

# **BOROUGH OF EAST GREENVILLE**

## **BOROUGH COUNCIL MEETING MINUTES**

**March 25, 2014**

**Call to Order:** Mr. Huff called the meeting to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

**Attendance:** The following Council members were present: Timothy Huff, Josiah Pierson, Ryan Pugh, Andrew Rock, and Leon Steinert. Also present were Mayor Ryan Sloyer, Stephen Kramer, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

**Approval of Minutes:** A motion was made by Mr. Pierson to approve the minutes of the March 10, 2014, meeting. Seconded by Mr. Rock and unanimously approved.

**Visitors:** Allison Czapp of Town & Country Newspaper

**Police Commission Report:** Mayor Sloyer reported that we should have budgeted to pay for unused personal and vacation time for an officer on worker's compensation in the amount of \$1,333.96. Pennsburg's portion was \$1,630.40. Mr. Rock made a motion to authorize payment of \$1,333.96 out of the general fund in addition to the monthly allocation, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye. Motion passed.

**Mayor's Report:** Nothing to report.

**Solicitor Items:** Atty. Kramer presented the handicapped parking ordinance update incorporating changes from the last meeting. Atty. Kramer clarified for Mayor Sloyer that in (3) (a) where "the Borough" is used this means the Mayor, or in his absence the Borough Manager, as an agent for the Borough. Atty. Kramer confirmed for Mayor Sloyer that the wording in (4) (a) which puts caps on the number of spaces located on any block is allowed. Mayor Sloyer asked that the word 'shall' in (4) (d) be changed to 'may' since shall is mandatory language. Atty. Kramer agreed that the word in that section should be changed from shall to may. Mr. Steinert asked for clarification of (5) (b) (vi). Atty. Kramer advised this is for rare circumstances that would give the Mayor flexibility to grant a handicapped space when no other category criteria was met. Atty. Kramer has also developed a new application to coincide with the ordinance update. Mr. Rock made a motion to advertise the Handicapped Parking Ordinance with correction to (4) (d), seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye. Motion passed.

The CDBG funds application resolution was prepared and presented by Atty. Kramer. Mr. Rock made a motion to approve **Resolution 2014-07** for CDBG application, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye. Motion passed.

**Water Committee:** Council discussed the quotes received to remove the pine tree which is in the electrical service wires coming off the transformer at the water plant. Happy Tree from Green Lane quoted \$780.00 and Gehringer Tree Service from Red Hill quoted \$735.00. Mr. Pierson made a motion to use Gehringer Tree Service for \$735.00, seconded by Mr. Rock. Before the roll call vote, Mayor Sloyer questioned whether the verbal quote from Gehringer was the same as the written quote from Happy Tree. Mr. Fry confirmed that it was and mentioned that both quotes do not include grinding the stump or removing wood. Mr. Pierson made a motion to use Gehringer Tree Service for \$735.00, seconded by Mr. Rock. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye. Motion passed.

**Zoning/Planning:** Mr. Fry updated council on the following zoning/planning issues. The former House of Color Auto Body Shop is up for consideration with the Zoning Hearing Board on April 2<sup>nd</sup>. Potential new owners want to do light fabrication, maintenance of vehicles and storage. The Planning Commission is working on the Flood Plain Ordinance update. Site plans have been recorded for 413 Jefferson Street, escrow has been posted, and they are looking at getting started in April.

**Road Committee:** Mr. Fry advised council that the Arlington Street project is moving along. The engineers are doing some rechecking of surveys and grades and getting bid specs together.

