

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
March 14, 2019**

Commissioner Sabol stated that the Board of Commissioners was in Executive Session from 6:00 pm until 6:15 pm.

On March 14, 2019, the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. in the Crescent Township Municipal Building, 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Commissioners: Joe Sabol, Arthur Buccigrossi, Todd Miller, Jeff Gagat, Christina Snell

Secretary: Patty Christian

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Commissioner Sabol asked for motion to approve the February 14, 2019 business meeting minutes. A motion was made by Commissioner Miller and seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

TREASURER'S REPORT

Commissioner Sabol asked for a motion to approve the February 2019 Treasurer's report. Commissioner Gagat made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

Invoices due	\$ 66,882.33
Fire Department Referendum Account	\$ 13,808.50
Estimated payroll	\$ 48,700.00
Highway Fund for street lights	\$ 3,566.32
The total estimated bills for February 2019	\$ 132,957.15

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Gagat. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

The administration received the following for February: A letter from HRG in regard to implementing the Pollutant Reduction Plan for the MS4 permit. A letter from PA Department of Labor & Industry for Workers Compensation Conference, Allegheny League of Municipalities 2019 Spring Educational Conference, a letter from the Planning Commission in regard to their Planning Meeting on February 27, 2019.

SECRETARY REPORT

For the month of February the administrative office completed the following: Worked with CVCOG on the transformation of the new bill pay system, did a walk through with MRM our Insurance Company in regard to building safety that is required yearly, completed the Financial Condition Survey from DCED that is required, assisted in the purchase of the new Police Vehicle, advertised the Zoning Hearing Meeting, worked with the Emergency Managers to set up warming stations when the electric in the Township was out, sent paperwork to the County Real Estate for a subdivision, assisted the Treasurer on balancing the Township accounts and reports, and other daily office duties.

Mrs. Christian wanted to thank the Public Works Department for a job well done on the removal of snow. Several people were commenting on “Glenwillard for Life” that Crescent Township has the best Public Works Department around. If you travel out of Crescent during a snow storm you will notice the difference as soon as you leave Crescent on how the roads in other area are not well kept free from snow.

SOLICITOR’S REPORT

The legal services provided by our law firm to the Township are described in detail in our monthly statement, but the most significant of those legal services pertained to matters regarding Personnel and Monument Damage.

ENGINEER’S REPORT

Mrs. Christian read the Engineer’s report from LSSE.

2019 Roads

LSSE preparing bid documents for joint bidding with Moon Township. Bids are scheduled to be opened March 20, 2019.

Municipal Building Roof Patch Work

The work was awarded to Arkadia Contracting Inc. in the amount of \$740.00, as noted in our letter dated January 11, 2019.

Roof Coating

LSSE transmitted the advertisement to the Township on January 29, 2019. LSSE prepared the bid documents for a March 5, 2019 bid opening.

PUBLIC SAFETY

Commissioner Gagat reported the following for:

COMPLAINTS FOR THE MONTH:

Calls for Service.....	232
Assist other police departments.....	06
Medical assistance calls.....	16

CITATIONS & WARNINGS FOR THE MONTH:

Warnings issued for traffic offenses.....	10
Non-traffic citations issued.....	00
Traffic citations issued.....	16
Parking citations/warnings issued.....	02
Total citations/warnings issued for the month.....	28

PERSONS ARRESTED FOR THE MONTH (UCR Information):

48 YOA W/M.....	Theft
52 YOA W/M.....	Driving Under the Influence
54 YOA W/F.....	Simple Assault/ Harassment / Domestic Violence

CARS AND EQUIPMENT:

Miles traveled: Car 105 - 16,300 = 131

Car 106- 81,620 = 375

Car 107- 68,450 = 1,961

Total miles traveled = 2,467

The following repairs and maintenance were completed:

Unit 105- No maintenance

Unit 106- No maintenance

Unit 107- Grady’s repaired one of the roof antennae on the vehicle due to metal fatigue. The passenger side headlamp in this vehicle was replaced.

SCHOOLING AND SEMINARS:

Officer Oslick attended Field Training Officer schooling through Penn State University at the Allegheny County Police Academy.

COMMUNITY CORRESPONDENCE:

Residents: Please, save the date, this event is for kids and adults alike. The Crescent Township Police Department will be hosting Easter Egg Extravaganza, on Saturday, April 20, 2019, at the Multi-purpose room, in the Township Building. The event will begin at 1 pm. There will be eggs to decorate, food, beverages and games for the kiddos! Please, come out and meet our officers, and spend some time, getting to know us!

COMMISSIONER CORRESPONDENCE:

The duty police officer is carrying a new Township issued cell phone at all times. When officers are not in the station, calls are forwarded to this cell phone, to ensure the best service and timely action for our residents!

