

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
June 13, 2019**

Commissioner Sabol stated that the Board of Commissioners was in Executive Session from 6:00 pm until 6:18 pm.

On June 13, 2019, the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. in the Crescent Township Municipal Building, 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Commissioners: Joe Sabol, Arthur Buccigrossi, Jeff Gagat, Todd Miller, Christina Snell

Secretary: Patty Christian

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Commissioner Sabol asked for motion to approve the May 9, 2019 business meeting minutes. A motion was made by Commissioner Buccigrossi and seconded by Commissioner Gagat. A roll call vote was taken and found all commissioners in favor of the motion. Commissioner Sabol asked for motion to approve the May 29, 2019 workshop meeting minutes. A motion was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

TREASURER'S REPORT

Commissioner Sabol asked for a motion to approve the May 2019 Treasurer's report. Commissioner Gagat made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

Invoices due	\$ 44,385.83
Estimated payroll	\$ 46,000.00
Capital Reserve	\$ 598.95
Fire Department Referendum Account	\$ 373.44
Highway Fund for street lights	<u>\$ 3,549.85</u>
The total estimated bills for June 2019	\$ 94,908.07

A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Gagat. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

The administration received the following for May: A flyer from State Representative Valerie Gaydos and Moon Twp., about a document shredding event, a letter from Congressman Conor Lamb from the 17th Congressional District with a variety of services related to federal agencies and his office locations, notice from Comcast changes to Xfinity Packages, notice of payment for State Police fines and Penalties, a letter from the Planning Commission in regard to their approval of the plans for combining 4 small lots into one from Kenneth and Adrienne Kusnirak.

SECRETARY REPORT

For the month of May the administrative office completed the following: Attended The Char-West COG 38th Annual Dinner, Crescent Township received a certificate of perfect attendance for 34 years, attended the Moon Transportation Authority for the Thorn Run Interchange Project, sent out Amusement Tax Forms, met with Kerry Krider from HMT, met with Chris Robertson from our auditor's office in regard to 2018 Township Audit, advertised resolution, attended the Board of Commissioners Workshop Meeting, contacted PennDot in regard to a sign that was incorrect to get it changed to Crescent and other daily office duties.

SOLICITOR'S REPORT

The legal services provided by our law firm to the Township are described in detail in our monthly statement, but the most significant of those legal services pertained to matters regarding Monument Damages, Parkwood Estates, Phillips Energy Fill Site, Shouse Park, and Personnel.

Regarding the fire at 211 Purdy Road, the township was under an order not to enter the premises by order of the Allegheny County Fire Marshall because there was an arson investigation. Early Tuesday morning, the Fire Marshall emailed to say that we could enter the premises, and that the owner was deceased. Following proper protocol, we attempted to reach the family of the alleged deceased to get permission to demolish the structure. Throughout this process, we not only discovered that the owner was not deceased, but that the son who gave us permission to demolish and lien the property did not have the Power of Attorney to do so. At this point, we now have a signed Consent to Demolish and Consent to Lien the Property from the son who has Power of Attorney. We are awaiting a formal estimate for the cost of demolition and we are seeking to have the property demolished, cleaned up and made safe.

The request for a variance that is on the agenda tonight does not go to the Board of Commissioners but to the Zoning Board, by law. More information is needed before this can be resolved.

ENGINEER’S REPORT

Mrs. Christian read the Engineer’s report from LSSE.

MS 4

The Township’s MS4 Permit was issued in May 2018. Outfall screening is ongoing.

2019 Roads

The Contract was awarded to Youngblood Paving, Inc. Crescent’s portion of the Contract is for \$126,821.50, which includes Add Alternate No. 16, 17, 18, and 19. The pre-construction meeting was held on May 22, 2019. Youngblood Paving, Inc. to provide the Township with an anticipated construction schedule.

