

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
May 9, 2019**

Commissioner Sabol stated that the Board of Commissioners was in Executive Session from 5:30 pm until 5:50 pm.

On May 9, 2019, the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. in the Crescent Township Municipal Building, 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Commissioners: Joe Sabol, Arthur Buccigrossi, Jeff Gagat, Todd Miller, Christina Snell

Secretary: Patty Christian

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Commissioner Sabol asked for motion to approve the April 11, 2019 business meeting minutes. A motion was made by Commissioner Gagat and seconded by Commissioner Buccigrossi. A roll call vote was taken. Commissioner Miller abstained since he was not in attendance at the last meeting. All other commissioners were in favor of the motion.

TREASURER'S REPORT

Commissioner Sabol asked for a motion to approve the April 2019 Treasurer's report. Commissioner Miller made a motion and was seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

Invoices due	\$	556.55
Estimated payroll	\$	46,000.00
Capital Reserve	\$	0
Fire Department Referendum Account	\$	419.99
Highway Fund for street lights	\$	3,549.88
The total estimated bills for May 2019	\$	50,526.42

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

The administration received the following for April: LHT Neville Island Terminals DE-LLC Downstream notification and public notice.

SECRETARY REPORT

For the month of April the administrative office completed the following: Attended a meeting with PennDOT for community outreach on Liquid Fuels distributions, and 2019 construction projects and county maintenance activites, attended a briefing on the Pittsburgh Airport Modernization Project, received a subdivision plan for the Penberthy Plan of lots, attended a course for Municipal Secretaries, transferred the PLGIT accounts to PNC Bank, met with Susan Hockenberry from QVCOG to create the new accounts in PNC Bank for her access, did the quarterly payroll reports, received plans from Kenneth and Adrienne Kusnirak for a tentative planned residential development, and other daily office duties.

SOLICITOR’S REPORT

The legal services provided by our law firm to the Township are described in detail in our monthly statement, but the most significant of those legal services pertained to matters regarding Personnel, Monument Damage and Parkwood Estates Parking Ordinance.

ENGINEER’S REPORT

Mrs. Christian read the Engineer’s report from LSSE.

2019 Roads

The Contract was awarded to Youngblood Paving, Inc. Crescent’s portion of the Contract is for \$126,821.50, which includes Add Alternate No. 16, 17, 18, and 19. LSSE to schedule a pre-construction meeting.

Municipal Building Roof Coating

Bids were opened on April 8, 2019 for the Re-Bid. LSSE provided the Township with a Bid Report on April 8, 2019. Arkadia Contracting, Inc. was the apparent low bidder in the amount of \$54,700.00.

Developments

Spring Run Heights Plan, Subdivision Plan: LSSE issued review letter dated April 9, 2019

PUBLIC SAFETY

Commissioner Gagat reported the following for:

COMPLAINTS FOR THE MONTH:

Calls for Service.....236

Assist other police departments.....07
 Medical assistance calls.....12

CITATIONS & WARNINGS FOR THE MONTH:

Warnings issued for traffic offenses.....24
 Non-traffic citations issued.....02
 Traffic citations issued.....27
 Parking citations/warnings issued.....02
 Total citations/warnings issued for the month.....55

PERSONS ARRESTED FOR THE MONTH (UCR Information):

39 YOA W/M.....Felony arrest warrant for theft for Moon PD
 26 YOA W/M.....Possession of marijuana/drug paraphernalia
 23 YOA W/F.....(2) Counts of Retail Theft
 20 YOA B/M.....Possession of marijuana
 19 YOA W/M.....Possession of marijuana
 43 YOA W/F.....Possession of marijuana

CARS AND EQUIPMENT:

Miles traveled: Car 105 - 17,895 = 1,595
 Car 106 - 1,238 = 1,238
 Car 107 - 71,017 = 899
 Total miles traveled = 3,732

The following repairs and maintenance were completed:

- Unit 105- No maintenance
- Unit 106- No maintenance – This unit was placed in service 04/05/19.
- Unit 107- Had the front brakes and rotors replaced.

SCHOOLING AND SEMINARS:

Officers Oslick, Frederick, Gerlach, Tice, Burek, Kummer, and Chief Longerman all completed Responding to Child Victims training.

Officer Kummer attended First Aid/CRP/AED Training

Officer Shutka attended Firearms training at North Fayette Township Police Department.

Officers Gerlach, Oslick, Burek, Frederick, Tice, and Chief Longerman all completed training regarding the Crescent Township Police Policy for Vehicle Pursuits.

Officers Burek and Frederick completed Stop Stick Deployment training.

Officers Gerlach, Oslick, Burek, Frederick, Tice and Chief Longerman all completed WatchGuard Video car camera training.

Officers Gerlach and Burek attended Leadership and Communication Excellence hosted by the Western Chiefs of Police in Bethel Park.

