

EAST PENNSBORO TOWNSHIP
BOARD OF COMMISSIONERS
DECEMBER 4, 2019

Regular Meeting

7:00 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, December 4, 2019, at 7:00 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; George Tyson, Vice President; Kristy Magaro, Charley Gelb and Raymond "Skip" Magaro; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John Owen, Assistant Manager; Jared Hockenberry, Township Engineer; Dearan Quigley, Housing & Community Development; Chief Mark Green, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:00 p.m. A moment of silent meditation was held, followed by the Pledge of Allegiance to the Flag.

President Kuntzelman noted the tree lighting ceremony before the meeting was wonderful.

II. APPROVAL OF MINUTES

MOTION approving the following itemized minutes:

1. Regular Meeting - November 6, 2019.
2. Workshop Meeting - November 13, 2019

was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

III. PRESENTATIONS

Chief Green recognized Larry Cook for his 14 1/2 years of service as a Community Service Officer for East Pennsboro Township, and presented him with a resolution on behalf of the Board of Commissioners.

Mr. Ubaldo Murillo, president of the East Penn Soccer Club, thanked the board and staff for their service and all the help they provide, especially Caroline, Skylar, and Mike Dobbs. They have been able to maintain one of the lowest registration fees in central Pennsylvania and went from 40 members to up to 200 members. One of the biggest accomplishments with the fields is they have two players going to the Olympic development program, and some who have gone to large college programs. Due to the parks and the Recreation Department's hard work, they always get lots of compliments regarding the complex, including from the referees. Mr. Murillo noted they know all the hard work and money that goes into keeping the fields in such good condition, so they wanted to donate \$1,500.00 to the township to help with park maintenance, and stated they hope to contribute more to the township in the future. Their mission is to provide players the opportunity to develop and play at the travel premier level regardless of their financial situation, and they regularly give out scholarships. This past year they gave out 25 scholarships to players.

President Kuntzelman thanked Mr. Murillo and the soccer organization for their generous donation.

Mr. Denny Small from the Sportsmen's Club presented checks from the Enola Sportsmen's Club to: Northeast Fire Company, \$7,500.00; Enola Fire Company, \$7,500.00; EP Fire Police, \$5,000.00; and \$2,500.00 for the gazebo project.

President Kuntzelman thanked the Sportsmen's Club for their continuous generous support of township services and projects. President Kuntzelman noted the board is thankful to have great community-minded people in the township.

Recreation reports by Skylar Cohick and Caroline Grove.

Ms. Skylar Cohick outlined this year's Pumpkin Fest at Adams-Ricci Park. There were over 46,650 people in traffic count, an increase from last year, and 215 vendors. It was nice to still offer free admission and no parking fees, utilizing the shuttle. The weather cooperated and the car show raised almost \$2,000.00. It was one of the highest years for inflatables, which reaped almost \$700 in return. Pony rides are always a favorite, as well as the paint-a-pumpkin. Ms. Cohick noted additional food vendors are not needed for next year. There is a request to have no dogs allowed. In order to increase participation in the contests next year, they are considering different contests. The Pumpkin Fest made \$4,700.50. Total expenses were \$22,904.50, and revenue was \$27,605.00. Vendor fees actually covered all expenses.

Ms. Caroline Grove presented the 2019 summer camp program. Total enrollment this summer was 198 for day camp, whether one week or the whole summer; enrollment was 134 kids. Playground registration was 147, up from 86 last year. The playground program was very successful, with 100 kids regularly and 16 counselors. Last year they had a bus every single day. They tried to cut down some days this year and stayed at the park. Kristy Magaro's WOW, "Whistle Stop on Wheels," came to the park every Friday instead of them going to the Whistle Stop. This year they increased counselor pay and consolidated to three playground locations. They raised rates a little this year, which have not been raised in many years. After expenses were paid, there is a balance of \$34,281.85 for next year.

President Kuntzelman thanked Skylar and Caroline for the wonderful job they have done in increasing recreation programs.