Mr. Fry and road supervisor, Randy Reinhart, met with Scott McMackin and Todd Nagle of Cowan Associates to discuss putting a road plan together. This year Cowan will be looking at road conditions and gathering information so they can propose projects and a plan for next year. Mr. Pierson interjected that this doesn't mean we can't do road improvements this year. Mayor Sloyer asked if the county's loan program can fit any of this work. Mr. Fry remarked that we would need council input for that because a project for road reconstruction is needed to get a loan. Obtaining a loan and going into debt may affect how we get matching funds in the future. We have the option of spending money this year on crack sealing and caring for the roads in good shape so they don't get worse. Patching roads with crack sealant is a priority. Short term goals for the road department include street sweeping next week, then getting weeds under control and then crack sealing with a focus on repairing Blaker Drive.

Mr. Reinhart will be attending a two-day seminar on improving dirt and gravel and low volume roads later this week in order to get certified so that we would be eligible to apply for a grant through the State Conservation Commission.

Council discussed the proposed 30"x 30" street sweeping no parking signs in reflective green to be used over the white signs with red letters. Mr. Fry said the police chief would want to see the actual date on the sign, not just the day of the week for enforcement purposes. The Road Department has suggested 40 signs at a cost of \$1,600. Mr. Huff said he was concerned with spending that much and suggested we order 10 signs, using two per block with a mix of the regular signs. Mr. Rock made a motion to purchase 10 no parking for street sweeping signs at a cost not to exceed \$500, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye. Motion passed.

Mayor Sloyer asked Mr. Fry about the ordinance for no trailer parking in the Borough and if we plan to continue posting all streets in the Borough so that eventually we will have the entire Borough posted. Currently State Street and streets west of State Street are posted. After council discussion, Mr. Fry was asked to have Mr. Reinhart lay out signs for Second, Third, Fourth, Fifth and Sixth Streets and get a quote together for council to consider. It was noted that complaints in Colonial Village brought about the need for this ordinance, plus it was in their bylaws.

**Finance Committee:** Mr. Rock informed council that by purchasing all the trash bags we need for the year in one order, we will save about \$.50 a case. However, we don't have the space to store all 880 cases so the manufacturer will be storing half the order for us off site.

Mr. Rock made a motion to approve opening an escrow account in the amount of \$61,992.72 for Hoff Properties, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye. Motion passed.

The Road Department is looking into purchasing a breaker hammer which is a budgeted item for 2014. The best price was found on Amazon for \$1,749.99; however, our debit card has a daily purchasing limit of \$1,500. Mr. Rock made a motion to raise the daily purchasing limit on the debit card from \$1,500 to \$2,000 for 30 days, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye. Motion passed.

**Personnel Committee:** Nothing to report.

**Property Committee:** Mr. Huff distributed a draft of rules for the use of the Clubhouse by the public. He asked council to take a look at it and come back to the next meeting with any additions or changes.

Mayor Sloyer asked if signs were purchased for the parking lot at Hickory Alley and Bank Street. Mr. Fry confirmed they are on order.

Mr. Pierson indicated he has information about the proposed locations for the wayfinding signs. Mr. Fry will review and advise if he has any questions.

**Recycling /Waste Mgmt Committee:** Nothing to report.

**Sewer Authority:** Nothing to report.

**Revitalization:** Mr. Pierson announced that the Halloween parade has been scheduled for Saturday, October 25, 2014. Mayor Sloyer added that the Police Commission did pass a rule to not give permits to vendors to sell their wares during this event in East Greenville and Pennsburg.

**Regional Planning:** Nothing to report.

**Emergency Management:** No updates on radios.

**Borough Manager Updates:** None.

**Correspondence:** St. Philip Neri Church sent a letter requesting removal of no parking signs during school hours since the school is closed and asking for no parking signs for Wednesdays between the hours of 5:00 p.m. and 9:00 p.m. on Sixth Street in front of their building where they hold religious education classes. Council discussed their request and in conjunction with the decision they made at the February 25, 2014, meeting, they will not grant any new no parking restrictions.

**Motion to Adjourn:** Being no further business, Mr. Rock made a motion to adjourn the meeting, seconded by Mr. Pugh. Meeting adjourned at 8:29 p.m.

Submitted by:

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Sharon Kachmar, Secretary/Treasurer