

**Township of Crescent
Board of Commissioners
Monthly Business Meeting
July 11, 2019**

Commissioner Sabol stated that the Board of Commissioners was in Executive Session from 6:00 pm until 6:30 pm.

On July 11, 2019, the monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. in the Crescent Township Municipal Building, 225 Spring Run Road, Crescent, Allegheny County, Pennsylvania.

ROLL CALL

Commissioners: Joe Sabol, Arthur Buccigrossi, Jeff Gagat, Todd Miller, Christina Snell

Secretary: Patty Christian

Solicitor: Richard Start

PUBLIC COMMENT ON AGENDA ITEMS

None

AMENDMENT TO AGENDA ITEMS

5. Motion to dismiss LSSE as Township Engineer
6. Motion to approve HMT & Associates as Township Engineer
7. Motion to prepare an Ordinance to abolish the Planning Commission

Commissioner Miller made a motion to add these items to the agenda for this meeting. Commissioner Gagat seconded the motion. A roll call vote was taken and found all commissioners in favor of the motion.

APPROVAL OF MINUTES

Commissioner Sabol asked for motion to approve the June 13, 2019 business meeting minutes. A motion was made by Commissioner Miller and seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

TREASURER'S REPORT

Commissioner Sabol asked for a motion to approve the June 2019 Treasurer's report. Commissioner Gagat made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

LIST OF BILLS

The list of bills was presented:

Invoices due	\$ 56,688.58
Estimated payroll	\$ 46,000.00
Capital Reserve	\$ 82,099.79
Fire Department Referendum Account	\$ 0
Highway Fund for street lights	\$ <u>4,787.12</u>
The total estimated bills for June 2019	\$ 189,575.49

A motion to pay the bills was made by Commissioner Gagat and seconded by Commissioner Snell. A roll call vote was taken and found all Commissioners in favor of the motion.

CORRESPONDENCE

The administration received the following for June: Save the date 2019 Health Care Summit and Benefits fair for Local Government, a thank you card from the Marinkovic family commending the Township workers for how clean Shouse Park was kept, a letter from U.Comp Board of Trustees calculating our reward for maintaining a favorable record of claims as \$2,971.00

SECRETARY REPORT

For the month of June: the administrative office completed the following: Attended the 2019 Health Care Summit, attended Excel Classes, contacted the Allegheny County Game Commission in regard to a raccoon that bit a resident, assisted with the paperwork and setup of phone for Officer Krithinithis, and other daily office tasks. There is a change to the dates and times the tax collector will be here at the municipal building. The correct dates are August 17, 18, 24 and 25 from 2:00 PM to 4:00 PM, and August 19 and 26 from 11:00 AM to 1:00 PM.

SOLICITOR'S REPORT

The legal services provided by our law firm to the Township are described in detail in our monthly statement, but the most significant of those legal services pertained to matters regarding Code Enforcement, Police Department Matters, Annual Audit and Purdy Road fire.

ENGINEER'S REPORT

Mrs. Christian read the Engineer's report from LSSE.

MS 4

Outfall screening is complete. LSSE has begun preparation of Annual Progress Report that is due September 30, 2019. LSSE to review Progress Report with Staff.

2019 Roads

Youngblood Paving, Inc. to provide the Township with an anticipated construction schedule.

Municipal Building Roof
Bids were rejected.

Laurel Ridge Storm Sewer Improvements

LSSE completed review of sinkhole located between 1510 and 1512 Laurel Ridge Drive. LSSE issued Requests for Proposals for repair of storm line. RFPs were due on July 1, 2019. LSSE to provide Township with RFP Summary.

Stormwater Service Fee

LSSE provided Service Order Authorization to Township for review to complete a Stormwater Fee Analysis.