PUBLIC WORKS

Commissioner Buccigrossi gave the Public Works Report. For the month of February Public Works reported the following:

1. Repair potholes.
2. Remove snow and ice from roadways and around municipal building.
3. Finished preparing Tiger Mower for paint.
4. Wash trucks and backhoe after each snow event.
5. Cut up and remove several trees from roadways after heavy winds.
6. Replaced and repaired street signs after heavy winds.
7. MS-4 work.
 - * Inlet inspections
 - * Cleaned inlets
 - * Clear outfalls
 - * Update MS4 paperwork
 - * Cleaned inlets

PARKS AND RECREATION

Commissioner Buccigrossi reported the following information on the Parks Board:

The Parks Board met on Thursday, March 7th, 2019.

The Parks Board is having the Spring Clean-Up for all three parks on Sunday, March 17, 2019 (raindate April 20, 2019) at 9:00 am. RMU boys Lacrosse team will be providing free labor for this event. Breakfast and lunch will be provided for the workers.

Committee members will be present and providing a basket of cheer and a lottery tree for the upcoming Fire Department Drag Queen Bingo. Ticket costs will be a donation to the Parks Board.

Committee members are eager to continue collaborating with the Crescent Township Fire Department and with Brian Cain to help maintain the beauty of our parks and community for the citizens of Crescent.

Our next scheduled meeting will be held on Thursday, April 4, 2019 at 7pm in the Township Building. All are welcome to attend!!

Commissioner Buccigrossi reported the following in regard to the Recreation Board:

The Easter Egg Hunt will be Saturday April 13, 2019 rain or shine at 11 am – 2 pm.

FINANCE

Commissioner Miller indicated that the departments should watch their spending until the tax monies start coming in. Commissioner Miller stated that everything was going smooth.

Commissioner Sabol asked Ms. Susan Hockenberry from the Quaker Valley COG to give her report on the changes to the paying of bills and financial reports. She said the transformation has been a lot of work but it is almost to the end. She gave praise to the office staff for their help during the transformation.

FIRE DEPARTMENT

Denny Lewis gave the Fire Department report. He stated that there were 86 calls last year, and 10 calls so far this year. He wanted to remind people about the Drag Queen Bingo this Saturday and the Fish Fries during lent. Also, the upcoming Gun Bash on May 11, 2019.

VALLEY AMBULANCE

Wendy Schulenberg stated the annual donation drive is underway. On March 13, we had an active shooter meeting with police departments and school representatives to make a unified plan.

Chief Longerman attended the meeting at Valley Ambulance and was in agreement that working together with other municipalities that Valley Ambulance services is beneficial to everyone. Another meeting will be scheduled in a few months to collaborate further with regard to an active shooter situation.

EMERGENCY MANAGEMENT

Dan Muller, the Deputy Emergency Manager reported that on Sunday February 24, 2019 due to the high winds in some parts of the Township there were power outages. In order to help the residents, the Emergency Managers, the Fire Department, Police Department and the Township Secretary met to put a plan in place to set up a warming center. Due to the residents not having phone service because of the lines being down, the Fire Department went door to door to see if anyone needed assistance to let them know a warming center was in place if needed.

Mr. Muller stated that he attended a quarterly training for emergency managers at the new 911 emergency center in Moon Township.

Chief Longerman said they will update the Swift 911 System, so that Emergency Management and office personnel will have access to the system as well.

NEW BUSINESS

The first item was a Discussion / Motion to accept the bid for the Municipal Building Roof Coating. After a brief discussion, the commissioners felt that the bids were too high. They will reject these bids and contact other roofing companies to get other bids. Commissioner Miller made the Motion to table the roof bidding until further notice, seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The second item was a Motion to appoint Dee Lockhart from an alternate to a voting member of the Crescent Township Civil Service Commission. Commissioner Miller made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

Commissioner Sabol brought up the point that we now need to have an alternate for the Crescent Township Civil Service Commission. He asked Solicitor Rick Start if he could take care of this immediately. He then asked if Denny Lewis would do it. Mr. Lewis said he would. After a brief discussion the board decided to appoint Denny Lewis as an alternate for the Crescent Township Civil Service Commission with voting privileges. Commissioner Miller made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

PUBLIC COMMENTS

Mike Chicora of 1768 Heather Heights Drive, asked if the Board has come up with any decisions in regard to street parking in the Parkwood area. Commissioner Gagat said they are working on it and would have a decision at the next meeting.

Denny Lewis of 492 Crescent Blvd. Ext. said that forms to fill out for the 911 Swift Reach that calls residents and let them know of emergencies that are going on in the Township should be handed out at events of the Township. He would be glad to hand information at the Fire Department events.

Chief Longerman said he always has forms at any event the Police Department has. He will also make sure that the other events throughout the Township will have forms if anyone needs them. He also told everyone that he would be happy to enroll anyone who needed to be signed up.

COMMISSIONER COMMENTS

Commissioner Miller thanked everyone for coming and thanked the employees for their dedication.

Commissioner Buccigrossi thanked the First Responders for all they do. He mentioned that the Parks and Rec Boards are always open to new members. Check the website for upcoming events.

Commissioner Sabol wanted to thank Crescent Township's Emergency Responders. He feels that we are well prepared should an emergency arise in the Township.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Miller and was seconded by Commissioner Gagat. A voice vote was taken and found all Commissioners in favor of the motion. The meeting adjourned at 7:21 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Crescent Township Secretary