

**Township of Crescent  
Board of Commissioners  
Monthly Business Meeting  
November 8, 2018**

On November 8, 2018, the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. in the Crescent Township Municipal Building, 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

**ROLL CALL**

Commissioners: Joe Sabol, Arthur Buccigrossi, Todd Miller, Jeff Gagat, Christina Snell

Secretary: Patty Christian

Solicitor: Rick Start

**PUBLIC COMMENT ON AGENDA ITEMS - None**

**APPROVAL OF MINUTES**

Commissioner Sabol asked for motion to approve the October 11, 2018 business meeting minutes. A motion and was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

**TREASURER'S REPORT**

Commissioner Sabol asked for a motion to approve the October 11, 2018 Treasurer's report. Commissioner Gagat made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

**LIST OF BILLS**

The list of bills was presented:

The funds removed from October 12 thru, November 8, 1018	\$ 21,098.33
Invoices due	\$ 30,366.89
Estimated payroll for June	\$ 61,632.00
Highway Fund for street lights	\$ 3,544.74
The total estimated bills for August	\$ 116,641.96

A motion to pay the bills was made by Commissioner Gagat and seconded by Commissioner Snell. A roll call vote was taken and found all Commissioners in favor of the motion.

**CORRESPONDENCE**

The administration received the following for October: We received the following LSSE News, MRM Trustnotes, Char-West Take Back Sheet, Allegheny League of Municipalities Spring Educational Conference.

**SECRETARY’S REPORT**

For the month of October the administrative office completed the following: right to know requests, ShaCOG salt meeting, met with Keith Harmon from PA Dept. of Labor & Industry the State Workers Insurance Fund, in regard to the Fire Hall workers compensation insurance, filled paperwork out and sent to Allegheny County Economic Development and sent check from the Escrow account to Paul Davis Restoration per the building inspector’s request for the completion of the rebuild of 1057 Crest Drive from the fire, met with PNC’s VP Business Bank Manager, worked with the finance chair on the 2019 budget figures, worked with Tracy Patterson from the Attorney General’s Office on the audit for Non-uniform and Uniform Pension Plan for years 2014 – 2017 our 4 year pension audit which is still on-going into Nov., voting machines were delivered on Oct 30, working with the Fire Chief and our Building Inspector checking on personal care homes we have in the Township making sure they are up to code, assisted the new Treasurer on balancing the Township accounts and reports, continued to work with the new Township Office assistant on the daily duties of the office and other office duties.

**SOLICITOR’S REPORT**

Solicitor Start gave the October Solicitor’s report: The law firm of Amato, Start & Associated, P.C. provided services to the Township pertaining to matters regarding Koban property on McGovern Blvd. He is working with the court to see if the Judge decides if the property should be demolished.

**ENGINEER’S REPORT**

Mrs. Christian read the Engineer’s report from LSSE. The contractor will be on site the week of November 5, 2018 to complete the punchlist item from the 2017 road project, weather permitting.

The 2018 Road program is also scheduled to begin on November 5, 2018 weather permitting.

LSSE transmitted the advertisement to the Township. Bids are scheduled to be opened on November 5, 2018. LSSE to provide the Township with a bid report.

**PUBLIC SAFETY**

Commissioner Gagat reported the following for:

Calls for Service.....	324
Assist other police departments.....	05
Medical assistance calls.....	20

**CITATIONS & WARNINGS FOR THE MONTH:**

Warnings issued for traffic offenses.....	69
Non-traffic citations issued.....	06

Traffic citations issued.....17

Parking citations/warnings issued.....06

Total citations/warnings issued for the month.....99

Total miles traveled 4,062

Vehicle Repairs:

Car 105- No Maintenance completed.

Car 106- Had the battery replaced at Grady’s.

Car 107- Had the water pump replaced at Moon Township Ford, at no cost, it is under warranty.

SCHOOLING AND SEMINARS:

Officers Oslick, O’Connor, Gerlach, and Kubacki attended **Defensive Tactics**, at Wright’s Gym in Crafton Borough. This training was hosted by the West Hills Council of Government.

Officers Hale, Kuslach, Laffey, Tice, O’Connor, and Kubacki, attended **annual firearms training**, at the North Fayette Township Police range. Training was conducted by Officer Griffith.

COMMUNITY CORRESPONDENCE:

Chief Longerman wants to thank the community for the fantastic response to “Pumpkins with Police.” The event was tremendously successful, over 55 children attended, painting or carving pumpkins. We have donations from Chick-Fil-A, Janoski’s Farms, West Penn Laco and one resident even made cookies and pumpkin rolls!

Officers worked the Halloween patrol this month and had no significant incidents during the Trick-or-Treat event! Thank you to all the officers as well as Fire Department for doing a fantastic job!

Commissioner Gagat commended Chief Longerman on the fine job he is doing.

COMMISSIONER CORRESPONDENCE:

I would like to thank all of the first responders who assisted our officers at the crash on McGovern Boulevard on October 8, 2018. This crash involved a truck as utility trailer going into the building at 85 McGovern Boulevard. This situation could have proved disastrous, and our first responders did an amazing job.

Back in May, I submitted a grant proposal to the Pennsylvania Commission on Crime and Delinquency (PCCD) to be funded by the US Department of Justice (DOJ). The cameras were to be integrated with the new dash camera systems in the patrol cars. I received word today; Crescent Township was one of only 49 departments that will receive funding for eight body worn cameras! The grant is requires an in-kind contribution, however, the amount I requested was \$5,280.00 dollars. I am extremely excited to be one of the first agencies in our area to be outfitted with body cameras!

