

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
April 11, 2019**

Commissioner Sabol stated that the Board of Commissioners was in Executive Session from 6:00 pm until 6:33 pm.

On April 11, 2019, the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:35 P.M. in the Crescent Township Municipal Building, 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Commissioners: Joe Sabol, Arthur Buccigrossi, Jeff Gagat, Christina Snell

Secretary: Patty Christian

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Commissioner Sabol asked for motion to approve the March 14, 2019 business meeting minutes. A motion was made by Commissioner Buccigrossi and seconded by Commissioner Snell. A roll call vote was taken and found all commissioners in favor of the motion.

TREASURER'S REPORT

Commissioner Sabol asked for a motion to approve the March 2019 Treasurer's report. Commissioner Gagat made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

Invoices due	\$ 29,664.51
Estimated payroll	\$ 46,000.00
Capital Reserve	\$ 7,893.00
Fire Department Referendum Account	\$ 0
Highway Fund for street lights	\$ 3,549.88
The total estimated bills for April 2019	\$ 87,107.39

A motion to pay the bills was made by Commissioner Buccigrossi and seconded by Commissioner Snell. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

The administration received the following for March: A letter from Pennsylvania Department of Transportation that our Liquid Fuel Tax Fund payment in the amount of \$86,749.01 has been deposited into our account, LSSE News, PA Dept of Transportation letter that sometime after May 20, 2019 tar/chip projects will begin on Bocktown Road, Harper Road, Locust Road, Anderson St, Hart Drive, Margaret Drive, Florence Drive, Valley View Drive, MRM Trustnotes, LSSE Penberthy Plan of Lots Subdivision Plan, letter from PTC thanking Crescent Police Department for hosting Criminal Justice students internships.

SECRETARY REPORT

For the month of March the administrative office completed the following: Attended a Right to Know class at Char West Council of Government by the State Office of Open Records, attended the Zoning Hearing for West Penn Aggregates, Commissioner Sabol and I attended the Banner Community awards that Crescent Township received, worked with Mark Turnley's Office getting our audit for 2018 underway, attended the Secretary's Meeting at the Char West COG, worked with the Auditor General for our Liquid Fuels Audit, met with PNC Bank to get the new check scanner installed, and other daily office duties.

SOLICITOR'S REPORT

The legal services provided by our law firm to the Township are described in detail in our monthly statement, but the most significant of those legal services pertained to matters regarding Personnel, Monument Damage and Tax Appeals.

ENGINEER'S REPORT

Mrs. Christian read the Engineer's report from LSSE.

2019 Roads

Bids were opened on March 20, 2019. Youngblood Paving, Inc. was the apparent low bidder. Bids for Crescent's portion of the contract were as follows: Glen Hayes Drive (Add Alternate No. 16) \$51,834.00; Moxon Street (Add Alternate No. 17) \$15,455.00; Needham Street (Add Alternate No. 18) \$26,966.50; Township Building Rear Parking Lot (Add Alternate No. 19) \$32,566.00; and Township Building Concrete Parking Pad (Add Alternate No. 20) \$6,000.00.

Municipal Building Roof

Roof Coating

LSSE provided Township with a bid report on March 8, 2019. Arkadia Contracting, Inc. was the apparent low bidder in the amount of \$54,700.00. The Board rejected the bids received. LSSE transmitted the advertisement for the re-bid on March 19, 2019. Bids are scheduled to be opened on April 8, 2019. LSSE to provide the Township with a Bid Report.

Developments

Penberthy Plan of Lot, Subdivision Plan: LSSE issued review letter dated April 3, 2019.