IV. BUSINESS FROM THE FLOOR

Mr. George DeMartyn, representing the Historic Society of East Pennsboro, addressed the board regarding the Enola Miller house. He noted Mr. Tyson contacted

him and Mr. Jim Leonard at the Pumpkin Fest regarding and a possible grant from the Historical and Museum Commission. Since their board only meets four times a year, he and Mr. Leonard took the information to the board. They made some decisions and drafted a letter that the board received tonight. He stated he would come back at the next meeting to discuss the letter after the board has had a chance to go over it.

Mr. Tyson stated he informed Mr. DeMartyn and Mr. Leonard of the grant from the Historical and Museum Commission and sent them the information. Mr. DeMartyn noted Mr. Steve Franchak handles the grants for the Historical Society. He has all the information and is working on it. It has to be in by January 15.

V. BUSINESS FROM THE FLOOR

Mr. Paul Hartman, 130 Lancaster Avenue, asked about the status of the speaker system for the meeting room. Mr. Quigley reported they have enough wire to complete it and he anticipates finishing the project during a couple slower days. Their goal is to have it completed by the reorganization meeting in January.

V. ITEMS FOR DISCUSSION AND APPROVAL

MOTION to approve Resolution no. 2019-19 of the Township of East Pennsboro, Cumberland County, authorizing the execution of a green lighting program grant/reimbursement agreement with the Commonwealth of Pennsylvania, Department of Transportation, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to approve Resolution no. 2019-20 of the Township of East Pennsboro, Cumberland County, recognizing Larry Cook for his 14 1/2 years of service, from March 2005 until November 2019, as a Community Service Officer for East Pennsboro Township, was made by Ms. Magaro, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

MOTION to authorize a reduction and amendment by S&T Bank to Irrevocable Standby Letter of Credit No. SB-004182 to an amount of \$36,670.84 for a maintenance period of six months for the public improvements within Poplar Church Road, House Avenue, and Senate Avenue, as recommended by the Township Engineer, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

Ms. Coyne reviewed the Stormwater Management Agreement with the board. She noted at the last meeting the board authorized and adopted a resolution transferring the township's stormwater facilities and assets to the Authority. As a part of the PennVest loan process, there now needs to be an agreement between the Authority and the township, who will operate the stormwater facilities on behalf of the Authority. The sewer rates that are going to be paid will be reimbursed to the township for township staff work.

MOTION to approve the Stormwater Management Agreement between East Pennsboro Township and the East Pennsboro Township Authority, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to accept, with regret, the letter of resignation from Jared Hockenberry, Township Engineer, dated September 27, 2019, was made by Mr. Gelb, seconded by Mr. Tyson, and was carried by a majority of aye votes, with Mr. Skip Magaro voting in the negative. Mr. Skip Magaro told Mr. Hockenberry he proved himself very well, and for that reason he would not vote in the affirmative as he did not wish to see him go.

MOTION to approve the East Pennsboro Fire Police to assist Camp Hill Fire Police with Toys For Tots parade on December 7, 2019, from 3:00 p.m. until 7:00 p.m., was made by Mr. Gelb, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

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The board discussed the 2020 monthly meetings and decided the July 1 meeting will be held at Central Penn College again in the ATEC Building, since Northeast Fire and Rescue will still be under construction.

MOTION to advertise township and boards' monthly meetings for 2020, noting the July 1 meeting of the Board of Commissioners will be held at Central Penn College's ATEC building, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

Item no. 9 on the agenda was tabled until the January 6, 2020, meeting.

VI. OLD BUSINESS

Mr. Pietropaoli noted the township Christmas party will be next Friday night at the American Legion.

Mr. Tyson noted the bridge on Erford Road is now completed, the lights are in, the ramps and the traffic flow is significantly better. It is wider, with a bike lane and a pedestrian lane, and it is much better. Mr. Owen noted final inspection is December 16.

MOTION to adjourn the meeting at 8:30 p.m., was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.