PUBLIC SAFETY

Commissioner Snell reported the following:

COMPLAINTS FOR THE MONTH:

Calls for Service.....	201
Assist other police departments.....	03
Medical assistance calls.....	13

CITATIONS & WARNINGS FOR THE MONTH:

Warnings issued for traffic offenses.....	22
Non-traffic citations issued.....	08
Traffic citations issued.....	58
Parking citations/warnings issued.....	01
Total citations/warnings issued for the month.....	89

PERSONS ARRESTED FOR THE MONTH (UCR Information):

25-year-old male	Soliciting without a permit
38-year-old male	Disorderly conduct
16-year-old female	Curfew for minors
27-year-old female	Disorderly conduct
16-year-old male	Curfew for minors
16-year-old male	Disorderly Conduct
16-year-old female	Disorderly conduct

16-year-old male	Disorderly conduct
29-year-old male	Driving under the influence/Aggravated assault on a Police Officer
34-year-old female	Possession of marijuana/drug paraphernalia
34-year-old male	Possession of marijuana/drug paraphernalia
23-year-old male	Possession of marijuana
22-year-old male	Possession of marijuana/open containers in a motor vehicle
39-year-old male	Illegally operating a motor vehicle without ignition interlock/driving while suspended/driving without insurance
26-year-old male	Driving under the influence
28-year-old male	Driving under the influence
59-year-old male	Driving under the influence
34-year-old female	Simple assault/domestic violence
38-year-old male	Possession of marijuana
45-year-old male	Theft
29-year-old male	Possession of marijuana
27-year-old female	Possession of marijuana
27-year-old female	Possession of marijuana

CARS AND EQUIPMENT:

Miles traveled:	Car 105 -	21,030	=	1,273
	Car 106 -	4,310	=	1,451
	Car 107-	73,412	=	1,190
	Total miles traveled		=	3,914

The following repairs and maintenance were completed:

Unit 105- No maintenance

Unit 106- No maintenance

Unit 107- Remounted the emergency lights in the rear of the vehicle. Replaced the red & white dome light inside the vehicle. Replaced the right rear wheel bearing, rear brakes, and rotors in this vehicle.

SCHOOLING AND SEMINARS:

Chief Longerman received my 2019 *Firearms/patrol rifle* certification, at the Hopewell V.F.W.

On June 12, 2019, the department hosted *Reporting writing and case preparation* class here at the police department. Officers Burek, Tice, Gerlach, and Shutka attended. The Class was put on by the Institute for Law Enforcement Education and was free for our officers.

Chief Longerman attended *Microsoft Excel Basics and Microsoft Excel Beyond the Basics* with Secretary Patty Christian in Pittsburgh.

On June 24, 2019, all members of the department attended training on *Patrol procedures, transporting prisoners and courts*.

The police department will be hosting *Standardized Field Sobriety Testing* in September 2019 and *P.O.S.I.T. (The Police Supervisor In-Service Training)*, in October 2019. The P.O.S.I.T. class costs \$750 per officer through Penn State but will be free to our officers since we are the host agency.

Total training for the month of June was 82 hours.

FINANCE

Commissioner Gagat stated that we are 6 months through the year funds look good. General fund balance is \$1,282,000, Highway fund has \$217,000, Capital Reserve fund \$215,000. On the conversion to the outside source for QVCOG to process bills, still having problems getting the Fire Department bills in a timely manner. Commissioner Gagat suggested that we have a meeting with the Fire Department to discuss the way we receive bills. Patty said that the utility bills for the Fire Department have been set up through automatic bill pay.

PUBLIC WORKS

1. Installed new light at Hockey Deck.
2. Trimmed trees above roadways.
3. Tiger mowed right of ways.

4. Cleaned inlets and roadways after heavy storms.
5. Kept the parks clean.
6. Patch roads throughout township.
7. Cut up and removed trees fallen on roadways.
8. Attended Shouse Park Army Corps of Engineers inspection.

They were very impressed with how well the parks are being maintained.

9. MS-4 work.
 - Inlet inspections
 - Cleaned inlets
 - Clear outfalls
 - Update MS4 paperwork

PARKS AND RECREATION

Commissioner Buccigrossi gave the report for the parks board. The Parks Board met on Tuesday, July 9, 2019. The Parks Board continued our initiative towards enhancing our parks by reviewing the remaining projects for 2019. They include installing the new grills, new fountains and sanding/painting swings sets and tables. We plan to continue collaborating with the Men's Group and Youth Group at Pathway Church, as well as the MASD Key Club and the RMU Sports Teams.

The Parks Board has decided to move forward with the Fall Festival, Luminaria Event and a Holiday Movie Night for our remaining events. The Fall Festival is ramping up with Vendor registrations at this time. Our next scheduled meeting is Thursday, August 1 at 7:00 PM. All are welcome to attend!