PUBLIC SAFETY

Commissioner Gagat reported the following for:

COMPLAINTS FOR THE MONTH:

Calls for Service.....	232
Assist other police departments.....	07
Medical assistance calls.....	07

CITATIONS & WARNINGS FOR THE MONTH:

Warnings issued for traffic offenses.....	17
Non-traffic citations issued.....	00
Traffic citations issued.....	17
Parking citations/warnings issued.....	05
Total citations/warnings issued for the month.....	39

PERSONS ARRESTED FOR THE MONTH (UCR Information):

47 YOA B/M.....	Theft, Access Device Fraud, Forgery
47 YOA W/M.....	Theft
38 YOA W/M.....	Harassment
52 YOA W/M.....	Theft
22 YOA W/F.....	Criminal Mischief, Stalking

CARS AND EQUIPMENT:

Miles traveled: Car 105 - 16,300 = 701

Car 107- 70,118 = 1,668

Total miles traveled = 2,369

The following repairs and maintenance were completed:

Unit 105- No maintenance

Unit 106- No maintenance – This unit was removed from service 03/13/19.

Unit 107- No Maintenance

SCHOOLING AND SEMINARS:

Officers Oslick, Frederick, Gerlach, Tice, Burek and Chief Longerman all completed Trauma Victim Response Training at Crescent P.D.

Officer Tice attended First Aid/CPR/AED retraining at Valley Ambulance and Responding to Victim's with Disabilities at Crescent P.D.

Officers Burek, Gerlach and Frederick attended two days of Mandatory In-Service Training for the Municipal Police Officer's Education and Training Commission at Crescent P.D.

Thus far in 2019, Crescent Township Police officers have received 160 hours of training from January 1, until March 31. All but one class has been free training which gives our officers the latest, most up to date training, to increase professionalism and morale within the police department.

COMMUNITY CORRESPONDENCE:

Residents: STOOPS FERRY BRIDGE PROJECT: I have heard a fair amount of interest regarding the Stoops Ferry Bridge Project, so I have spoken with several representatives from PennDOT and here is what I was told. From mid-April until mid-June, utility companies will be working in the area, moving their lines or property, away from the affected area near the bridge. In mid-August, the construction on the bridge will begin. The bridge will be closed, entirely for about twelve (12) days. Detours are already issued, one for vehicles and the other for truck traffic. Otherwise, the bridge will be open, with lane restrictions.

I was told I was placed back on the email list for any informational emails coming out in the future. If anything should change, I will do my best to provide you with the most up to date and accurate information.

COMMISSIONER CORRESPONDENCE:

Attached to this report, please find a letter from Pittsburgh Technical College. Ted Butler, the Career Advisor, of the School of Criminal Justice, has extended his sincere thank you and praising the partnership between our two entities. Since we began, the Crescent Township Police Department has helped ten interns in the criminal justice field. Many have been very vocal about working with our officers and spending a short amount of time in our community. This partnership has built a lasting relationship between our police officers and the school, students, faculty and future students. Our officers have done an outstanding job, mentoring youth who will be the protectors of tomorrow.

I would also like to publicly thank, Denny Lewis and the Crescent Township Volunteer Fire Department for assisting the police department in our part-time testing process. Denny, helped us set up the testing and provided the location and equipment needed to complete the task. I am grateful to work hand in hand with a superior agency like our fire department!

The new police unit has arrived. I am delighted with how it turned out. I believe the unique design will catch the eye of our community, and commuters traveling through our Township.

PUBLIC WORKS

Commissioner Buccigrossi gave the Public Works Report. For the month of March Public Works reported the following:

1. Repair potholes.
2. Remove snow and ice from roadways and around municipal building.
3. Paint and refurbish Tiger Mower
4. Wash trucks and backhoe after each snow event.
5. MS-4 work
 - Inlet inspections
 - Cleaned inlets
 - Cleared outfalls
 - Update MS4 paperwork
6. Work on preparing plows and spreader for storage

PARKS AND RECREATION

Commissioner Buccigrossi reported the following information on the Parks Board:

The Parks Board met this month on Thursday, March 7. They are wrapping up the new sign for Sautter. It is being worked on by the Beaver County Vo-Tech. New swings are in and they are working with Public Works to get those installed. We are progressing on the new dugouts.

Commissioner Buccigrossi reported the following in regard to the Recreation Board:

The Rec Board met this month on We are finalizing everything for the Easter Egg Hunt that will be at Shouse Park on Saturday April 13, 2019 11 am – 2 pm. There will also be a petting zoo. We had a ton of mulch to remulch all three parks.