In the month of April 2019, Crescent Township Police officers have received 63 hours of training.

COMMUNITY CORRESPONDENCE:

Residents are reminded to keep their vehicles and sheds locked at night. Also, items of value should not be left out, where they can be easily taken. This past month, officers responded to numerous calls of vehicles being entered and items being removed. These incidents all occurred on the same night. Residents are also reminded to call the police when they observe suspicious activity, 412-262-5000. One resident saw one of the suspects in his driveway and walk into a neighbor's driveway, but never contacted the police, until the following day, to report his vehicle had been entered.

COMMISSIONER CORRESPONDENCE:

In the month of June, police officers will be changing over to 10-hour shifts. This has been researched and found to be the best schedule for the officer's health, prior to my implementing the change. This schedule will also reduce overtime, and lower man-power costs.

FINANCE

At this point we are 30 percent into the year, and 26.5% expenditures, because most of our expenses come out later in the year.

PUBLIC WORKS

Commissioner Buccigrossi gave the Public Works Report. For the month of April, Public Works reported the following:

1. Repair potholes
2. Open Shouse Park
3. Completely finished refurbishing of the Tiger Mower
4. Installed new road signs in areas of the Township
5. MS-4 work.
 - Inlet inspections
 - Cleaned inlets
 - Clear outfalls
 - Update MS4 paperwork
 - Set up for Election
 - Repaired resident yards that were damaged from plowing

PARKS AND RECREATION

Commissioner Buccigrossi reported the following in regard to the Recreation Board: Annual Easter Egg Hunt was a great success. The Rec Board will reconvene in September.

Commissioner Buccigrossi reported the following information on the Parks Board: RMC Lacrosse Team helped with cleanup of the park on April 15, picked up branches and spread mulch. Sautter Park sign is complete and will be installed soon. Parks Board is also working on baskets for primary election and gun bash. Memorial Day service will be at the monument on May 27, at 1:15 PM.

FIRE DEPARTMENT

Denny Lewis reported for the Fire Department. 37 calls have been answered this year by the Fire Department. One major call was this past weekend on Purdy Road. The house was destroyed by fire. The fire is under investigation at this time. We would like to thank Moon Township Fire Dept, Sewickley Fire Dept., and Ambridge Fire Dept, as well as Valley Ambulance and the Crescent Twp Police Dept. This Saturday is our Gun Bash, tickets are still available. Every Wednesday is Wing Night/Car Cruise. We held a training at the old captain's house on Walnut St. this past weekend. No burning was done, but fake smoke was used.

NEW BUSINESS

The first item was a Discussion/Motion on the hiring of Gregory Garlock for a part-time Police Officer. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The second item was a Discussion/Motion to approve the 2013 Ford Explorer on Municibid for sale. Kelly Blue Book value will be considered to determine a minimum bid acceptable. Commissioner Gagat made the motion, seconded by Commissioner Miller. A roll call vote was taken and all commissioners were in favor.

The third item was a Discussion/Motion to approve the purchase and installation of carpet tile for the Chief of Police's office from the building/capital reserve account, not to exceed \$650.00. Commissioner Gagat made the motion, seconded by Commissioner Miller. A roll call vote was taken and all commissioners were in favor.

The fourth item was a Discussion/Motion to advertise an ordinance of the Township of Crescent, amending the codified ordinance of Crescent Township, Chapter 830.03 GG, so as to permit parking of vehicles on certain streets in Parkwood Estates under certain times and conditions. After a lengthy discussion, it was determined that Section II. Subsection D will be omitted. Solicitor Start will revise the ordinance for advertisement. Commissioner Gagat made the motion, seconded by Commissioner Miller. A roll call vote was taken and all commissioners were in favor.

PUBLIC COMMENTS

Denny Lewis, 492 Crescent Blvd. Ext., wanted to thank the Township on behalf of Riverview Church for the use of Shouse Park on Easter Sunday for the Sunrise Service.

COMMISSIONER COMMENTS

Commissioner Miller would like to thank the police department for all their hard work and training. Thanks to the Commissioners and residents. Kids will be out of school soon and running around, so be careful of them.

Commissioner Buccigrossi would like to thank the first responders for all that they do. As always, our Parks Board and Rec Board meetings are always open to the public and volunteers are always needed.

Commissioner Gagat would like to thank the volunteer fire department and the police department for their response both at the Purdy Road fire and the fire at the Villas.

Commissioner Sabol would like to thank the fire department for the great job they did saving the house next door on Purdy Road. Also thank you to the Police Department and Commissioners. Reminder that this weekend is Mothers Day. Happy Mothers Day to all the mothers. Also, the wings on Wednesday nights at the fire department are Great!

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Miller and seconded by Commissioner Gagat . A voice vote was taken and found all Commissioners in favor of the motion. The meeting adjourned at 7:03 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Crescent Township Secretary