PUBLIC SAFETY

Commissioner Gagat reported the following for:

COMPLAINTS FOR THE MONTH:

Calls for Service.....	362
Assist other police departments.....	03
Medical assistance calls.....	14

CITATIONS & WARNINGS FOR THE MONTH:

Warnings issued for traffic offenses.....	112
Non-traffic citations issued.....	04
Traffic citations issued.....	107
Parking citations/warnings issued.....	01
Total citations/warnings issued for the month.....	224

THAT IS A 407% INCREASE FROM APRIL 2019

PERSONS ARRESTED FOR THE MONTH (UCR Information):

54 YOA W/M.....	Theft by Unlawful Taking
28 YOA W/M.....	Possession of marijuana/drug paraphernalia
31 YOA W/F.....	Possession of marijuana
18 YOA W/M.....	Possession of marijuana Corruption of Minors
18 YOA W/M.....	Possession of marijuana Corruption of Minors
37 YOA W/M.....	Driving Under the Influence
19 YOA W/M.....	Possession of marijuana
22 YOA B/M.....	Possession of marijuana & paraphernalia
23 YOA W/M.....	False Reports to Law Enforcement/Insurance Fraud
26 YOA W/F.....	False Reports to Law Enforcement/Insurance Fraud
29 YOA W/M.....	Public Drunkenness

59 YOA W/M.....Driving Under the Influence
 27 YOA W/M.....Driving Under the Influence
 26 YOA W/M.....Driving Under the Influence
 32 YOA W/F.....Simple Assault/Domestic
 Violence
 24 YOA W/M.....Disorderly Conduct
 28 YOA W/F.....Disorderly Conduct
 22 YOA W/M.....Public Drunkenness

THAT IS A 200% INCREASE FROM APRIL 2019

CARS AND EQUIPMENT:

Miles traveled:	Car 105 -	19,757	=	1,862
	Car 106 -	2,859	=	1,621
	Car 107 -	72,222	=	1,205
	Total miles traveled		=	4,688

The following repairs and maintenance were completed:

- Unit 105- No maintenance
- Unit 106- No maintenance
- Unit 107- Had a blown fuse in the siren box replaced.

SCHOOLING AND SEMINARS:

Officer Burek received his initial *Taser* certification.
 All officers received training in the Crescent Township *Use of Force Policy*.
 Chief Longerman and Officer Oslick attended *CLEAN TAC* training as required by the Pennsylvania State Police, at Penn State Beaver Campus.
 All officers received training in *Investigating Human Trafficking*.
 Officer Gerlach attended a *Basic Patrol Rifle Course* for two days at the Allegheny County Police Academy.
 Officer Kummer attended her *Mandatory In-Service Training for 2019*.
 Officers Burek and Frederick attended *Services Aimed at Fire Education and Treatment for Youth*.
 Officer Burek received his *JNET Overview* certification.
 In the month of May 2019, Crescent Township Police officers have received 80 hours of training.

COMMUNITY CORRESPONDENCE:

The Crescent Township Police Department is just starting a new program, where residents with disabilities, parents with children who have disabilities, whether those be physical or mental, can register with the department. The program is voluntary and a service provided to those affected, allowing police officers and fire officials to be aware of a disability so we can better serve you. In the event of an emergency, such as a structure fire, this can be the difference between life and death. We will be putting out more information in the coming weeks for the registration process.

I want to make all residents aware, the police department did apply for and were approved for a grant, through the Department of Justice and Pennsylvania Commission on Crime and Delinquency. We will receive about \$6,300 for this project. A new policy was written and

reviewed by an attorney from the San Diego County District Attorney's Office. The attorney said our policy was very thorough and strong, recommending no changes. The body-cameras will deploy within the next few months, pending the Board of Commissioners approval.

COMMISSIONER CORRESPONDENCE:

Attached to my monthly report is correspondence from Peg Maser, who is with West Hills Meals on Wheels. The police department has been working with Meals on Wheels to complete welfare checks on residents who fail to answer the door when a representative visits their home. This is just one more service to our residents and one more agency with whom we have built a strong rapport.

FINANCE

At this point we are looking pretty good. I am asking departments to start thinking about next year's budget. I would like you to have your information in by the August meeting.

PUBLIC WORKS

Commissioner Buccigrossi gave the Public Works Report. For the month of May, Public Works reported the following:

1. Installed new swings in the parks.
2. Installed new Sautter park sign.
3. Tiger mowed right of ways.
4. Trim hedges around Municipal Building and monuments.
5. Continued Installing new road signs in Glenwillard area.
6. MS-4 work
 - Inlet inspections
 - Cleaned inlets
 - Clear outfalls
 - Update MS4 paperwork
7. Clean public works bays for election
8. Prepared for election
9. Picked up litter.

