

BOROUGH OF EAST GREENVILLE

BOROUGH COUNCIL MEETING MINUTES

September 24, 2013

Call to Order: Mr. Pierson called to order the September 24, 2013, meeting of Borough Council at 7:27 p.m. with the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Josiah Pierson, Timothy Huff, Ryan Pugh and James Young. Leon Steinert arrived at 7:34 p.m. Also present were Steven Kramer, Solicitor, Barry Tomlinson, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Approval of Minutes: The minutes from the September 3, 2013, were circulated and made available to the public. A motion was made by Mr. Huff to approve the minutes, seconded by Mr. Young and unanimously approved.

Visitors: Mr. Randy Reinhart of East Greenville, Mr. Grant Boyer of East Greenville, Mr. & Mrs. Douglas and Mercedes Schrandt of East Greenville, Ms. Pattie Breyer of East Greenville, Ms. Jeanne Cove from the Upper Perkiomen Valley Library, Mr. Randy Mensch and Ms. DeAnn Mensch from the Town & Country.

Ms. Cove asked council to maintain funding in 2014 for the Upper Perkiomen Valley Library.

Mr. Schrandt of 346 Jefferson Street was contesting his third quarter water bill which included usage from his meter which was recently replaced due to a problem with outside remote reader. He had a higher than normal water bill. Mr. Huff made a motion to offer a ten-month payment plan, seconded by Mr. Steinert and unanimously approved.

Mr. Marty Mazzella from Utility Service Company Inc., a storage tank maintenance business who inspected the Borough's water storage tank several months ago, came before Council to present a general overview of their program for inspections, renovations and ongoing asset management. Costs for them to assume all maintenance, renovations and risks for tank maintenance would be \$2,900/year in 2014 and 2015; \$309,900/year in 2016, 2017 and 2018; and \$49,900/year in 2019 and 2020.

Police Commission Report: Mr. Huff announced that the approved contract with the Upper Perk police officers is going for legal review.

Mayor's Report: No report.

Solicitor Items: Atty. Tomlinson reported that Resolution No. 2013-10 was advertised and is ready to be adopted. Motion was made by Mr. Pugh to adopt RESOLUTION NO. 2013-10, which establishes that rules as prescribed in Ordinance 2012-02 should also apply to clubhouse parking spaces. Seconded by Mr. Young and unanimously approved.

Atty. Tomlinson reported that Ordinance No. 2013-03 was advertised and is ready to be adopted. Ms. Breyer questioned specifics of this proposed ordinance and received clarification from Atty. Kramer. Motion was made by Mr. Huff to adopt ORDINANCE NO. 2013-03, which amends Chapter 32 "Animal Control" of the Borough Code. Seconded by Mr. Young and unanimously approved.

Atty. Tomlinson reported that an ordinance amending the Property Maintenance Code is ready to be advertised. Atty. Kramer explained that it amends provision of Chapter 73, Section 302.3 to prohibit parking on or obstructing

sidewalks, curbs and walkways with motor vehicles. Mr. Young made a motion to advertise this ordinance to update Chapter 73 of the Property Maintenance Code. Seconded by Mr. Huff and unanimously approved.

Atty. Kramer asked for council to make a motion to adopt and post rules and regulations for the Colonial Village Clubhouse property as amended at the last meeting. Mr. Pugh made a motion to adopt the Colonial Village Clubhouse Rules and Regulations. Seconded by Mr. Young and unanimously approved.

Water Committee: A lease agreement with PECO allowing them to construct and locate their data monitoring equipment and facilities on the water tank at 442 Washington Street was revised by PECO and presented for approval. Atty. Kramer reviewed their redline version of changes and the completed version and reported that there were no major revisions. They removed the provision to absorb liability if any individual were to be injured on the premises. He said they are technically not responsible and was surprised it was there to begin with. Motion was made by Mr. Young to approve the lease agreement of the PECO equipment on the water tower. Seconded by Mr. Pugh and unanimously approved.

Source Water Protection: Mr. Fry reported that the Source Water Protection meeting was held at Borough Hall on Thursday, September 19, 2013. Goals were set for the next six months. Once minutes are typed, they will be made available.

Zoning/Planning/Codes: A resident on 480B State Street filed a code appeal for council review. His vehicle is currently unregistered and parked on private property in violation of the Property Maintenance Code. He is asking that the car be allowed to remain parked there until he is employed and can afford to get it registered. He did not indicate a time period. Mr. Huff made a motion to grant approval allowing three months to get the vehicle registered with the condition that the vehicle maintain four good tires, all glass intact and stay secure. At the end of the three months, if he is still not employed, he should come back to council. Seconded by Mr. Young and unanimously approved.

