

**BOROUGH OF EAST
GREENVILLE
BOROUGH COUNCIL MEETING MINUTES**

December 23, 2013

Call to Order: Mr. Pierson called the meeting to order at 7:45 p.m. with the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Josiah Pierson, Timothy Huff, Tracey Hunsinger, Andrew Rock, Ryan Pugh, Leon Steinert and James Young. Also present were Mayor Ryan Sloyer, Steven Kramer, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Approval of Minutes: A motion was made by Mr. Huff to approve the minutes of the December 2, 2013, meeting. Seconded by Mr. Young and unanimously approved.

Visitors: Mrs. Aricia Sloyer; Ms. Deann Mensch, Town & Country

Solicitor Items: Mr. Kramer announced that Resolution 2013-11 has been duly advertised and is ready for signatures. This resolution deals with the purchase of the parking lot at 320 Washington Street which was previously approved by motion on November 4, 2013. A motion to approve Resolution 2013-12 Adopting Accounting Procedures Manual for the East Greenville Borough Tax Collector was made by Mr. Rock, seconded by Mr. Huff. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Finance Committee: Mr. Huff made a motion to adopt the 2014 budget as advertised, seconded by Mr. Young. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed. Mr. Huff made a motion to pay bills, seconded by Mr. Rock. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Three insurance quotes were received for 2014. For general liability, crime, inland marine, property, auto and an umbrella, Brown & Brown Insurance quoted \$17,810.00. Lechner & Stauffer quoted \$35,334.00 for similar coverage and Weiss-Schantz Agency, Inc. quoted \$22,292.00. A motion was made by Mr. Huff to contract with Brown & Brown Insurance for \$17,810.00, seconded by Mr. Pugh. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed. It was also agreed that our worker's compensation insurance policy would continue to be handled by Lechner & Stauffer.

Personnel Committee: For 2014, there is an opening for a Zoning Hearing Board Alternate and a Library Representative.

Other Business: Concerning the tax collector bond for the incoming tax collector, Aricia Sloyer, Mr. Sloyer explained that Miller Insurance Associates is asking the Borough of East Greenville to pay for the bond in full and then request reimbursement from the county and school district for their portions of the bond. In the past, Miller Insurance billed each entity separately. The invoice for the bond was not yet available, but Mr. Sloyer believed it would be about \$4,500.00 and would be due prior to January 1, 2014. Mr. Young made a motion to pay for the tax collector bond not to exceed \$5,500.00 and get reimbursed by the county and school district, seconded by Mr. Pugh.

Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Motion to Adjourn: Being no further business, Mr. Rock made a motion to adjourn the meeting, seconded by Mr. Huff. Meeting adjourned at 7:58 p.m.

Submitted by:

Sharon Kachmar, Borough Secretary/Treasurer