## **PUBLIC WORKS**

Commissioner Buccigrossi gave the Public Works Report. For the month of October Public Works reported the following:

1. Prepared for the Fall Festival.
2. Winterized Shouse park bathrooms.
3. Repair potholes.
4. Started preparing trucks for upcoming winter by undercoating and protecting.
5. Picked up litter.
6. Repaired sinkhole on Work St.
7. Installed 60 ft of 36" storm pipe at the end of Work St.
8. Installed 40 ft of 18" storm pipe at the end of Work St.
9. Cut grass in areas of Township.
10. MS-4 work.
  - Inlet inspections
  - Cleaned inlets
  - MS4 Paper work

## **PARKS AND RECREATION**

Commissioner Buccigrossi reported that the Recreation Board Halloween Parade was very nice. He wanted to thank all the volunteers, Police, Fire, Valley Ambulance. The reptile show was a big hit with the kids. The Recreation Board will meet on November 16 to plan the Christmas Party.

The Parks Board Fall Festival was a great success. The weather could have been better but it went well. The DJ and car cruise were just some of the activities that were there. Commissioner Buccigrossi wanted to thank all of the Emergency Service People for attending. The Christmas movie night will be on December 5 at 5:00 pm at the Township Building. As always all Recreation Board meetings and Parks Board Meetings are open to the public and new members are always welcome.

## **FINANCE**

Commissioner Miller reported that the numbers looked good. He wanted to thank Commissioner Gagat for taking over the Budget. He had a personal emergency and could not finish it.

## **FIRE DEPARTMENT - NONE**

## **VALLEY AMBULANCE - NONE**

## **EMERGENCY MANAGEMENT - NONE**

### **OLD BUSINESS**

The first item was the Motion to approve the Stormwater Management Ordinance #571 that was advertised. Commissioner Miller made the motion, seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

### **NEW BUSINESS**

The first item was the motion to accept the resignation of Office Kubacki, effective November 17, 2018. Commissioner Gagat made the motion, seconded by Commissioner Snell. A roll call vote was taken and found all commissioners in favor of the motion.

The second item was discussion and motion to accept the bids for the 2019 garbage collection. After a discussion, the Solicitor gave the choices from the Engineer LSSE. The Board took a vote for BFI Waste Services of PA, LLC dba Republic Services of Pittsburgh, with the add on Alternate No. 2 & No. 3, which will include bi-weekly recyclable curbside pickup and residential E-waste and hazardous waste collection. Commissioner Miller made the motion, seconded by Commissioner Gagat. A roll call vote was taken. Commissioner Buccigrossi abstained from the vote. The remaining Commissioners were in favor of the motion.

The third item was a motion to appoint Rich and Morgan Withee to the Parks Board, term ending in 2020. Commissioner Buccigrossi made the motion, seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

The fourth item was discussion and motion to repair/replace roof and gutters for the building. Commissioner Miller explained that the gutter leaks are causing the building to deteriorate. After a discussion, the Solicitor suggested that we publicly bid the work, due to the higher than expected cost of the repairs. He also suggested that LSSE could assist with the bid specs. Commissioner Miller made a motion to Advertise for roof sealing and seamless gutters. The motion was seconded by Mr. Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

### **PUBLIC COMMENTS**

Rob Miller, of 1048 Crest Drive wanted to know specifically about recycling of glass. Commissioner Buccigrossi explained that glass recycling cost too much. Glass is viewed as regular trash industrywide.

He also had a question regarding abandoned vehicles. He wanted to know if the laws had changed. Chief Longerman explained that laws in the vehicle code regarding abandoned vehicles on the roadways have not changed. As far as abandoned vehicles on private property, it changed a little bit in our ordinances when we went to our property maintenance code. Our code enforcement officer will be notified and given the location in order to address this issue, if he hasn't already.

He also mentioned that going up Harper Road, the hill is starting to go over. Commissioner Buccigrossi said that will be addressed with State representatives. Commissioner Miller pointed out that Harper Road is a State road.

He expressed concern about the high cost of electricity for streetlights. The Board explained that the Township is in the process of changing over the streetlights to LED lights, at a rate of 10 to 20 per year. We will see a reduction in cost after about 7 years.

Lastly, he wanted to commend Chief Longerman for what he is doing on social media and to thank him and his troops for what they are doing.

## **COMMISSIONER COMMENTS**

Commissioner Miller wanted to thank Commissioner Gagat for helping him out this week with the budget. Also, it will be getting cold outside, so bring the pets inside and check on the elderly neighbors. Thanks to the employees who work very hard for the Township. Thanks to my fellow commissioners and the audience and television land.

Commissioner Buccigrossi wanted to thank emergency services for everything they do for the Township. As always, Parks Board and Rec Board meetings are always public and everyone is welcome. Thanks to everyone for attending tonight.

Commissioner Sabol wanted to retract his earlier statement about Debbie. He thought her term was up. Commissioner Buccigrossi said what a wonderful Jeff and Debbie do with the Board.

## **ADJOURNMENT**

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Gagat. A voice vote was taken and found all commissioners in favor of the motion. The meeting adjourned at 7:11 PM.

Respectfully Submitted,  
Certified as a true and correct copy

---

Patty Christian  
Crescent Township Secretary