

EAST PENNSBORO TOWNSHIP
BOARD OF COMMISSIONERS
AUGUST 1, 2018

Regular Session

7:30PM

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, August 1, 2018, at 7:30 p.m. at Enola Fire Company #3, West Enola, Pennsylvania.

Those present were: Commissioners – John Kuntzelman, President; George Tyson, Vice President; Kristy Magaro, Charles Gelb and Raymond “Skip” Magaro; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Assistant Township Manager; Jared Hockenberry, Township Engineer; Dearan Quigley, Director of Housing and Community Development, Chief Mark Green, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:30 p.m. A moment of silent meditation was observed, followed by the Pledge of Allegiance to the Flag.

II. APPROVAL OF MINUTES

MOTION approving the minutes of the Regular Meeting of July 11, 2018, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

III. APPROVAL OF REPORTS

MOTION approving the Police Report of June 2018, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

IV. PRESENTATION

President Kuntzelman noted Mr. Mike Helsel, from Enterprise Fleet Management, had a presentation at the workshop meeting explaining the proposed master equity lease agreement from Enterprise Fleet to create a comprehensive fleet replacement program for the township.

V. BUSINESS FROM FLOOR

President Kuntzelman congratulated the East Pennsboro Township 11-yr-old baseball team that won the State Baseball Championship. They are currently playing in Massachusetts for Regional Championship.

Mr. Sam Pool, 200 Front Street, West Fairview, asked regarding the Enterprise Fleet Management, whether the township would need to maintain the level of maintenance staff as we go into having a rotation of newer vehicles or would it impact township personnel? Mr. Helsel said this only includes the physical parts needed, not the personnel for maintenance. Mr. Pietropaoli stated the township was on the verge of adding a third full-time mechanic, but there is not room in the budget. This will prevent the township from needing the third full-time mechanic.

VI. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Trevor Jeffers to the position of Probationary Patrolman with the East Pennsboro Township Police Department. Starting date August 2, 2018, was made by Ms. Magaro, seconded by Mr. Skip Magaro, and was carried by a unanimous aye vote.

MOTION to approve the master equity lease agreement from Enterprise Fleet as reviewed by the Township Solicitor to create a comprehensive fleet replacement program for the Township, was made by Mr. Skip Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to approve the request of reduction of the Irrevocable Letter of Credit, S&T Bank SB-004182, from Triple Crown Corporation dated July 11, 2018, of an amount of \$47,520.00 for completed public improvements; balance decreases from \$118,690.55 to \$71,170.55, as per the recommendation of the Township Engineer, was made by Mr. Skip Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to approve the bonfire request for East Pennsboro School District for August 23, 2018, from 7 PM to 10 PM, was made by Ms. Magaro, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

MOTION to conditionally approve Locust Ridge Ventures LLC's request for waiver of submission of a land development plan and posting of security for completion of Locust Ridge provided that Locust Ridge Ventures LLC enters into a Developer's Agreement approved by the Township Solicitor, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

Ms. Coyne noted the township will not issue any occupancy permits until and unless the site development punch list is completed, in lieu of having the developer post a bond. Because this land development approval is more than 5 years old, waiving the requirement will accelerate the process by which he can start completing the eight units that he acquired.

VII. NEW BUSINESS

Enola Fire Company #3 was thanked for hosting tonight's meeting.

Mr. Pietropaoli noted for the record receipt of a letter from the Historical Society of East Pennsboro to Mr. Sil Lutkewitte regarding the Miller/Longsdorf House.

Mr. Pietropaoli reviewed Northeast Fire and Rescue's update to the parking lot project. He suggested the board direct the Township Engineer to meet with Northeast Fire and Rescue regarding the parking lot and the township will assist them as they can.

Mr. Pietropaoli noted the Neighborhood Dispute Settlement 2019 contract has been received. The township has contracted for \$500 annually to have their services available for residents to utilize if they have disputes with their neighbors before it gets to civil action.

Mr. Gelb asked how long from advertising the proposed chicken ordinance would it take for the board to adopt the ordinance. Ms. Coyne stated once it is advertised, the board has no longer than 60 days, no less than 7 days to adopt. The advertisement will advise the public at which meeting the board will take action. Since the reviews have been completed, it can now be advertised for the board to take action at the first meeting in September, or 60 days after the date of advertisement.

MOTION to accept the letter from the Historical Society of East Pennsboro to Mr. Sil Lutkewitte objecting to the conceptual proposal to move the Miller/Longsdorf House to a nearby location for the Historical Society's use as museum/administration and requesting that the house stay where it is located for which it has been designated as a historical landmark, was made by Mr. Gelb, seconded by Mr. Skip Magaro, and was carried by a unanimous aye vote.

A request was received from the attorney for the developer in Summerdale asking the board to schedule a public hearing September 5, 2018. The Township Solicitor noted the normal practice and procedure is to wait until after the Planning and Zoning Commission meeting to receive their recommendation prior to scheduling a public hearing. They asked the board to change procedure to schedule the public hearing September 5, prior to the Planning and Zoning Commission meeting. The Commissioners have chosen not to act on their request.

MOTION to adjourn the meeting at 8:10 p.m. was made by Mr. Tyson, seconded by Mr. Skip Magaro, and was carried by a unanimous aye vote.