

CRESCENT TOWNSHIP  
Allegheny County, Pennsylvania  
BOARD OF COMMISSIONERS  
BUSINESS MEETING MINUTES  
February 13, 2020

Meeting in Session at 6:30 pm  
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**Official action taken by the Board of Commissioners is recorded and reports as submitted are available in writing.**

**Entire meeting proceedings, to include public comments, are recorded and available to hear upon proper notification. Minutes are ratified by the Board of Commissioners the month following a meeting.**

6:30pm President Sabol calls the Meeting to order and announces that the record reflect that the Board of Commissioners were in an Executive Session to discuss legal and personnel matters from 6:00pm to 6:28pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Quorum Present

Other Officials Present

Gerald G. Orsini, Manager  
Rick Start, Solicitor  
Richard Kauffman, Engineer  
Chief of Police Kenneth Longerman

President Sabol asks for anyone who has any comments, questions or conversations about the items on the Agenda. Having no comments Mr. Sabol calls for the Business Meeting to commence.

Dr. Miller            Motion to approve the Reorganization minutes of January 7, 2020.  
Mr. Miller            Second

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Motion Carried

Mr. Miller            Motion to approve the Business Meeting minutes of January 7, 2020  
Mr. Withee            Second

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Motion Carried

Dr. Keller Motion to approve the Treasurer Report for the month of January 2020  
Mr. Withee Second the motion

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Motion Carried

Mr. Withee Motion to approve the List of Bills for payment, and any other bills that will be forthcoming in the month of February 2020.

Dr. Keller Second

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Motion Carried

Mr. Buccigrossi Motion to approve the Secretary Report for the month of January 2020.

Mr. Withee Second

**Voice Vote:**

All in favor  
Motion Carried

Mr. Miller Motion to approve the Solicitor's Report for the month of January 2020.

Dr. Keller Second

**Voice Vote:** All in favor

Motion Carried

Dr. Keller Motion to approve the Engineer's Report.

Mr. Withee Second

**Voice Vote:** All in favor

Motion Carried

**COMMITTEE REPORTS** (All reports are on file either in a written or a voice recorded format & available for viewing upon request).

Public Safety Commissioner Richard Withee

Public Works Commissioner Miller

Finance Commissioner Keller

Parks & Recreation Commissioner Buccigrossi

Fire Department J.D.Kruger

Valley Ambulance Auth. Wendy Schulenburg

Dr. Keller Motion to approve Resolution No. 02-20, “increase the 2020 Garbage Collection Administration fee to sufficiently fund the future operation of the Township garbage and recycling collection program”.

Mr. Miller Second

**ROLL CALL** (No discussions were made)

Mr. Buccigrossi

Vice President Dr. Keller

Mr. Miller

Mr. Withee

President Sabol

Motion Carried

Mr. Miller Motion to award the sole bid received, duly advertised, to construct a gazebo by Excaliber Construction, LLC, who has been properly vetted bonded and reviewed by the Township Engineer & Solicitor for bid documents compliance, in total amount of (\$96,765.84) ninety six thousand seven hundred sixty five dollars and eighty-four cents (that includes all Materials, Sitework, Hardware, Landscape and Lighting and labor).

Mr. Withee Second

**ROLL CALL**

Mr. Buccigrossi

Vice President Dr. Keller

Mr. Miller

Mr. Withee

President Sabol

Motion Carried

Mr. Miller Motion to approve Resolution No. 03-20, “ Renew a three-year Agility Agreement between the Township and the Pennsylvania Department of Transportation from May 5, 2020 to May 5, 2023”.

Mr. Withee Second

**ROLL CALL**

Mr. Buccigrossi

Vice President Dr. Keller

Mr. Miller

Mr. Withee

President Sabol

Motion Carried

Dr. Keller Motion to approve Resolution No. 04-20, “Approving an application approval for the Allegheny County Vacant Property Recovery Program as submitted by the resident of 1325 Main Street to acquire property identified as Parcel 702-D-160, 1346 Keim Street, Crescent Township”.

Mr. Miller Second

**ROLL CALL**

Mr. Buccigrossi

Vice President Dr. Keller

Mr. Miller

Mr. Withee

President Sabol

Motion Carried

Mr. Withee Motion to promote Crescent Township Police Officer Dominique Gerlach to the position Crescent Township Police Department sergeant, in accordance with Civil Service guidelines.

Dr. Keller Second

. (Supporting comments and recommendations by Police Chief Kenneth Longerman).

**ROLL CALL**

Mr. Buccigrossi

Vice President Dr. Keller

Mr. Miller

Mr. Withee

President Sabol

Motion Carried

Mr. Miller Motion to accept the voluntary resignation of Austin R. (Dean) Whiteman, Jr. from the Creswell Heights Joint Authority Board.

Mr. Buccigrossi Second

(Congratulatory remarks by Denny Lewis, and President Sabol who presented an Outstanding Community Service award in absentia, citing the many contributions achievements by Mr. Whiteman).

**Voice Vote:**

All in favor

Motion Carried

Mr. Buccigrossi Motion to purchase a new welder to replace the 16 year old Public Works welder at a cost of \$3,632.53 from General Fund Budget Line Item 430.246.

Mr. Miller Second

**ROLL CALL**

Mr. Buccigrossi

Vice President Dr. Keller

Mr. Miller

Mr. Withee

President Sabol

Motion Carried

Dr. Keller Motion to authorize the Township Engineer to prepare the specs and the legal ad to construct a new salt storage facility. From Liquid Fuels Fund Line Item 03.35.439.

Mr. Miller Second

**ROLL CALL**

Mr. Buccigrossi

Vice President Dr. Keller

Mr. Miller

Mr. Withee

President Sabol

Motion Carried

Dr. Keller Motion to approve the Memorandum of Understanding between Crescent Township and Teamsters Local 205 representing the Police Department Employees pertaining to the amendment to the Hours of Work and Work Schedules, i.e. Section 7.3 and 7.9 of the current Collective Bargaining Agreement.

Mr. Miller Second

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Motion Carried

Mr. Miller Motion to authorize the Solicitor to prepare the Request for Proposal (RFP) necessary to implement the 457 Retirement Plan required in the Public Works Collective Bargaining Agreement.

Dr. Keller Second

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Motion Carried

Dr. Keller asked and received of the President if he may make a motion for new business that is not on the Agenda.

Dr. Keller Motion to change the Board of Commissioners' pay period from the current quarterly period, to a (each) monthly period.

Mr. Miller Second

**ROLL CALL**

Mr. Buccigrossi  
Vice President Dr. Keller  
Mr. Miller  
Mr. Withee  
President Sabol  
Motion Carried

**PUBLIC COMMENTS:** Mr. Robert H. Miller, 1048 Crest Drive, read into record an endorsement for Chief of Police Longerman and to commend him for his exemplary work ethic.

**CLOSING STATEMENTS BY COMMISSIONERS**

**ADJOURNMENT**

Mr. Miller Motion to adjourn  
Dr. Keller Second the motion  
Voice Vote: All in favor  
Motion Carried  
Meeting adjourned at 7:15 PM

Minutes Recorded By: Gerald G. Orsini 02-13-20  
Minutes Prepared By: Gerald G. Orsini 02-17-20