for her help in the office.

## **ADJOURNMENT**

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Gagat. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:37 PM.

Respectfully Submitted,  
Certified as a true and correct copy

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Patty Christian  
Crescent Township Secretary