

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
February 14, 2019**

Commissioner Sabol stated that the Board of Commissioners was in Executive Session from 6:00 pm until 6:30 pm.

On February 14, 2019, the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. in the Crescent Township Municipal Building, 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Commissioners: Joe Sabol, Arthur Buccigrossi, Todd Miller, Jeff Gagat, Christina Snell

Secretary: Patty Christian

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

Dian Shandick of 1113 Daisy Lane, Crescent PA, had a question regarding trash pickup on Daisy Lane. Commissioner Sabol explained that she could ask this later on in the meeting during Public Comments.

APPROVAL OF MINUTES

Commissioner Sabol asked for motion to approve the January 10, 2019 business meeting minutes. A motion was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

Commissioner Sabol asked for a motion to approve the January 15, 2019 special meeting minutes. A motion was made by Commissioner Gagat and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

TREASURER'S REPORT

Commissioner Sabol asked for a motion to approve the January 2019 Treasurer's report. Commissioner Miller made a motion and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

The funds removed from

January 7, 2019 thru February 12, 2019

\$ 144,428.32

Invoices due	\$ 78,981.92
Capital Reserve invoices	\$ 790.90
Estimated payroll	\$ 48,700.00
Highway Fund for street lights	\$ 3,566.32
The total estimated bills for January 2019	\$ 276,467.46

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Gagat. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

The administration received the following for January: Papers from Louis M Perrotta, the attorney for West Penn Aggregates, for a Zoning Hearing, PNC papers for signature cards for account changes, received application for a subdivision for 57 McGovern Blvd. for the Planning Commission, exoneration letter request from our Tax Collector Judy Withee, invitation from our State Representative Valerie Gaydos to her open house on 2-15-19, letter from Penn Dot in regard to replacement of bridge at Stoops Ferry and Flaugherty Run Rd.

SECRETARY REPORT

For the month of January the administrative office completed the following: Work on completing the 2019 Budget that was accepted at a Special Meeting on 1-3-2019. Worked with CVCOG on the transformation of the new bill pay system. Attend the Special Meeting on 2-15-19 establishing the new tax rates for 2019. Submitted the paper work for the Banner Community, Completed and submitted the DCED report due on January 15, worked to coordinate the new phone installation, assisted the Treasurer on balancing the Township accounts and reports, and other daily office duties.

SOLICITOR'S REPORT

The law firm of Amato, Start & Associates, P.C. provided services to the Township in January 2019 pertaining to matters regarding Personnel, Monument Damage and West Penn Aggregates.

ENGINEER'S REPORT

Mrs. Christian read the Engineer's report from LSSE.

2019 Roads

LSSE preparing bid documents for joint bidding with Moon Township. Bids are scheduled to be opened March 20, 2019.

Municipal Building Roof Patch Work

The work was awarded to Arkadia Contracting Inc. in the amount of \$740.00, as noted in our letter dated January 11, 2019.

Roof Coating

LSSE transmitted the advertisement to the Township on January 29, 2019. LSSE prepared the bid documents for a March 5, 2019 bid opening.

PUBLIC SAFETY

Commissioner Gagat reported the following for:

COMPLAINTS FOR THE MONTH:

Calls for Service.....	295
Assist other police departments.....	03
Medical assistance calls.....	15

CITATIONS & WARNINGS FOR THE MONTH:

Warnings issued for traffic offenses.....	20
Non-traffic citations issued.....	00
Traffic citations issued.....	11
Parking citations/warnings issued.....	02
Total citations/warnings issued for the month.....	33

PERSONS ARRESTED FOR THE MONTH (UCR Information):

34 YOA W/M.....	Theft
41 YOA W/M.....	Theft

CARS AND EQUIPMENT:

Miles traveled: Car 105 - 16,169 = 344
 Car 106- 81,245 = 1,515
 Car 107- 66,489 = 1,419
 Total miles traveled = 3,278

The following repairs and maintenance were completed:

- Unit 105- No maintenance
- Unit 106- Had the tire pressure sensor light replaced and changed two radiator hoses because of small leaks, at Moon Township Ford. Had the left alley light, on the light bar, replaced by the road department. Grady’s replaced the left from brake hose, which blew when being driven by an officer.
- Unit 107- No maintenance

SCHOOLING AND SEMINARS:

Officers Tice and Burek attended Defensive Tactics at Wright’s gym with the COG.

COMMUNITY CORRESPONDENCE:

Residents should be aware, “porch pirates”, have struck in our area twice. Residents should consider using lockers from companies who have them, or make sure someone can be home to accept deliveries. We have been very fortunate, compared to other communities, who have been hit considerably harder. We have only had two cases at this time.