Road Committee: Mr. Steinert asked Mr. Reinhart to explain the offer from Patch Management Inc. Patch Management is a PennDOT approved company that has a pothole patching system which will provide a lasting patch capable of filling large areas. The offer includes 25 tons of material for a 5 day, 37.5 hour project at the cost of \$4,012.50. Mr. Fry reported that this amount is not budgeted, but we have unused budgeted funds under storm sewer work which Mr. Reinhart indicated will not all be spent and some FEMA money which was earmarked for street repair. The plan is to perform the repairs on Third Street between Main Street and the alley, Morris Road, Washington Street, and Long Alley in front of The Globe. Mr. Huff made a motion to approve the bid from Patch Management Inc. for no more than \$4,100.00 for patch work done on the streets. Seconded by Mr. Young and unanimously approved.

Mr. Reinhart approached council with a request for a new dump truck built by Lowe and Moyer in Fogelsville. He provided council with a build sheet and 7-year lease agreement which works out to approximately \$17,000 per year (this is assuming cost of \$121,000 less \$5,000 trade-in of current dump truck). It is estimated that \$3,000 worth of repairs will be needed on current dump truck to pass inspection this year. Mr. Huff indicated that a total of \$14,000 was budgeted this year between water and general funds, which is close to the \$17,000 requested. The solicitor's advice would be needed about a trade-in since property disposed of by the Borough is required to be done by sealed bid. Mr. Huff recommends the proposal be brought before more council members at the next meeting on Monday, October 7, 2013. Mr. Huff asked Mr. Steinert to send out to council the three different options that Mr. Reinhart spoke about from a financing perspective prior to the next meeting.

Finance Committee: Mr. Huff made a motion to approve the Pension Plan MMO worksheet for 2014. Seconded by Mr. Young and unanimously approved.

Mr. Fry reported that it's a state law to have an audit of tax collector records when there is a change in office. We have already spoken with an auditor who recommends auditing one year of records after the election.

As budget time is approaching, Mr. Fry asked if council would entertain the idea of sending a letter to Upper Hanover Township asking that they share in a portion of the workman's compensation for the East Greenville Fire Company since the fire company serves both the township and the borough. Council requested a letter be sent.

Personnel Committee: Updated job descriptions for Secretary/Treasurer and Office Assistant were provided to council. Mr. Huff asked for questions and comments. It was decided to table this item until next meeting. Mr. Fry will look into whether we need to address any ordinance that split the Secretary and Treasurer duties previously.

A request was made to an Upper Perk police officer from a bus driver which was passed onto the Borough that a crossing guard be placed at Sixth and State Streets for the middle school walkers. A copy of the police report was forwarded to the school district since Upper Perkiomen School District must approve the hiring of crossing guards before they would pay for half the salary. Mr. Fry believes the approved route for walkers is Jefferson Street to Fourth Street to State Street. Students are taking the faster route down Sixth Street and walking under the bridge where there are no sidewalks. Mr. Huff asked that a letter be sent to the school district asking them to reiterate to students that they should be using the approved route.

Property Committee: No report.

Waste Management Report: No report.

Recycling Committee: No report.

Sewer Authority: No report.

Revitalization: Mr. Pierson advised that the Upper Perk Valley Association is hosting a Harvestfest on October 26, 2013. He is asking permission to hang no parking signs the day before the event. The street closing was already approved. Mr. Huff made a motion to permit the hanging of no parking signs on Main Street between Third and Fourth Streets for the event. Seconded by Mr. Pugh and unanimously approved.

Mr. Pierson relayed that the Halloween parade is scheduled for Sunday, October 20, 2013. Mr. Huff mentioned that trick or treating will be on Thursday, October 31, 2013.

Regional Planning: Mr. Pierson reported that he has a meeting tomorrow evening to discuss new MS4 regulations and way-finding signs.

Emergency Management: No report.

Borough Manager Updates: Mr. Fry reported that the East Greenville Fire Company requested permission to close Washington Street between Fourth and Fifth Streets on Saturday, September 28, 2013, between 3 p.m. until 7 p.m. for new truck housing ceremony. Motion made by Mr. Young to grant street closing permission. Seconded by Mr. Pugh and unanimously approved.

Correspondence: Lighthouse Christian Fellowship requested use of Clubhouse Building and area in front of the building for outreach event on October 31, 2013. Mr. Fry mentioned that we don't have insurance for the use of the facility. Mr. Pierson asked that we investigate whether or not we could get insurance even if just for this one day

event. The water was also turned off due to plumbing issues. This agenda item was tabled until next meeting so it could be determined if insurance can be obtained for use of building as well as checking plumbing and electrical issues.

Other Business: No Report.

Executive Session: Mr. Pierson called an executive session at 8:53 p.m. to discuss a land purchase. Regular meeting reconvened at 9:23 p.m.

Motion to Adjourn: Being no further business, Mr. Huff made a motion to adjourn the meeting at 9:23 p.m., seconded by Mr. Young. Meeting adjourned at 9:23 pm.

Submitted by:

Sharon Kachmar, Borough Secretary/Treasurer