

EAST PENNSBORO AUTHORITY
AUGUST 15, 2019

Regular Meeting

6:30 p.m.

A Regular Meeting of the East Pennsboro Authority was held on Thursday, August 15, 2019, at 6:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioner George Tyson, Dr. Glenn Zehner, Mario Billow and Randy Martin, members of the Authority; Lisa M. Coyne, Esquire, Solicitor; John Pietropaoli, Township Manager; John Owen, Assistant Manager; Jared Hockenberry, Township Engineer; Ed Myers, Assistant Wastewater Superintendent; Erik Owen, Fire Marshal; and Jonathan Bach, Coyne & Coyne, P.C.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Tyson. A moment of silent meditation was observed, followed by the Pledge of Allegiance to the Flag.

II. PUBLIC COMMENT

Mr. Wade Weaver, 1007 Brentwater Road, addressed the Authority concerning stormwater between his property and the West Shore Country Club. Their project last winter enhanced stormwater drainage coming down through a culvert to the Connodoguinnet Creek, but the overflow covers Brentwater Road with a sheet of ice in the winter. He suggested the 6-inch culvert pipe has to be enlarged to divert the water under the road to the creek. He suggested that engineering do an evaluation. Mr. Hockenberry stated the township did not get a permit for that project at WSCC. He will look into the matter.

III. APPROVAL OF MINUTES

MOTION approving the minutes of the July 18, 2019, Regular Meeting was made by Mr. Martin, seconded by Dr. Zehner, and was carried by a unanimous aye vote.

IV. MANAGERS' REPORTS

Mr. Owen recapped their work on the PennVEST grant and getting the EIN taken care of. There has been a lot of work with ARCADIS on how to proceed forward for the board to consider. He complimented June Rudeck on getting the information for the EIN done expeditiously.

Chairman Tyson complimented the extensive meeting minutes from the meeting with ARCADIS.

Mr. Hockenberry reported that he and Mr. Ried submitted the PennVEST application on August 7, and received their response on August 9 requesting further submissions. He noted PennVEST has been extremely helpful and most comments have been resolved. The deadline for resolving the outstanding issues is August 23. A resolution must be considered tonight regarding those outstanding issues, which includes an intergovernmental agreement as to who is going to own the facilities and how it will work.

Mr. Ben Ried reviewed ARCADIS action items as well as PennVEST requirements. He explained that the resolution tonight authorizes submission of the grant request and ratifies any actions that have been taken up to this point. By adopting the resolution, the Authority authorizes all actions regarding the submission as well as any further steps that are needed to satisfy PennVEST's review of the application. Additionally, adoption of the resolution includes the Authority will sign a Letter of Responsibility outlining the truthfulness of the application, that the Authority does not owe PennVEST any money already, there are no liens on Authority assets, as there are no assets yet.

V. SOLICITOR'S REPORT

Solicitor Coyne discussed a draft of an operating agreement between the township and the Authority. Right now the township owns the stormwater facilities. At some point, with regard to PennVEST, the Authority needs to own something to manage it to be able to apply for the loan. The operating agreement outlines who will handle the day-to-day

operations of the facilities and ownership of the facilities. Staff is reviewing the draft agreement that the board will consider at its next meeting regarding the day-to-day operations at the township. At some point, the township will convey the existing stormwater facilities in a deed of conveyance and ownership interest to the Authority, while the township will assume day-to-day operations of the facilities. The Authority will then comply with PennVEST's requirements regarding an intergovernmental agreement of ownership.

VI. ENGINEER'S REPORT

Mr. Hockenberry went through the ARCADIS checklist with the Authority. Discussion was held on having an upcoming public meeting with stakeholders and the public regarding the process. Stakeholder meetings must be held outside of Authority meetings. If there will be more of a quorum of the Authority present, it must be publicly advertised. It was determined that the board could hold a workshop session with stakeholders after its advertised public meeting.

It was the consensus of the Authority to work with ARCADIS to set up a few stakeholder meetings for commercial properties, nonprofits, and then residents.

VII. ITEMS FOR DISCUSSION AND APPROVAL

MOTION to adopt East Pennsboro Authority Resolution no. 2 to Authorize submission of 2019 PennVEST application for purposes of financing start-up costs for stormwater management system to be operated and maintained by the Authority, was made by Dr. Zehner, seconded by Mr. Martin, and was carried by a unanimous aye vote.

MOTION to adjourn the meeting at 7:20 p.m., was made by Mr. Martin, seconded by Mr. Billow, and was carried by a unanimous aye vote.