

EAST PENNSBORO TOWNSHIP  
BOARD OF COMMISSIONERS  
FEBRUARY 7, 2018

Regular Meeting

7:00 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, February 7, 2018, at 7:00 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; George Tyson, Vice President; Kristy Magaro, Charles Gelb and Raymond "Skip" Magaro; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Codes Enforcement Officer; Jared Hockenberry, Township Engineer; Dearan Quigley, Housing & Community Development; Chief Bashore and Lt. Mark Green, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:00 p.m. a Moment of silent meditation was observed, followed by the Pledge of Allegiance to the Flag.

II. APPROVAL OF MINUTES

MOTION to approve the minutes of the Regular Meeting of January 2, 2018, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

III. APPROVAL OF REPORTS

MOTION approving the following itemized reports:

1. Police Report - 2018
2. Building Permit Report

was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

IV. BUSINESS FROM THE FLOOR

Mr. Philip Grosklos, 944 River Road, brought a complaint about a neighbor who is running a business in a residential district. President Kuntzelman asked if he had contacted anybody in the township. Mr. Grosklos stated two years ago he brought it up at a township meeting and thought it would be resolved, but it has not. He hired an attorney for a while to sue the neighbor but could not afford the costs. He is asking the board if maybe the township can resolve the matter because of the traffic of the five to seven construction trucks going in and out of the property per day. He lives at the end of the road and another neighbor who lives at the beginning of the road is also requesting resolution.

Mr. Owen noted township staff has investigated the issue and spoke to the complainant's attorney about it. The township has not had a sufficient amount of evidence to proceed as far as prosecution of a zoning violation. Mr. Grosklos did complain about the issue. The resident in question bases his vehicles out of a different spot in Summerdale. Mr. Owen noted there is not enough for the township to go on. The Municipal Planning Code allows Mr. Grosklos to sue his neighbor, but he was unable to produce any documentation to proceed with prosecution.

Mr. Grosklos provided pictures to the board where he has had problems with the resident blocking the road, including a photo from yesterday. He included photos of workers loading tools in and out of the truck, and he noted they hide when he comes. He noted there are surveillance cameras and they run inside the house when they see him. He provided a picture taken yesterday where they loaded up a backhoe, and one where he caught a worker running inside the house. Mr. Grosklos noted they should not be loading a backhoe on River Road blocking the whole road.

Mr. Quigley stated this is the first that he was aware of the situation, which sounds like it was an issue two years ago. He will take a look into it and see if there is any more that they can do this time around to address the issue.

Mr. Grosklos provided a letter from his attorney. Mr. Pietropaoli asked if every resident on River Road has an agreement to maintain the lane. Mr. Grosklos noted every resident maintains the front of their property. He further noted he recently had a situation with smoke inhalation at his house and the Fire Police told him they were told by that resident not to go down the road to his house. Mr. Grosklos also told the board he recently had surgery and when the medical company came, the resident in question backed his backhoe across the road and prevented them from getting out of the road.

Mr. Pietropaoli suggested the board might want the Solicitor to look into it with staff to see if there is something that can be done. Ms. Coyne asked for a copy of the maintenance agreement for the road, which would be in his deed. Mr. Pietropaoli asked Mr. Grosklos to bring in his deed and the agreement and the township will provide copies to Ms. Coyne.

Mr. Rocky Magaro, 28 Riverview Drive, addressed the board about people parking on the inside of River Road. One resident leaves his truck and trailer year-round, and another one parks a school van. When he parks his tow truck, the cartway is extremely tight. Chief Bashore noted the truck and the trailer are issues the Police Department can take care of.

#### V. EXECUTIVE SESSION

Mr. Kuntzelman noted the board held an Executive Session for personnel matters regarding Police Chief interviews on Tuesday, January 23, and Wednesday, January 25 from 6:00 to 7:30 p.m. both evenings.

VI. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to approve the appointment of Mark Green as Acting Chief of Police, the acting status would be for a six-month period of time, effective February 7, 2018, was made by Mr. Gelb, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

President Kuntzelman noted with the current Chief retiring in late March, the board wanted to get the Acting Chief in place so there is a smooth transition period. Mr. Tyson noted there were nine candidates and he felt it again demonstrated the absolutely incredible Police Department in East Pennsboro. He thanked each and every one of the applicants and looks forward to a smooth transition and continuing the quality of the Police Department.

MOTION to accept Cheryl Matter's letter of resignation dated January 30, 2018, as Recreation Director effective Tuesday, February 13, 2018, with regret, was made by Mr. Gelb, seconded by Ms. Magaro, and was carried by a unanimous aye vote. Ms. Magaro noted she will be missed.