PARKS AND RECREATION

Commissioner Buccigrossi reported the following in regard to the Recreation Board: The Rec Board did not meet. We will meet next in August or September to start planning for our Halloween Parade.

Commissioner Buccigrossi reported the following in regard to the Parks Board: The Parks Board did meet on Thursday June 6 and the committee members reviewed the ongoing events and projects throughout the community. These include collaborating with the fire department on various bingos and gunbash, collaborating with the mens group at the catholic church, identifying needs such as painting, swingsets, sanding and replacing swingset structures and adding tables at Huntsridge and Sautter parks. They are identifying other projects and events for 2019. The next meeting will be Tuesday, July 9, because of the July 4th holiday. All meetings are open to the public and everyone is invited to attend.

FIRE DEPARTMENT

Denny Lewis reported for the Fire Department. Most of the calls since the last meeting have been weather related, such as trees down or roads blocked. We continue to have our Wing night at the fire department every 2nd and 4th Wednesdays of the month. The fire department is getting negative publicity on Facebook regarding the fire on Purdy Road. The Memorial Day service was well attended by the Crescent Township residents and he wants to thank the Township for their support of the veterans.

OLD BUSINESS

The first item was a Discussion/Motion to approve Ordinance #573 of the Township of Crescent, amending the codified ordinance of Crescent Township, Chapter 830.03 GG, so as to permit parking of vehicles on certain streets in Parkwood Estates under certain times and conditions. Commissioner Gagat made the motion, seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

NEW BUSINESS

The first item was a Discussion/Motion to approve an Agreement with HMT and Associates to act as Crescent Township Code Enforcement, Building Code Official and Zoning Officer as directed by the Township. HMT will attend Township Meetings and provide reports. A motion was made by Commissioner Gagat and seconded by Commissioner Miller. A roll call vote was taken and all commissioners were in favor.

The second item was a Discussion/Motion to approve the Subdivision Plan for Kenneth and Adrienne Kusnirak per recommendation by LSSE and the Planning Commission. Commissioner Buccigrossi made the motion, seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The third item was a Motion to grant George Krithinithis an honorable discharge from the Crescent Township Police Force effective June 30, 2019. Commissioner Gagat made the motion and it was seconded by Commissioner Miller. A roll call vote was taken and all commissioners were in favor.

PUBLIC COMMENTS

Denny Lewis, 492 Crescent Blvd. Ext., commented on a tree falling on a car on Spring Run Rd. There are lots of trees hanging over the road. Something needs to be done before a tree falls on a school bus.

Jack Prentice, 477 Crescent Blvd. Ext., grew up on Spring Run Rd and said that when he was growing up the trees along the road were cut every 4 - 6 years. The utility companies don't do that anymore.

Mary Kay Prentice, 477 Crescent Blvd. Ext., wants to know the results of the traffic study on Crescent Blvd Ext. The Chief said the results are in his office. Currently, there is no ordinance for parking on that street. She contacted the Code Enforcement Official regarding 473 Crescent Blvd Ext., front yard cut, backyard hasn't been cut. She also asked for enforcement of the NO DUMPING behind Sautter Park. It is becoming a nuisance and stinks

Kurt Marino asked for clarification on the variance needed for 236 Spring Run Rd. Rick stated that a non-conforming use variance might be available through the Code Officer.

COMMISSIONER COMMENTS

Commissioner Miller wanted to make everyone aware that school is out so watch the kids and enjoy the summer.

Commissioner Buccigrossi would like to thank the first responders for all that they do. As always, our Parks Board and Rec Board meetings are always open to the public and volunteers are always welcome. The Fire Dept. has their food truck event tomorrow evening from 5 PM til 8 PM.

Commissioner Gagat would like to commend Officer Burek on an excellent job on the traffic stop last week that led to the arrest of a man who was wanted for potential aggravated homicide, aggravated assault, and several bench warrants in Allegheny County. He also congratulated Chief Ken Longerman for the extra policing efforts last month.

Commissioner Sabol restructured the Board. Public Safety will be Commissioner Snell, Public Works will be Commissioner Miller, Financial will be Commissioner Gagat.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Miller and seconded by Commissioner Gagat. A voice vote was taken and found all Commissioners in favor of the motion. The meeting adjourned at 7:15 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Crescent Township Secretary