

EAST PENNSBORO TOWNSHIP
BOARD OF COMMISSIONERS
NOVEMBER 1, 2017

Regular Meeting

7:00 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, November 1, 2017, at 7:00 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners – John Kuntzelman, President; Paul Hartman, Vice President; George Tyson, Kristy Magaro, and Charles Gelb; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Codes Enforcement Officer; Dearan Quigley, Acting Director, Housing & Community Development; Chief Bashore and Lieutenant Mark Green, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:00 p.m. A Moment of silent meditation was observed, followed by the Pledge of Allegiance to the Flag.

II. EXECUTIVE SESSION

President Kuntzelman announced that the board just held an executive session regarding personnel matters prior to the meeting.

III. APPROVAL OF MINUTES

MOTION approving the minutes of the following itemized meetings:

1. Regular Meeting - October 6, 2017
2. Regular Meeting - October 18, 2017

was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

IV. APPROVAL OF REPORTS

MOTION approving the Police Report for September 2017, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

President Kuntzelman stated he has received numerous compliments regarding the increased police presence at the parade, including bike patrol, and thanked Chief Bashore and Lieutenant Green.

V. PRESENTATION

Mrs. Alicia Stine from Friends of Fredrickson Library, Enola Branch, noted the library will again entertain the children following the Christmas tree lighting ceremony. Refreshments will be served and the children can look forward to having their picture taken with Santa Claus. She told the board she has received numerous compliments about the new library and the board should be proud of the library in the township building because it is an asset for the community. She thanked the board for all it has done for the library and what it continues to do.

VI. BUSINESS FROM THE FLOOR

Mr. Gene Wingert, addressed the board regarding his class's evaluation of the streams in East Pennsboro. Holtz Run is chemically in good shape, but macro wise it is just okay. The Enola run, which is yet to be named, runs through school grounds and gets a lot of stormwater drainage and is chemically okay, but macro wise not so great. The EAC discussed some of the suggested names and will work with the historical society to try to get historical names for the unnamed run. One suggestion was Bashore Run, which goes through the arboretum, named for the doctor who gave the land for the arboretum.

VII. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to direct the Township Manager to draft a letter of support on behalf of the Board of Commissioners to Professor Gene Wingert of Dickinson College to name the unnamed tributary to the Conodoquinet Creek as Enola Run, was made by Ms. Magaro, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

MOTION to approve Resolution No. 2017-11 of the Township of East Pennsboro, Cumberland County, for the DEP Sewage Facilities Planning Module for 199 Associates, L.P. - East Penn Drive, was made by Ms. Magaro, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to appoint the following township staff members to review the submitted Request For Proposal (RFP) for the Comprehensive Plan update: Township Manager, John Pietropaoli; Assistant Township Manager, John Owens; Township Engineer, Jared Hockenberry; Director of Housing and Community,

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Dearan Quigley; Recreation Director, Cheri Matter; Police Chief, Todd Bashore; and township Fire Chief, Erik Owen, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

Mr. Pietropaoli requested the board set up another budget meeting the final week of November.

MOTION to hold a Special Meeting on November 29, 2017, at 7:00 p.m. for budget purposes, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

Ms. Magaro noted tomorrow night the girls' soccer game for district playoff championships is at Hersheypark, playing for first place. Dancing With the Stars is this weekend.

Mr. Hartman noted he had the pleasure of riding at the front of the Halloween Parade last Wednesday night and he was pleased to see the excellent turnout. Shady Lane was packed on both sides. He congratulated Cherie Matter, Recreation Director, for setting up the parade.

Mr. Gelb thanked Chief Bashore and Lieutenant Green, as well as the Fire Police, who did a great job staffing the parade.

Mr. Erik Owen noted Engine 19 was taken out of service. They are considering how to dispose of it properly. He spoke to a company as a selling agent who explained the process. The township would sign a contract with a selling agent, the selling agent advertises it in all the fire publications, finds qualified interested bidders. The selling agent puts out the bid and a bid opening, so that legal part is taken care of, all for a 5-percent selling fee.

Mr. Pietropaoli noted all they want to do is qualify the bidders and let the bidders know it is going up and that they need a sealed bid in at a certain time. They work as an advertising agent for the township because they have cheaper rates to do the publication.

MOTION to authorize Fireline Equipment as the agent for the advertisement of the sale of the 1991 Spartan/Darley engine, was made by Mr. Hartman, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

MOTION to adjourn the meeting at 7:26 p.m., was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.