PUBLIC WORKS

Commissioner Buccigrossi gave the Public Works Report. For the month of December Public Works reported the following:

1. Repair potholes.

2. Picked up litter.
3. Remove snow and ice from roadways and around municipal building.
4. Continue working on cleaning up the Tiger Mower.
5. Wash trucks and backhoe after each snow event.
6. Repaired and maintenance salt spreaders on 10tn and 5tn trucks.
7. Take down holiday decorations.
8. MS-4 work.
 - * Inlet inspections
 - * Cleaned inlets

PARKS AND RECREATION

Recreation Board met Tuesday and began preparations for the Easter Egg Hunt on April 13 at Shouse Park (with a rain date of April 20).

Parks Board met last Thursday and discussed the 2019 projects, one of which is the new dugouts for McCutcheon field with Moon Area Little League.

FINANCE

Commissioner Miller indicated that the departments should watch their spending. Commissioner Gagat reiterated that the conversion of PNC Pinnacle is taking longer than expected. The Pinnacle accounts have been a little difficult to set up. Should be up and running soon.

FIRE DEPARTMENT - NONE

VALLEY AMBULANCE

Wendy Schulenberg said that Dispatch has moved to the County. The annual donation drive is underway.

EMERGENCY MANAGEMENT - NONE

NEW BUSINESS

The first item was a Discussion / Motion to exonerate the Tax collector, Judy Withee, of the additional unpaid 2018 Real Estate Taxes, that was turned over to Weiss Burkhardt Kramer for the uncollected amount of \$36,306.60. Commissioner Miller made the Motion, seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The second item was a Discussion / Motion to change the Codified Ordinance 120.07 General Code Penalty from a Maximum penalty of \$300.00 to a minimum penalty of \$500.00 with a maximum penalty of \$1,000.00 PER VIOLATION. A brief discussion was held and Commissioner Miller explained how the penalty amounts need to be higher, so that the violators will take it more seriously. Commissioner Snell made the motion, seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The third item was a Discussion /Motion to accept the bid from Ibis Tek to remove the equipment from the old police unit 106 and install equipment into the new police vehicle in the

amount of \$7,295.00 to be taken from the Capital Reserve Account. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The fourth item was a Discussion /Motion to accept the quote from Allegheny Safe & Lock, Inc. to convert the doors in the Meeting Room of the Municipal Bldg., to electric strike to work with the new phone system. The quote #021219A is for \$5,770.00 to be taken from the Capital Reserve Account. A brief discussion was had and Commissioner Gagat said that it was not budgeted to come out of the Capital Reserve Account. Commissioner Miller and the other Commissioners agreed that it was of the utmost importance for the safety of the office personnel. Times have changed and we must adjust. We will find the money from somewhere, this must be done. Commissioner Miller made the motion, seconded by Commissioner Snell. A roll call vote was taken and all Commissioners were in favor.

The fifth item was a Discussion / Motion to get a PNC credit card for the Parks Board. Commissioner Buccigrossi indicated that this would be similar to what the Rec Board has. Commissioner Buccigrossi made the motion, seconded by Commissioner Gagat. A roll call vote was taken and all Commissioners were in favor.

The sixth item was a Motion to accept the resignation of Officer Jay Griffith on 02-13-19. Commissioner Miller made the motion, seconded by Commissioner Gagat. A roll call vote was taken and all Commissioners were in favor.

PUBLIC COMMENTS

Dian Shandick of 1113 Daisy Lane, Crescent PA, was concerned about her trash not being picked up at her residence on Daisy Lane. There are ten houses on that road and no one has any trouble getting to the residences, despite not having four-wheel drive vehicles. Commissioner Sabol introduced John McGoran of Republic Services. Mr. McGoran explained that the drivers felt it was a safety issue, and he agreed having checked the area himself. Mrs. Shandick also said that we are lucky to have Patty in the office and we should appreciate her.

Marta Franc of 1112 Daisy Lane, Crescent PA, agreed with what Dian had said and added that the big oil delivery trucks have no problem completing their deliveries.

Peggy Neal of 1107 Daisy Lane, Crescent PA, stated that she has lived their 50 years and has never had an issue with the road. She babysits her grandchildren and her children have no problem coming up the road in their vehicles early in the morning.

Dorothy Cardimen of 534 Henggi Drive, Crescent PA, said that she never received the small recycling container she was told that Republic Services would bring her. She was disappointed that this did not happen. Mr. McGoran told her that he would take care of the matter himself. She also asked how the Commissioners determined there would be enough money in the budget that they would be able to reduce taxes. Commissioner Gagat said that there has been a surplus the last few years. She asked how much she would be saving in taxes.

COMMISSIONER COMMENTS

Commissioner Miller thanked everyone for coming and for sharing their thoughts and concerns.

Commissioner Buccigrossi thanked police, fire and Valley ambulance for all they do. He mentioned that the Parks and Rec Boards are always open to new members. Check the website for upcoming events.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Buccigrossi. A voice vote was taken and found all Commissioners in favor of the motion. The meeting adjourned at 7:08 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Crescent Township Secretary