

EAST PENNSBORO TOWNSHIP  
BOARD OF COMMISSIONERS  
FEBRUARY 21, 2018

Regular Meeting

7:30 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, February 21, 2018, at 7:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; George Tyson, Vice President; Kristy Magaro, Charles Gelb and Raymond Skip Magaro; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Codes Enforcement Officer; Jared Hockenberry, Township Engineer; Dearan Quigley, Housing & Community Development; Mike Dobson, Parks Department; Andy Kirkessner, WWTP; Chief Todd Bashore and Acting Chief Mark Green, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

A moment of silent meditation was observed in memory of the school students lost on February 14 in Florida, followed by the Pledge of Allegiance to the Flag.

President Kuntzelman noted for the record that during the workshop session Jim Derstine was sworn in as Fire Police.

He further noted Pennsylvania Municipal Retirement Service system, PMRS, is looking for a representative to represent the State, and it has been suggested by peers that it should be somebody from the Harrisburg area. A representative has to be a member of PMRS, leaving East Pennsboro, Susquehanna, and Swatara Townships as the only three municipalities in the area that belong to the organization. Chief Bashore stated a lot of times those board officers are filled by police officers. Acting Chief Green offered to do it.

II. BUSINESS FROM THE FLOOR

Mr. Gene Assante, 817 Acri Road, asked the board about the new Senate Commons development. Several businesses

along Erford Road have received letters from Triple Crown Corporation, the developer of Senate Commons, saying that their parking lots are going to be closed when they run the sewer line through, possibly the end of February to early May. Some business owners approached him and asked if he knew anything about it. He told them it was probably in a right-of-way, but if they had any real questions, they should give the township a call.

Mr. Hockenberry stated Triple Crown is running a sewer line under Erford Road connecting to the public sewer in the parking lot, the small parking lot of the Simply Turkey strip plaza. He spoke with the attorney of the owners of that property this morning and explained details of the situation to make them aware. He is going to reach out to Triple Crown to see what they can do to limit disturbance to that property, which will probably entail two weeks of work. They are underparked already and there is only one entrance to that lot. Hopefully they work together to limit disruption to the shopping center.

### III. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of payroll pending review and signatures of Commissioners was made by Mr. Tyson, seconded by Mr. Skip Magaro, and was carried by a unanimous aye vote.

The board reviewed the proposed agreement to accept donation of property from Kenneth R. Snyder, Jr., and Debra D. Snyder. Ms. Coyne noted there was some discussion in the past by Mr. and Mrs. Snyder regarding conveyance of a landlocked lot to the township's property. They have developed an agreement and owner's affidavit, which Mr. Snyder anticipated receiving earlier than today, but he will review the documents with Mr. Murphy, the engineer who helped with his subdivision and land development plan, and he will get back to the township.

Ms. Coyne believes action by the board to execute the agreement tonight is okay, noting said action will commence once it is returned from Mr. and Mrs. Snyder.

This way it will not delay from getting a judgment and a lien check on that. The township will not sign it first, the Snyders would sign it and send to the township.

MOTION to authorize the execution of the agreement to accept donation of property from Kenneth R. Snyder, Jr., and Debra D. Snyder, property Lot 1A, Plan book 81, at page 42, Tax parcel No. 09-15-1291-069, .71 acres, was made by Mr. Tyson, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

Mr. Pietropaoli informed the board they have narrowed selection of the bidders to do the comprehensive plan from seven presenters to two. Both Gannett Fleming and Environmental Planning and Design LLC provided excellent presentations. Mr. Gelb noted while both firms are very qualified, the township has a working relationship with Gannett Fleming from past issues. He asked if it was permissible to have the firm which is not selected do any future township work.

Mr. Pietropaoli stated he works with local engineers for a lot of small projects that do not come before the board only because they are not huge, but the township tries to keep good working relationships going, especially with local firms. The staff deals a lot with Gannett Fleming and some of the other engineering firms to make sure they know what is happening in other communities, giving them smaller jobs, so there is nothing that will hurt the relationship with either of these choices.

He noted this project is different because doing a comprehensive plan is an opportunity to have a firm with different views. It is important to hear from people who see what we did not see, new ideas. This is the first step for other plans, including a recreation plan which will come up after this. The township will not have to stay with the same firm in later phases of the comprehensive plan. This portion of the comp plan is only getting it to the point of a plan. Staff has pieces as far as maybe a rezoning, changes to land development subdivision that would all go out to bid.

Mr. Tyson stated he is a strong believer in supporting local businesses and keeping dollars local. However, based on the last exercise, he was disappointed because as in tonight's meeting, there are a few very dedicated residents who regularly attend these meetings, but precious little input from other entities within the township is received. When the previous study was done there was an effort made to get input and attendance at those meetings from the businesses, but the outreach was poorly attended. He did not believe the township received enough quality information from the survey respondents to make good recommendations. He is in favor of Environmental Planning and Design simply because he is very interested in seeing how another vendor gathers that information and moves forward with recommendations.

Ms. Magaro stated she believes the township needs new, innovative, outside-looking-in views, which would be achieved with Environmental Planning and Design. Mr. Gelb agreed with outside-looking-in views, but he would have liked to have more to look at. Mr. Tyson appreciated that this was what Environmental Planning and Design specializes in.

MOTION to approve the proposal from EPD to update and prepare the East Pennsboro Comprehensive Plan in an amount not to exceed \$40,000, was made by Mr. Tyson, was seconded by Ms. Magaro, and was carried by a majority of aye votes, with Mr. Gelb voting in the negative.

Mr. Skip Magaro noted he did not think he knew enough to make a vote and would have liked to abstain, if permitted, but voted in the affirmative to move the project along, basing his vote on that of three reliable Commissioners who voted yes.

MOTION to approve the handicapped parking space request at 147 South Enola Drive, Enola, Pennsylvania, for Ms. Kim Stewart, as recommended by the township Chief of Police, was made by Mr. Gelb, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

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MOTION to approve the handicapped parking space request at 145 South Enola Drive, Enola, Pennsylvania, for Ms. Charlene Zimmerman as recommended by the township Chief of Police, was made by Mr. Gelb, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to adjourn the meeting at 8:05 p.m. was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.