The Crescent Police Department is hosting "Pizza with Police" on July 28, 2019. This event is for residents of all ages. Pizza will be delivered for us all to enjoy a few slices together. The department will also provide refreshments, including "The Ice Cream Truck," for a nice cool treat! Chief Longerman will be on hand to hear the concerns or comments from residents. Officers will be playing horseshoes and corn-hole with kids or adults. The police department is hoping to have a kids' obstacle course in place to challenge the kiddos to some fun. STAT Medivac has been requested and will be sending one helicopter for everyone to check out. The event is sponsored in part by Premier Pan.

The Rec Board is off for the summer. They will meet again in September to start planning the Halloween parade and Christmas festivities.

FIRE DEPARTMENT

Denny Lewis reported for the Fire Department. Most of the calls this month have been weather related, such as trees down or roads blocked. We continue to have our Wing night at the fire department every 2nd and 4th Wednesdays of the month. We got a new motor on one of our boats. Denny also commended Chief Longerman on his compassion when dealing with the family of the victim of a tragic accident.

OLD BUSINESS

None

NEW BUSINESS

The first item was a Motion to approve the resignation of Officer Greg Garlock on July 4, 2019. A motion was made by Commissioner Buccigrossi and seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The second item was a Motion to approve the hiring of Officer Evan Downing. Commissioner Miller made the motion, seconded by Commissioner Snell. A roll call vote was taken and all commissioners were in favor.

The third item was a Discussion/Motion to approve the purchase of three chairs for the Patrol Office from the Capital Expense Budget, not to exceed \$800. Commissioner Snell made the motion and it was seconded by Commissioner Miller. A roll call vote was taken and all commissioners were in favor.

The fourth item was a Discussion/Motion to approve the purchase of an electric stove for the Huwar Pavilion from the Budget line item 01.454.310 Parks Professional Services, from Maronda Homes. Commissioner Buccigrossi made the motion and it was seconded by Commissioner Miller. Commissioner Gagat abstained. A roll call vote was taken and the rest of the commissioners were in favor.

The fifth item was a Motion to dismiss LSSE as Township Engineer. Commissioner Miller made the motion and it was seconded by Commissioner Buccigrossi. A roll call vote was taken and all commissioners were in favor.

The sixth item was a Motion to approve HMT & Associates as Township Engineer. Commissioner Buccigrossi made the motion and it was seconded by Commissioner Gagat. A roll call vote was taken and all commissioners were in favor.

The seventh item was a Motion to prepare an Ordinance to abolish the Planning Commission. Commissioner Miller made the motion and it was seconded by Commissioner Snell. A roll call vote was taken and all commissioners were in favor.

Crescent Township Civic Club and Senior Citizens both donated money for us to purchase new chairs for the multi-purpose room. They have been ordered and we want to thank them for their generosity. It was suggested that a thank you letter be sent to them.

PUBLIC COMMENTS

Chief Longerman thanked the Fire Department for all their help the last few months. He also commended the police officers for doing an outstanding job.

Bryan Mann of 266 Spring Run Rd, Scoutmaster of Troop #198, Riverdale Presbyterian Church, wanted to know if the Board recognizes Eagle Scouts. He was told that they do, and to give the details to Patty Christian when someone earns their Eagle Scout merit badge, as well as the date, time and location of the ceremony.

COMMISSIONER COMMENTS

Commissioner Miller wanted to let everyone know that there was flooding on McGovern, as well as trees down on Prospect, Bocktown and Shouse Park. This caused power outages in the area. He wanted to thank all our employees, volunteers and first responders for everything they do to keep us safe. Enjoy the rest of the summer.

Commissioner Buccigrossi reminded everyone that the Parks Board and Rec Board meetings are always open to the public and volunteers are always welcome. As always, I would like to thank the first responders, fire, police and EMS for all they do.

Commissioner Gagat would like to thank the Police Department, Fire Department, Rick Start, and our office team for getting the remains of the burnt house on Purdy Road cleaned up and the lot looking nice. He also pointed out that a group similar to this in Minnesota has decided to no longer start their meeting with the Pledge of Allegiance because of the diversity issues. If you are not a citizen, what is offensive about the pledge?

Commissioner Sabol thanked Chief Longerman and the Fire Department for what they do.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Miller and seconded by Commissioner Snell. A voice vote was taken and found all Commissioners in favor of the motion. The meeting adjourned at 7:08 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Crescent Township Secretary