

Township of Crescent
Board of Commissioners
Monthly Business Meeting
November 12, 2020

The monthly meeting of the Crescent Township Board of Commissioners was called to order at 6:30 P.M. Via telephone Zoom.

ROLL CALL

Commissioners: Joe Sabol, Jerry Keller, Arthur Buccigrossi, Todd Miller, Rich Withee
Solicitor: Richard Start
Secretary: Patty Christian

SOLICITOR

Solicitor Rick Start announced that the meeting was being recorded.

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Commissioner Sabol asked for a motion to approve the October 8, 2020 business meeting minutes. A motion was made by Commissioner Miller and seconded by Commissioner Withee. A roll call vote was taken and found all commissioners in favor of the motion.

TREASURER'S REPORT

Commissioner Sabol asked for a motion to approve the October 2020 Treasurer's report. Commissioner Keller made a motion and was seconded by Commissioner Buccigrossi. A roll call vote was taken and found all commissioners in favor of the motion.

BILLS TO BE PAID

Commissioner Sabol asked for a motion for the approval of the bills for November 2020 and any other bills that may be forthcoming in the month of November 2020. A motion to pay the bills was made by Commissioner Miller and seconded by Commissioner Withee. A roll call vote was taken and found all Commissioners in favor of the motion.

Commissioner Sabol asked for a motion for the approval of the following Reports all of which are on file:

- a) Secretary's Report
- b) Solicitor's Report
- c) Engineer's Report
- d) Public Safety
- e) Finance
- f) Public Works Department Report
- g) Fire Department Report
- h) Secretary's Report
- i) Emergency Management Report
- j) Valley Ambulance Authority Report

Commissioner Withee made a motion and was seconded by Commissioner Miller. A roll call vote was taken and found all commissioners in favor of the motion.

OLD BUSINESS

NONE

NEW BUSINESS

The first item under new business was a motion on transitioning the budget line item 01.458.500 from Senior Citizen Donation for a donation to the Crescent Township Volunteer Fire Department in the amount of \$1,000.00. Commissioner Miller made the motion Seconded by Commissioner Withee. A roll call was taken Commissioner Keller abstained all of the other commissioners were in favor.

The second item under new business was a motion on using the monies that were allocated for the Senior Citizens Donation line item 01.485.500 to be allocated for a donation to Crescent Township Volunteer Fire Department. Commissioner Miller made the motion Seconded by Commissioner Buccigrossi. A roll call was taken Commissioner Keller abstained all of the other commissioners were in favor.

The third item under new business was a motion to increase the Salary of the Township Secretary. Commissioner Sabol asked Commissioner Keller to explain. The Township Secretary did not receive a raise last year or this year. A 4% raise was suggested 2% for last year and 2% for this year. This would be retroactive back to the Secretary's Anniversary date of this year which is October 20, 2020. Commissioner Keller made the motion Seconded by Commissioner Miller. A roll call was taken and all commissioners were in favor.

The fourth item under new business was a motion for 10 LED Lights for the Light Conversion Program for 2021, through Duquesne Light Company. Commission Miller explained that this has been going on to get the street lights in the Township all converted to LED. It will cost a little money but save us in the long run. We can pick up the next set of light where we left off. Commissioner Miller made the motion Seconded by Commissioner Keller. A roll call was taken and all commissioners were in favor.

The fifth item under new business was a Service Order Authorization on a Road Study from LSSE. Commissioner Miller said that he and Commissioner Keller were talking about this and it would be good to know what streets were in need of repair next in line so we could budget for them. Commissioner Miller made the motion Seconded by Commissioner Keller. Commissioner Buccigrossi abstained from the vote. A roll call was taken and all commissioners were in favor.

The sixth item was a motion to award the 457 Pension Plan for Public Works to ICMA-RA. Solicitor Rick Start said this has been a long path. He has been working on this. He a confidant that ICMA-RA will do a good job. He will work quickly to get the contract signed. Commissioner Keller made the motion Seconded by Commissioner Miller. A roll call was taken and all commissioners were in favor.

PUBLIC COMMENTS

NONE

COMMISSIONER COMMENTS

Commissioner Miller wanted to remind everyone to be safe during this Pandemic. One of our Road Department workers contracted Covid-19 and we then had to quarantine the other two workers and have them tested. Please wear you masks. Congratulations to Patty on her raise. Welcome back Kevin Brett our engineer from LSSE.

Commissioner Keller the Emergency Manger stated that Covid-19 is ramping up rapidly. Please take this seriously. The Fire Department had been locked down. If there is an emergency they will respond. Testing in McKeesport will be closed Thanksgiving Day and the day after. It is open Monday thru Friday 10 AM to 4 PM. Commissioner Keller said he is working on the budget and will have it ready for a preliminary review in a couple of weeks. The income money is down but we should be ok.

Secretary Patty Christian, wanted to thank the Commissioners for her raise. She also wanted to let everyone know about the letter she received from the Civic Club thanking the Commissioners for their generous donation. Because of the pandemic they have not been able to have their fund raisers. They have chosen a monthly donation of \$50.00 to the West Hills Area Food Pantry and the West Hills Meals on Wheels.

Commissioner Withee said the Township lost a great lady Katie . She attended Moon Schools with him. She was a very kind and giving person. Commissioner Buccigrossi also new her. She lived a street apart from him. She was a very great person and will be truly missed.

Commissioner Buccigrossi stated that the Parks and Recreation Board are meeting on Tuesdays to work on the Luminary Candle orders. There are various ways to place an order. This information is on Crescent Townships Website. Also, there are fliers at the Township Building. He wanted to thank the first responders for their valent efforts during this pandemic. He thanked the Crescent Township Fire Department and the Police Department for their great job patrolling and the neighborhood. The Fire Department was so generous to let the Parks and Recreation Board use the Fire Department after the Halloween Parade, and for the Police Department to hand out goodie bags to the children.

The Moon Middle School is being shut down for Covid-19. Please wear you masks to stay safe. he also reminded everyone that the Parks and Recreation Board are always looking for new members and is open to the public.

Commissioner Sabol wanted to than the First Responders also. The Crescent Township Police and Fire Department did a great job on keeping the children safe on Halloween. He received comments from other Municipalities on how great a job Crescent Township did with Covid-19 playing a factor during Halloween. We are very blessed as a Township to have such great people.

ADJOURNMENT

Commissioner Sabol asked for a motion to adjourn the meeting. A motion was made by Commissioner Keller and seconded by Commissioner Miller. A voice vote was taken and found all Commissioners in favor of the motion. The meeting adjourned at 6:50 PM.

Respectfully Submitted,
Certified as a true and correct copy

Patty Christian
Crescent Township Secretary