VALLEY AMBULANCE

The second mailing went out for the membership drive.

EMERGENCY MANAGEMENT

Natural Gas Outage March 9, 2019

A regulatory valve was damaged on Western Ave. and caused natural gas to be turned off to nearly 1,000 Moon and Crescent residents. Denny Lewis notified the fire department. The Fire Department opened a warming center. A Swift Reach call went out, but after several hours no residents had come to the warming center. Crescent Township commends the Fire Dept for their efforts and doing a great job. They are always there when you need them.

NEW BUSINESS

The first item was a Motion to appoint Officer Joseph Burek to full-time status. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The second item was a Motion to appoint Officer Daniel Frederick to full-time status. Commissioner Buccigrossi made the motion, seconded by Commissioner Snell. A roll call vote was taken and all commissioners were in favor.

The third item was a Discussion/Motion to hire Joseph Shutka as a part-time police officer, pending civil service approval. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The fourth item was a Discussion/Motion to hire Justine Kummer as a part-time police officer, pending civil service approval. Commissioner Snell made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The fifth item was a Motion to approve purchase of a new prisoner partition from the Capital Reserve Account for the new patrol unit #106. Total amount is \$488.00. Commissioner

Buccigrossi made the motion, seconded by Commissioner Snell. A roll call vote was taken and all commissioners were in favor.

The sixth item was a Motion to approve purchase of three (3) Setina cargo area boxes for the patrol vehicles from the Capital Reserve Account. Total amount is \$3,000.00. (This purchase was approved for Capital purchases in 2019.) Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The seventh item was a Motion to approve agreement between Crecscent Township and George Krithinithis. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The eighth item was a Motion to approve Penberthy plan of lots, as per the revised submittal. Commissioner Buccigrossi made the motion, seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The ninth item was a Discussion/Motion on Road Paving for the 2019 Road Program. Commissioner Buccigrossi made the motion, seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The tenth item was a Discussion/Motion on Tar and Chipping on Hart Drive. Commissioner Buccigrossi made the motion, seconded by Commissioner Snell. A roll call vote was taken and all commissioners were in favor.

The eleventh item was a Motion to approve the Execution of a Sworn Statement Proof of Loss to be submitted to the Philadelphia Indemnity Insurance Company to pay Crescent Township the total loss of the Monument that occurred on September 16, 2016. Commissioner Buccigrossi made the motion, seconded by Commissioner Snell. A roll call vote was taken and all commissioners were in favor.

The twelfth item was a Motion to advertise for a retired Borough or Township Manager at an hourly pay rate for two to three days a week, or as needed. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The thirteenth item was a Discussion/Motion to lift the parking ordinance in Parkwood Estates. A new ordinance is to be drafted and approved allowing parking in the entire plan, except between the hours of 2 AM and 6 AM, and no parking where you have cars on both sides of the streets opposite each other. Also, there is to be no parking on Laurel from 1509 down to the bottom of the hill (intersection with Purdy Road) due to sight restrictions on the hill and the curve. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

PUBLIC COMMENTS

Dave Mitchell of 1410 Riverview Road commented on the road bond amount that was set by our engineers (LSSE), for the logging company he recently had working on his property. He felt the amount was too high, in comparison to the bond set by LSSE for the cell tower last year.

Michael Chicora of 1768 Heather Heights Drive thanked the commissioners for their consideration of the parking in that area. A roofing project will be starting that will run for about 8 months. Commissioner Gagat commented that new signage will have to be put up.

COMMISSIONER COMMENTS

Commissioner Buccigrossi thanked the First Responders for all they do. He mentioned that the Parks and Rec Boards are always open to new members.

Commissioner Gagat thanked the Public Works Dept and the Police Dept for the outstanding job they are both doing. The Tiger Mower looks great.

Commissioner Sabol wanted to thank everyone for coming out tonight. He also thanked Public Safety, Public Works and the Office for the outstanding job they do.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Sabol and seconded by Commissioner Gagat. A voice vote was taken and found all Commissioners in favor of the motion. The meeting adjourned at 7:10 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Crescent Township Secretary