

EAST PENNSBORO AUTHORITY  
DECEMBER 19, 2019

Regular Meeting

6:30 p.m.

A Regular Meeting of the East Pennsboro Authority was held on Thursday, December 19, 2019, at 6:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners George Tyson and Kristy Magaro, Dr. Glenn Zehner, Randy Martin, and Mario Billow, members of the Authority; Lisa M. Coyne, Esquire, Solicitor; John Pietropaoli, Township Manager; John Owen, Assistant Township Manager; Jared Hockenberry, Township Engineer; Ed Myers, WWTP; and Robert Coyne, Coyne & Coyne, P.C.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Tyson. A moment of silent meditation was observed for the township residents whose duplex in West Fairview burned this evening, followed by the Pledge of Allegiance to the Flag.

II. PUBLIC COMMENT

Mr. John Kuntzelman thanked the Authority members for their dedication and service.

III. APPROVAL OF MINUTES

MOTION approving the minutes of the November 21, 2019, meeting was made by Dr. Zehner, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

IV. DIRECTOR OF PUBLIC WORKS REPORT

Mr. Hockenberry reviewed the draft budget. Income is based off a rate of \$22 per quarter, and the expenses that were discussed thoroughly over the last few months are included. The budget is for three-quarters of a full year of expenses and income.

Ms. Coyne noted the PennVest loan will be settled in March. The Authority will have to adopt the net stormwater fees discussed by Mr. Hockenberry once a budget is approved. The operating agreement which ties into the township budget was approved last evening by the Board of Commissioners. Manager Pietropaoli reviewed on page 7, paragraph 10, the pass-through costs that the Authority, once the revenues are received, would reimburse to the township. The township will be handling the day-to-day operations, collecting not only the rates but managing the facilities and using township staff for that. The legacy costs are for the consultant's startup, but not going forward.

Ms. Coyne noted the capital projects are projects that will have to be undertaken by way of the MS4 permit. The Authority must consider what the sources of revenue would be from fees and the PennVest loan, and what credits will be applied, if any. Mr. Tyson noted the numbers that are arrived at in the proposed budget are lockstep with the presentation from the consultant, ARCADIS.

#### V. SOLICITOR'S REPORT

Ms. Coyne suggested the Authority will have to direct the Solicitor to draft the appropriate resolution for the fee upon implementation. For budgetary purposes, under the fiscal code the Authority needs to adopt a budget before the end of the year. The resolution will be developing the ERUs, the calculations for that, and the appropriate credits.

Ms. Coyne also informed the Authority that it must also execute the management agreement that was entered into by the Board of Commissioners.

#### VI. MOTIONS FOR DISCUSSION AND APPROVAL

MOTION to adopt the proposed budget for 2020, was made by Ms. Magaro, seconded by Dr. Zehner, and was carried by a unanimous aye vote.

MOTION to approve the operating agreement between East Pennsboro Township and the East Pennsboro Authority, was made by Mr. Martin, seconded by Mr. Billow, and was carried by a unanimous aye vote.

MOTION directing the Solicitor to draft an appropriate resolution based upon the recommendation and findings of the consultant with regard to the ERUs for the recommended rate of \$22 per quarter, was made by Ms. Magaro, seconded by Dr. Zehner, and was carried by a unanimous aye vote.

Ms. Coyne stated she will work with the Township Engineer to review the resolution and work with the consultant in reference to a credit program. There were ongoing discussions with some of the commercial stakeholders, including Norfolk Southern, which might be a dialogue once the fee is imposed.

Ms. Coyne noted at the January meeting the Authority will reorganize its officers, and she will be making a presentation in regard to the appeals process for the fees. Mr. Pietropaoli noted there will also be a PennVest update at the January meeting.

MOTION to adjourn the meeting at 7:50 p.m. was made by Ms. Magaro, seconded by Mr. Martin, and was carried by a unanimous aye vote.