

EAST PENNSBORO AUTHORITY  
MAY 16, 2019

Regular Meeting

6:30 p.m.

A Regular Meeting of the East Pennsboro Authority was held on Thursday, May 16, 2019, at 6:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners George Tyson and Kristy Magaro, Mario Billow, and Randy Martin, members of the Authority; Lisa M. Coyne, Esquire, Solicitor; John B. Owen, Assistant Township Manager; Jared Hockenberry, Township Engineer; Ed Myers, Assistant Wastewater Superintendent; and Jonathan Bach, Coyne & Coyne, P.C.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Tyson. A moment of silent meditation was observed, followed by the Pledge of Allegiance to the Flag.

II. APPROVAL OF MINUTES

MOTION approving the minutes of the meeting of April 18, 2019, was made by Mr. Martin, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

III. MANAGER/ASSISTANT MANAGERS' REPORT

Mr. Owen noted two weeks ago he and Mr. Tyson, Mr. Hockenberry, and Mr. Ried had a meeting regarding financing, which will be followed up in the next couple weeks. Last night the Township Manager reported to the Board of Commissioners that the Township's bond rating has gone up significantly, from a Ba3 to the middle of the A range, which indicates borrowing for the Authority will be much more advantageous for projects.

IV. DIRECTOR OF PUBLIC WORKS REPORT

Mr. Hockenberry noted on April 24 he sent out the RFPs for stormwater proposals. Yesterday he received six, copies of which he provided to Authority members.

He started reviews as far as technical proposals, as well as compensation. The Authority reviewed the proposals with Mr. Hockenberry. He noted all the firms responded to direct requests. The low three have direct experience locally. ARCADIS did Hampden, Lower Allen, and Swatara Townships. They partner with with a local engineer who knows local people. Swatara Township also has a big rail yard. Tom Wilson, Swatara's engineer, works directly with them. They are also a First-Class Township and a similar size to East Pennsboro. GHD is currently working with North Middleton Township and Monroe Township, which are Second Class Townships, not quite the size of East Pennsboro. They are partnering with a financial services firm to do the rate analysis, MFSG out of Annapolis. HRG has a good bit of local experience, they worked for Derry Township, Camp Hill, Lower Swatara and Susquehanna Townships. Mr. Hockenberry will complete a matrix of his review of the technical proposals and the Authority should decide to interview three or four. Given HRG's extensive local experience, the Authority could interview four. He noted the RFP did state that the compensation proposal should be negotiable.

Chairman Tyson noted a concern with Dallas Township in Luzerne County with T&M. Ms. Coyne stated of the top four discussed here, she is familiar with ARCADIS, HRG, and to a limited extent T&M. Mechanicsburg Stormwater Authority put out bid proposals for consultants a little while ago, they are a little further along than East Pennsboro, and they are interviewing T&M, HRG, and K&G. T&M are the newest one to this area, but they are out of Lancaster, which was one of starting points of collecting the stormwater fees.

Chairman Tyson noted he believes whoever is selected it is important that they have experience with railroads because of how much railroad property is in the township. Mr. Hockenberry noted he was looking for how each firm deals with tax-exempt properties, what strategies they have to pull them in and make sure they are aware and that there is not too much pushback with

those entities, noting Holy Spirit Hospital is a large nontax entity, as well as all the churches.

Ms. Coyne stated ARCADIS has been in situations where they have had to defend a fee structure, so they have some experience with that and have the wherewithal if there is a challenge. Mr. Hockenberry noted HRG is the only firm that does represent private clients in East Pennsboro doing land development. None of the other firms represent any private developers in the township. Chairman Tyson and Mr. Martin suggested that could be a potential conflict of interest. Ms. Coyne noted the Authority could see what their disclosure states about that.

Ms. Coyne suggested the Authority can set up an interview committee to interview with a recommendation, or if all members want to participate, that meeting would have to be sunshined. Mr. Martin suggested Mr. Hockenberry select three or four to present to the Authority, who can ask questions. The Authority concurred with the suggestion. Ms. Coyne noted the Authority could then go into Executive Session, since it is a personnel matter, if the Authority wishes to select the firm that evening.

MOTION to authorize the Public Works Director to establish an interview schedule for consultant services to be held at the June 20 meeting, was made by Mr. Billow, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

#### V. OLD BUSINESS

Mr. Martin asked about Fire Marshal Erik Owen's notation at the last meeting about an old lease for Creekside firehouse with the old Authority. Ms. Coyne stated she spoke briefly with the Chief last meeting and they are trying to schedule a meeting. Her understanding is when this Authority reactivated, they conveyed all their right, title, and interest to the township, but she needs to review the minutes and

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actions taken to see if in fact it has been conveyed back to the township.

MOTION to adjourn the meeting at 7:00 p.m., was made by Ms. Magaro, seconded by Mr. Martin, and was carried by a unanimous aye vote.