

EAST PENNSBORO TOWNSHIP  
BOARD OF COMMISSIONERS  
MARCH 20, 2019

Regular Meeting

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, March 20, 2019, at 7:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; George Tyson, Vice President; Kristy Magaro, Charles Gelb and Raymond "Skip" Magaro; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Assistant Township Manager; Jared Hockenberry, Township Engineer; Dearan Quigley, Housing & Community Development; Chief Mark Green, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:30 p.m. A moment of silent meditation was observed, followed by the Pledge of Allegiance to the Flag.

II. EXECUTIVE SESSION

President Kuntzelman announced that prior to the meeting an Executive Session was held regarding personnel.

MOTION to approve the Adams-Ricci Park use request from Boy Scout Troop 98 and Cub Scout Troop 285 to hold their annual overnight camp-out on May 4 and 5, 2019, was made by Mr. Skip Magaro, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

III. APPROVAL OF REPORTS

MOTION approving the Police Report for February 2019, was made by Mr. Tyson, seconded by Mr. Skip Magaro, and was carried by a unanimous aye vote.

IV. APPROVAL OF MINUTES

MOTION approving the minutes of the Regular Meeting of March 6, 2019, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

V. PRESENTATIONS

The board heard a presentation by the Friends of the Conodoguinet Green Ways. Mr. Bob Diehl presented the group's vision statement for the Conodoguinet Green Ways, which includes Oyster Mill Road and Seibert Park, Camp Hill. He noted an area of interest to the group is old Center Street, pointing out on the map how they wish to connect areas together by trails from Hampden Township and Camp Hill all the way to the river in Wormleysburg. The next steps are to secure a grant for a feasibility study. They might be looking for a letter of support from the township in the future for their grant application in 2020. Mr. Tyson stated it is a great idea as he has seen areas developed in Hampden Township. He asked how the trail will traverse from Seibert Park and the area of old Center Street, the area that is already Adams-Ricci Park and following the creek down from Highmark Blue Shield where there is undeveloped property on the north side of Highmark, which at some point will be developed. He noted with the right planning and people onboard, there could be redevelopment of some areas to have an incredible trail that could connect to Hampden Township's trail.

Ms. Luisa Lassova stated they are hoping the feasibility study can show which parts are truly feasible. They have many thoughts but need an engineer to say what works. Mr. Gelb noted the group has already presented to the Recreation Board, and they have had a conversation with Hampden Township on grant writing. Ms. Lassova stated they have a meeting on April 4 and hopefully will have some kind of agreement. Prior to that they presented to the Hampden Township Board of Commissioners, which was enthusiastic. They hope to be working with East Pennsboro, Hampden Township, Camp Hill

and Silver Spring with the grant application, where one would be the main applicant and the others would write support letters. Mr. Martin Marietta stated East Pennsboro has a stake as the head of the trail as the Appalachian Trail will be the head of phase 1 and connect the river to the Appalachian Trail, where West Fairview would be known as the place you can walk to the Appalachian trail and still see the skyline of Harrisburg. Ms. Lassoza noted this section is about 10 miles from West Fairview to the Appalachian Trail, and 27 1/2 miles if you follow the Conodoguinet Creek.

Ms. Heidi Kunka noted when they met with the Recreation Board, Ms. Samantha Signor from the EAC was there, and they would like to present next to the EAC. Ms. Samantha Signor, with the EAC, stated she can present to the EAC, since she was at the Recreation Board meeting where they presented as well as tonight's meeting. She can forward the Power Point to the rest of the EAC and speak in support of this project. Mr. Tyson noted it would be good to get East Pennsboro residents as part of the group.

Mr. Skip Magaro asked if they were going to be cutting in trails or staying mainly on the roads. Ms. Lassoza stated wherever there are roads that are suitable for biking, they would like to use those and just have signage on them, but there are places where sections are missing so those are sections where trails would have to be built. That would incur another grant to get money to build a trail. The first grant would be to get a feasibility study.

Mr. Hockenberry proposed with the MS4 project, tearing up half of the old Center Street would be perfect for the trail. Ms. Lassoza noted their project would coincide nicely with the MS4 project as the trail only needs so much space and it can be permeable. Mr. Skip Magaro noted the only obstacle is where Blue Shield is. There is a trail already cut in from the river all the way up to where the nail mill is, and then it runs along the deer trail up through there, but the group

will have to get permission from Highmark, and once they get up there it is open all the way back until they hit Possum Hollow.

Ms. Lassoza asked if the Green Ways could submit an article for the township newsletter. Mr. Pietropaoli noted the next one will print very soon, but if they get a future article to the Recreation Department, they could get in a future newsletter. Mr. Marietta noted the Green Ways meetings are open to the public, utilizing Camp Hill Borough Hall as a meeting place, but they would like to move their meetings around to other municipalities. Mr. Pietropaoli stated the same office would be able to advise on the availability of rooms at the township building and what would be involved.

The board then received the MS4 annual report presented by Ed Myers, Assistant Wastewater Treatment Plant Attendant and Stormwater Management Controller, and Chase Shulda, East Pennsboro Township staff. Their task is to look at every part of where stormwater goes and how to take nitrogen phosphorous sediment out of what travels through township pipes and goes to the Conodoquinet Creek, which goes to the Chesapeake Bay. Through DEP and EPA, the township has a permit it must adhere to, which was renewed March 16, 2018, so the township is one year into a 5-year permit period. The permit dictates how the township must adhere to six control measures.

