

CRESCENT TOWNSHIP  
Allegheny County, Pennsylvania  
BOARD OF COMMISSIONERS  
REORGANIZATION and BUSINESS MEETING MINUTES  
January 7, 2020

Meeting in Session at 6:30 pm  
Page 1 of 5 pages

**Official action taken by the Board of Commissioners is recorded and reports as submitted are available in writing.**

**Entire meeting proceedings, to include public comments, are recorded and available to hear upon proper notification. Minutes are ratified by the Board of Commissioners the month following a meeting.**

6:30pm Solicitor Start calls the Meeting to order and announces that the 2020 Reorganization Meeting is in progress and calls for a roll call by the Manager.,

**ROLL CALL**

Commissioner Dr. Keller  
Commissioner Miller  
Commissioner Withee  
Commissioner Sabol

**Absent for Roll Call**

Commissioner Buccigrossi

**Others Present**

Gerald G. Orsini, Manager  
Rick Start, Solicitor  
Richard Kauffman, Engineer  
Wendy Schulenburg, Valley Ambulance  
Michael Chicora, Fire Department Treasurer

**PLEDGE OF ALLEGIANCE**

Solicitor Start Announces the first order of business is to nominate a President of the Board.  
Mr. Miller Nominates Joseph Sabol as President  
Dr. Keller Second  
Being no other nominations, Solicitor Start ask for a Roll Call.

Roll Call Vote:

Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Solicitor Start Turns the meeting over to President Sabol  
President Sabol Calls for a motion to nominate Vice President of the Board of Commissioners.  
Mr. Withee Motion to nominate Dr. Keller  
Mr. Miller Second

Roll Call Vote:

Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
President. Sabol yes  
Motion Carried

President Sabol Asks for a motion to suspend the Rules of Order and that a unanimous ballot be cast in favor of the following appointments:

- Manager - Gerald G. Orsini
- Secretary- Patricia Christian
- Treasurer- Judy Boley
- Solicitor- Amato, Start and Associates
- Township Engineer- HMT Engineering
- Patience Eckhardt- Vacancy Board
- Appoint and designate the Pittsburgh Post-Gazette as the official newspaper for the Township of Crescent; and that the Beaver Times be designated as an alternate.
- Tim Palko- Zoning Hearing Board 3-year term.
- Alan Kephart- Crescent Township representative on the Creswell Heights Water Authority.
- Wendy Schulenburg- Valley Ambulance Authority Board, 5-year term.
- David Mitchell- Crescent Township representative on the Moon Township Municipal Authority Board.
- Leo Laffey- Crescent Township Emergency Management Coordinator.
- Keystone Collections- Delinquent Earned Income (EIT) & Local Service Tax (LST).
- Jordan Tax Service- Current Year Wage Tax Collector.
- Weiss, Burkhardt, Kramer, LLC as the Crescent Township Delinquent Property Tax Collector.
- Jordan Tax Service- Crescent Township Delinquent Collection Agent for garbage assessment.
- Richard Bosetti- Planning Commission Board.

Mr. Miller Motion to approve.

Mr. Withee Second

Roll Call Vote:

Mr. Buccigrossi absent for vote

Dr. Keller yes

Mr. Miller yes

Mr. Withee yes

Mr. Sabol yes

Motion Carried

Dr. Keller Motion to appoint Judy Withee as Delinquent Current Year Property Tax Collector.

Mr. Miller Second

Roll Call Vote:

Mr. Buccigrossi absent for vote

Dr. Keller yes

Mr. Miller yes

Mr. Withee abstain

Mr. Sabol yes

Motion Carried

President Sabol lists the following Committee appointments;

Administration Dr. Keller

Finance Dr. Keller

Public Safety Mr. Withee

Public Works Mr. Miller

Parks & Recreation Mr. Buccigrossi

COG Representative -Commissioner Miller

COG Alternate -Commissioner Buccigrossi

President Sabol asks for a motion to close the Reorganization Meeting and move to the January Business Meeting.  
Mr. Miller Motion  
Dr. Keller Second  
Voice Vote: All in favor. Motion Carried

<b>BUSINESS MEETING</b>
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President Sabol asks for anyone who has any comments, questions or conversations about the items on the Agenda. Having no comments Mr. Sabol calls for the Business Meeting to commence.

Mr. Miller Motion to approve the Business minutes of December 12, 2019.  
Mr. Withee Second the motion

Roll Call Vote:  
Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Mr. Withee Motion to approve the Treasurer Report for the month of December, 2019.  
Dr. Keller Second the motion

Roll Call Vote:  
Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Dr. Keller Motion to approve the List of Bills for payment, and any other bills that will be forthcoming in the month of January 2020.  
Mr. Miller Second the motion

Roll Call Vote:  
Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Dr. Keller Motion to approve the purchase of a 2020 Ford F-250, 4.4 Crew Cab in the amount of Thirty four thousand four hundred twenty dollars (\$34,420.00) from Woltz & Wind Ford. Funding will come from the Liquid Fuel budget. This is a CoStars purchase (contract 25-032) that does not require competitive bidding.

Mr. Withee Second  
Roll Call Vote:  
Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Mr. Miller Motion to approve Resolution No. 01-20, "Fire & Rescue Agreement" as required by the PA.  
Department of General Services to participate in the Federal Surplus Property Program.  
Dr. Keller Second

Roll Call Vote:

Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Dr. Keller Motion to accept the voluntary resignation of Todd Miller from the Civil Service Board.  
Mr. Withee Second  
**Voice Vote:** All in favor. Motion Carried

Mr. Withee Motion to accept the voluntary resignation of Joseph Eckhardt from the Civil Service Board.  
Mr. Miller Second  
**Voice Vote:** All in favor. Motion Carried

Mr. Miller Motion to appoint Joseph Eckhardt as an Alternate on the Civil Service Board.  
Mr. Withee Second

Roll Call Vote:

Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Mr. Withee Motion to appoint Todd Miller as an Alternate on the Civil Service Board.  
Dr. Keller Second

Roll Call Vote:

Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Mr. Withee Motion to appoint Cassandra Donaldson to replace Joseph Eckhardt on the Civil Service Board  
whose term expires December 31, 2024.  
Dr. Keller Second

Roll Call Vote:

Mr. Buccigrossi absent for vote  
Dr. Keller yes  
Mr. Miller yes  
Mr. Withee yes  
Mr. Sabol yes  
Motion Carried

Mr. Withee Motion to appoint Scott LaRocca to replace Todd Miller on the Civil Service Board whose term expires December 31<sup>st</sup> 2020.

Dr. Keller Second

Roll Call Vote:

Mr. Buccigrossi absent for vote

Dr. Keller yes

Mr. Miller yes

Mr. Withee yes

Mr. Sabol yes

Motion Carried

Mr. Miller Motion to authorize the Civil Service Board to begin the testing process to hire two part-time police officers.

Dr. Keller Second

**Voice Vote:** All in favor. Motion Carried

Dr. Keller Motion to appoint Judy Withee as the Crescent Township Garbage Assessment Billing & Collection Agent.

Mr. Miller Second

Roll Call Vote:

Mr. Buccigrossi absent for vote

Dr. Keller yes

Mr. Miller yes

Mr. Withee Abstain

Mr. Sabol yes

Motion Carried

President Sabol Motion to adjourn

All in favor. Motion Carried

Meeting adjourned at 6:45pm

Minutes Recorded By: Gerald G. Orsini 01-07-2020

Minutes Prepared By: Gerald G. Orsini 01-08-2020