Mr. Pietropaoli informed the board he will be having a farewell luncheon in-house. President Kuntzelman stated the township will be sending out notices through the Pennsylvania Parks and Recreation Association regarding the opening. Mr. Pietropaoli noted he has had two calls already.

President Kuntzelman noted the former Recreation Director, Helen Griffiths, passed away a couple weeks ago.

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MOTION to award the Valley Road Sanitary Sewer Repairs project to DOLI Construction Corporation in the amount of \$259,700.00, pending approval of bid documents by the Township Solicitor, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

Ms. Coyne noted bid tabulations were provided by the engineer indicating DOLI was the lowest responsible bidder, and there is a condition upon them posting the bid documents for review for the bid bond and other required bonds.

MOTION to approve Resolution no. 2018-02, of the Township of East Pennsboro, Cumberland County, to update the township fee structure, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

Mr. Pietropaoli noted the motion was passed at the last meeting, but it needs to be done by resolution.

MOTION to appoint Samantha Signor of 927 Hawthorne Street, Enola, to a four-year term on the Environmental Advisory Council ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Walter Meshaka of 217 Glenn Road, Camp Hill, to a four-year term on the Environmental Advisory Council ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Dr. Jeffrey Dunkleberger of 5 Woburn Abbey, Camp Hill, to a four-year term on the Board of Health ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Abby Goddard of 747 Middle Lane, Camp Hill, to a four-year term on the Recreation Board

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ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint William Houdshell III of 9 Crooked Drive, Enola, to a three-year term on the Recreation Board ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Corey Bray of 329 Glenn Road, Camp Hill, to a four-year term on the Planning Commission ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Jeremy Smith of 1603 High Street, Enola, to a four-year term on the Planning Commission ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint George McManus of 319 Glenn Road, Camp Hill, to a three-year term on the Zoning Hearing Board ending February 1, 2021, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint William Zysk of 1 Laddie Lane, Enola, to a three-year term on the Zoning Hearing Board ending February 1, 2021, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Randy Snyder, Jr., 217 S. Enola Drive, Enola, to a four-year term on the East Pennsboro Industrial and Community Development Authority ending February 1, 2022, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint William Zysk of 1 Laddie Lane, Enola, to a three-year term on the West Shore Area Authority ending February 1, 2021, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint William Case of 912 Wertzville Road, Enola, to a two-year term on the Fire Rescue Advisory Board ending February 1, 2020, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint George DeMartyn III to a three-year term on the West Shore Area Authority ending February 1, 2021, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

Mr. Tyson announced there will be a meeting for the public on Thursday, March 1, 2018, at 6:00 p.m. regarding the Summerdale property. It is a chance for the owners and potential developers of the property to update the township residents of what is happening.

Mr. Pietropaoli noted he has been seeking quotes on photocopiers for the township. There are presently four photocopiers and three different companies, and it is difficult contracting service supplies, and all the leases end on different dates. He put out notice for all four units to get a competitive pricing for one vendor to have all four. The search was narrowed down to two companies the search committee felt were the best. Mr. Pietropaoli ran some price comparisons for a long-term lease, which includes service, parts, ink, everything but paper and staples. The committee recommended the lowest price out of the five companies that actually came in and filled out the paperwork. It is a savings event to go with a five-year lease, but only break even to go with a four-year lease.

A review was provided from the Wellness Committee. With approval, during the first weeks of May they plan

to hold a day in the park for township employees to get everybody out and walking to promote wellness and health, set up booths much like the wellness fair, which will entail an early close of the administrative offices for that day, and possibly the public works treatment plant, to allow everybody time to come out for a few hours and take advantage of the event.

Mr. Skip Magaro stated he has talked to the Legion and they are interested in installing banners, "Welcome to East Pennsboro," and in the lower part of each banner putting in memory of a military serviceman from the township, perhaps from the wall on Shady Lane. They would also get the Historical Society involved.

Mr. Skip Magaro also suggested getting a gazebo at Altoona Avenue to try to promote a quaintness and give the area a hometown feeling when driving through, and it will also encourage residents to fix up their properties.

President Kuntzelman passed out information regarding the upcoming PSATC education conference at Skytop in June. He is the elected president, the first time anyone from East Pennsboro was president of this association. He asked his fellow Commissioners to join him for the conference.

Mr. Gelb wished Acting Chief Green the best of luck and to keep up the good work. He thanked him for all he has done to continue his successful employment. Acting Chief Green thanked the board and appreciates the opportunity.

MOTION to adjourn the meeting at 7:36 p.m., was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.