Regarding MCM-1 and MCM-2, public education and outreach, the township has completed written documentation such as web materials and physical materials which the township distributes, such as pamphlets and newsletters, and taking advantage of community resources.

Regarding MCM-3, illicit discharge detection and elimination, the township must screen all outfalls during the current permit term, and screen any outfalls with known dry weather flows annually. The permit also requires the township to provide a method for reporting

stormwater pollution incidents. The township stormwater Web page includes this information, goes over procedures and informs the public on how to report illicit discharges and the process involving that. The permit requires the township to develop a map. The map outlines the entire collection system from inlets, piping, swales, basins, et cetera, using updated real-time GIS software.

MCM-4 is construction site stormwater run-off control. The township relies on DEP's statewide program for issuing NPDES permits for stormwater discharges associated with construction activities. Starting March 2018, the township is responsible for making sure that any earth disturbance activity has an NPDES permit and notifying DEP when it receives an application involving earth disturbance of 1 acre or more, and enforcing an ordinance that requires proper erosion and sediment control practices for noncompliance.

MCM-5 is post-construction stormwater management in new development and redevelopment. The township relies on DEP's statewide program for issuing NPDES permits for stormwater discharges associated with construction activities and permit requirements enforcement ordinance to require post-construction stormwater management for new and redevelopment projects and encourage the use of low-impact development. Both have been completed with an ordinance from January 2013. The township must develop a written inspection program to insure proper O&M of all PCSM BMPs installed since March 2013. This is in progress and staff plans to complete the procedures this current permit cycle. The township has been compliant with this since 2013.

MCM-6 is pollution prevention and good housekeeping for municipal operations. This permit requires that the township maintain a list of all municipal operations, facilities, activities, and land uses that discharge to the MS4. Inventory will be completed during this permit cycle. The permit also requires that implementation of annual training for all municipal employees on

stormwater awareness and pollution prevention, which is in progress.

The MS4 pollution reduction plan. This is to explain what the township is going to do over a 5-year period to explain what the township is going to do on any impairments within East Pennsboro and outline strategies to reduce these impairments with BMP improvements and stream restorations. The stormwater BMP grants refer to the retrofit that is going to happen to the East Treemont drain basin. The township submitted application in October 2015 for the existing Treemont detention BMP conversion project which will remove nitrogen, phosphorus, and sediment from runoff. The deadline is June 30, 2019. Mr. Myers noted this material will be posted on the township Web site.

#### VI. BUSINESS FROM THE FLOOR

Mr. Bill Balchunas, 1129 Country Club Road, Camp Hill, addressed the board concerning a sign recently erected on Country Club Road. He addressed the board representing several neighbors who were not able to attend. The sign was erected across from their townhomes in Floribunda, which are not part of the Floribunda group. While the "Keep Pennsylvania Beautiful, Adopted by Neighbors of Floribunda and PACW" sign was erected with good intentions and the townhome residents have no objection to the message on the sign, the placement of the sign has the townhouse residents faced with looking at it every day from their windows. He presented a petition with signatures from the residents who propose relocating the sign to where there is ample space below that area on the same side of the street and the opposite end where there is a long run with no homes and much more space, which will be seen by more people coming off of Oyster Mill Road.

President Kuntzelman stated the township will look into the matter and get back to Mr. Balchunas.

Mr. William Brougher, Northeast Fire and Rescue Company 20, updated the board on their building plans. They met with the architect, and hopefully in the next week or so will get a revised plan. Their capital campaign went very well.

Mr. Dale Crossland reminded everyone Northeast Fire and Rescue will participate in a volunteer firefighter's all-day raffle at the Carlisle Fairgrounds on July 27, and tickets can be purchased on their Web site.

VI. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Holly Lumbard, 2 Tristan Court, Enola to a five-year term on the Recreation Board ending February 1, 2024, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to authorize advertisement and bidding of the North Pumping Station Mechanical Upgrades project was made by Mr. Skip Magaro, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to authorize advertisement and bidding of 2019 Roadway Improvement Plan, was made by Mr. Skip Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to direct the Township Solicitor to provide public notice as required by the Township Zoning Ordinance and the Municipalities Planning Code for a public hearing on May 1, 2019, at 7:00 p.m. for a Text Amendment to the Zoning Ordinance section 27-1302.1 Professional Office District (PRO) Permitted Zoning Ordinance section 27-1302.1 Professional Office District (PRO) Permitted Uses to add "S." Personal Services," and

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that evening for possible enactment, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to direct the Township Solicitor to provide Enactment Notice as required by the Township Zoning Ordinance and the Municipalities Planning Code for the proposed Enactment on May 1, 2019, at 7:00p.m., of a text amendment to the Zoning Ordinance section 27-1302.1 Professional Office District (PRO) Permitted Uses to add "S, Personal services," that evening for possible enactment, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

#### VII. NEW BUSINESS

Mr. Quigley noted today the township got ownership of its former Web site domain, so it can now be updated and made more user friendly and accessible.

Mr. Kuntzelman noted the hero banners in conjunction with the American Legion are great for the community, and if you have a father, uncle, son, or daughter who served, they are \$85 for two banners, a small one for your house and the one to be put up on the light pole. They will be put up throughout town from Memorial Day through Labor Day, in conjunction with the American legion.

MOTION to adjourn the meeting at 9:10 p.m. was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.